

# Burton Fleming Parish Council

Chair: Cllr Brenda Southwell, Vice Chair: Cllr Sarah King, Clerk to the Council: Miss Jennifer Hobson



## ANNUAL REPORT

2024/2025

## Members of the Parish Council for 2024/25

### **Chairman:**

Brenda Southwell. Pear Tree Farm, South Lane  470349

### **Vice Chairman:**

Sarah King Corner Cottage, Back St  07906579077

### **Councillors:**

Trish Stansfield Dunelm, South Street  470414

Sue Kirven. Westfield Farm Cottage  07930672215

Carol Skelton Clickham Grange, Burton Fleming  470409


Kate Mercer Pear Tree Cottage, South Lane.  470556

Stephen Wells Manor House Farm, Fordon Road  470256

Emma Hayton Fern View, Front Street  470941

Mark Wynne Mere Farm Cottage, Hunmanby Road

### **Clerk to the Council:**

Miss Jennifer Hobson Flat 5 Weldon Court, Weaponness Park,  
Scarborough  07542874957

## **Chairman's Overview – May 2025**

This is my first year as Chairman, having taken over after Andrew Marr's resignation in August 2024. A special thank you must be given to him for his work as both a Parish Councillor and Chairman. Sarah King took over the position of Vice-Chairman.

In January 2025 we heard the sad news of the passing of Keith Wells, who served as a Parish Councillor for some 30 years, 11 of them as Chairman. Our condolences go to Sue and Philip.

We are sorry to have lost the Village Shop and Post Office but are grateful for the years of service Mary has put in keeping it going for so long. The Post Office now takes place between 10am-12pm at the Village Hall on Monday and Friday, and St Cuthbert's Church on Tuesday.

It is also regrettable that the village is still without its pub, which has been closed for nearly 2 years and the building is starting to look neglected. The Burton Arms was a very important part of village life and is greatly missed by the residents.

The Cemetery extension is moving on slowly with the new path in place and hopefully it will not be long before graves will be available to purchase. There have been difficulties due to the field into which it is being extended not being in the easiest condition to amalgamate into the existing cemetery.

The annual inspection of the Gypsy Race took place in November with no major issues found. It started to flow in January but fortunately did not cause any problems and had dried up by the end of February, but giving the Playground Committee time to have their Duck Race fundraiser.

Thanks must also go to Carly and Rob Webb for keeping the residents up to date with village events in the monthly newsletter - their work is much appreciated. We are also grateful to the distributors, contributors and the sponsors who keep it going.

Finally, a big thank you to the members of the Parish Council, particularly Jen, the Parish Clerk and the various volunteers who keep our amenities going, such as the Village Hall and the Church, and those who brighten the village up with the flower containers at the entrances to the village.

Brenda Southwell  
Chairman Burton Fleming Parish Council

# **Summary of Parish Council Meetings and Activities**

## **May 2024**

### **Parish Council Officers**

Cllr Andrew Marr was elected as Chairman and Cllr Brenda Southwell was elected as Vice Chairman.

Miss Jennifer Hobson continued her position as Clerk to the Council.

### **Mere Pond Working Group**

A working group was formed to take on the Mere Pond project. The first meeting was held and a multi-phase approach to the project was agreed.

## **July 2024**

### **Speed Watch Group**

The Speed Watch Group continued to undertake regular speed checks throughout the village which were proving to be successful in recording speeding vehicles as well as deterring regular motorists from speeding through the village.

## **September 2024**

### **Parish Council Officers**

Cllr Andrew Marr resigned as both the Chair and as a Parish Councillor.

Cllr Brenda Southwell was elected as Chair. Cllr Sarah King was elected as Vice-Chair.

## **November 2024:**

### **Gypsey Race**

The annual inspection walk of the Gypsey Race took place and various concerns were noted and photographed. Some concerns were immediately rectified and the rest were dealt with shortly afterwards.

### **Village Green Sewerage Leaks**

The Parish Council continued to pursue the issue of the sewerage leaks on the Village Green which were being caused by the drainage system of Scenic View Caravan Park.

### **Parish Council Vacancy**

Mr Mark Wynne was co-opted as a new member of the Parish Council.

## **December 2024:**

### **Village Christmas Tree**

Thank you to Mandy Lindley for kindly organising the funding to buy the Christmas tree for the village green.

And thanks to David Woodcock, David Townsend, Raymond Knowles and Mick Donkin who put the tree up, decorated it and of course took the tree down again.

## **January 2025:**

### **Parish Precept**

The Parish Precept for 2025/2026 was set at £12,000.

**March 2024:**

**Bus Shelter**

Thank you to all those who helped clear out the bus shelter which was becoming a dumping ground for people's unwanted items. Various members of the Parish Council will now work towards installing some new benches and giving the shelter a repaint.

**Village Community Groups**

**Burton Fleming Playground**

The playground is looking good and has been well used in the last few weeks, as the weather has improved. Insurance and inspections are up to date with the new equipment passing with flying colours. The playground inspection brought up a few issues which is understandable for equipment which has been in place for 15 years. One of the posts was rotted on the climbing frame, which was still under warranty, so was replaced with a steel socket. A big thank you to Andy hire for supplying the equipment needed for the job. This was the only issue, which was urgent from the report, and was dealt with swiftly. Other jobs to be completed around easter are more repairs on the fencing, new matting under the goal sown with grass and a top up of wood chips.

The playground AGM will have been held on 11th April 2025 at 7pm.

Events to raise funds for the playground have gone well this year. Race night was a great success again and the fun run is an event we feel we need to have to get everyone up and active. The Duck race was very popular as always and held just in time before we lost the flow. We are delighted to be joining with the village hall to have joint events.

A big thank you as always to all those involved with supporting the playground.

*Jim Coleman, Playground Committee*

**ST. CUTHBERT'S & ST. JAMES CHURCH Report 2025**

It doesn't seem a year since I last sat down to send a report to you, how time flies. Services at the two churches continue in the same pattern – ST JAMES' on the 1<sup>st</sup> Sunday of the month at 3pm- service of Holy Communion - numbers have increased and we have a wedding booked for later this year. Unfortunately, this is not the case at St Cuthbert's, no weddings as yet but a couple of baptisms are already in the diary. This is, sadly, what many churches are experiencing, there are many other venues which are now licenced, and we are in competition with them. We've held some funerals, and we were very sorry about the passing of our friend, Keith Wells, a staunch supporter of St Cuthbert's church, he will be sadly missed.

Services at St Cuthbert's remain the same – no service on the first Sunday as we encourage folks to go to Fordon in the afternoon to support them. The second Sunday is Morning Worship, the third is Holy Communion and the fourth is a Benefice Service when a Communion service is held in rotation at one of the eight churches in the benefice. If there is a fifth Sunday then we have a Celebration Gathering – for Love, Hope, Light, Harvest & to Remember those we have loved, etc.

We held the Harvest Celebration on a Sunday morning which proved successful as many of our parishioners do not like coming out in the evening. Our Remembrance Sunday service was very well attended, we were outside by the memorial and then went inside for a short communion service. As usual there was standing room only at the Christingle Service, a great time was had by all.

Our Tea on the Green and our Open Day at Fordon, were very popular & lots of tea & cake & fun were shared by everyone.

POPINS on a Tuesday goes from strength to strength and we now have the POST OFFICE once a week, so we meet new people all the time.

Thank you to everyone who helps in any way to care for our churches and have attended our services too. Our grateful thanks to the Parish Council for their support & the grass-cutting!! So, on we go, there is much to do in the Lord's name to bring the Gospel of Jesus Christ alive in our villages.

Revd Barbara Hodgson

### **BURTON FLEMING VILLAGE HALL – SECRETARY'S REPORT 7<sup>th</sup> April 2025**

In 2024 the Village Hall has continued to serve its purpose as being the community centre for the inhabitants of Burton Fleming to reconnect with friends, family, and acquaintances. The bathrooms and kitchen, and the storage room have been worth their weight in gold and have been highly recommended by the many hirers of the hall. I should particularly like to thank the Parish Council, St. Cuthbert's Church, villagers, sports, & charity groups, and everyone who wants the use of a lovely hall in a nice rural location, for their support.

I have continued to attend regular zoom network meetings throughout the year, meeting other members of the East Riding Association of Rural Community Buildings, (ERA of RCB) of which we are members, it aims to meet the needs of its members, this gives me a valuable insight into the workings of other village halls as well as being able to discuss any problems/queries that are often common to us all. We are on their website and occasionally receive enquires regarding hire. We also have access to updated information sheets from ACRE (Action with Communities in Rural England)

Over last year we made use of the WiFi system and obtained a further grant of £5,000.00 from East Yorkshire County Council (DO IT FOR EAST YORKSHIRE) which has enabled us to now have a new projector and sound system with loop control so we can have film shows etc.

There is a WEBSITE for Burton Fleming Village Hall.co.uk this is already proving to be very useful for information and bookings.

### **Highlights in the Year**

The New Years Dance at the end of January was as always, a successful night, getting more popular year by year, and was a sellout. We thank The Sticklebricks for their support.

April sees the tractor run, although held in the field, is extremely popular and it is nice to know the Village Hall is there for toilets, parking and one occasion for protection from the rain.

We are trying to make the outside areas more attractive by planting bulbs and bushes which have been donated by members of the public. This was very noticeable with the planters and many complements were given.

In May THE RACE THE WAVES PREVIEW came to our village, the hall was used for food, stalls and parking, it was very well organised by local members of the public and proceeds were shared between the Village Hall and the Play Park.

In June we celebrated D Day by putting on an exhibition of memorabilia, this coincided with Coffee Morning and was a huge success.

In November we had our ever popular Christmas Wreath Making evening.

Our regular sources of income come from Phoenix Cheerleading Indoor Bowls Club, Whist Drives, Coffee mornings, Chair Aerobics, cycle club hire, Bingo nights, pizza nights, and private parties. We do cater very well for wakes, Christening and birthday parties. I hope this bodes well for future use of the hall.

We are pleased that the Parish Council and the History Club now use the premises for their regular meetings. And the hall is used for polling stations when necessary.

The coffee mornings have come increasingly popular, we have great donations of items to sell including produce, arts and crafts and books which fly in and fly out. All those that attend come for a regular chat and I should like to thank them for all the support. This is where the main bulk of our improvement monies come from, and it would not happen at if it were not for all the dedicated helpers.

Due to the popularity of course, comes the hard work that is involved and I thank all those for their support in making this a success. I might add it is not ALL hard work we do have a lot of fun as well!!!!

The Lottery has increased further with about 140 entries. This fluctuates but as one payee comes out I manage to find another one. We have an increase of interest because new residents have come to the Windmill Caravan Park and Scenic View Caravan Park. They are supporting the coffee mornings etc during their residential time and it is great to see them.

We have a great regular cleaner for the hall, it is absolutely essential now we have facilities which must be maintained to a high standard. I should like to thank hirers as they do leave the hall as they have found it. I should like to say raising money for the hall is our priority to keep up these standards.

We had new boundary fencing, and a regular covering of stone which adds to the tidiness of the place

We look forward to another successful year.

Thank you, Kate Mercer - Trustee, Treasurer.

### **Village Newsletter**

We would like to thank Carly and Rob Webb who edited the Village Newsletter for the year. Thanks also go to Malcolm Thompson and his team of helpers who continue to fold and distribute the newsletter every month.

It is pleasing to note that the Parish Council continue to receive plenty of generous donations from residents of the village. These along some revenue from advertising have helped keep the newsletter going and will hopefully continue to do so.

### **Community Defibrillator**

We would like to thank Mandy Miller for continuing to monitor the community defibrillator inside the telephone box on Front Street, making sure it is maintained appropriately and ready for use whenever needed.



# DRAFT Accounts – Village Hall

## Burton Fleming Village Hall Fund

### Profit and Loss Account

for the year ended 31 December 2024

|                                       | 2024<br>£           | 2023<br>£           |
|---------------------------------------|---------------------|---------------------|
| <b>Turnover</b>                       |                     |                     |
| Lottery tickets                       | 1,866               | 1,603               |
| Coffee mornings                       | 2,850               | 4,116               |
| Whist drives and socials              | 2,187               | 3,360               |
| Coronation income                     | -                   | 287                 |
| Hire of hall                          | 4,644               | 4,522               |
| Donations                             | 694                 | 468                 |
| D Day Grant and income                | 341                 | 3,626               |
|                                       | <u>12,582</u>       | <u>17,982</u>       |
| <b>EXPENDITURE</b>                    |                     |                     |
| Lottery prizes                        | (660)               | (660)               |
| Licences                              | (602)               | (170)               |
| Ground rent                           | (15)                | (15)                |
| Rates                                 | (119)               | (119)               |
| Light, heat and power                 | (1,753)             | (1,856)             |
| Insurance                             | (809)               | (788)               |
| Repairs and renewals                  | (1,014)             | (1,822)             |
| Printing, postage and stationery      | (289)               | (236)               |
| Website                               | (500)               | -                   |
| Sundry expenses                       | (185)               | (444)               |
| Cleaning                              | (2,447)             | (1,903)             |
| Accountancy fees                      | (400)               | (400)               |
| Depreciation of fixtures and fittings | (405)               | (451)               |
| Subscription                          | (50)                | -                   |
| D Day expenses                        | (194)               | -                   |
| BT                                    | (445)               | (325)               |
| Coronation expenses                   | -                   | (627)               |
| WW expenses                           | -                   | (1,942)             |
| History expenses                      | -                   | (75)                |
|                                       | <u>(9,887)</u>      | <u>(11,833)</u>     |
|                                       | 2,695               | 6,149               |
| <b>Interest Receivable</b>            |                     |                     |
| Bank Interest Receivable              | 23                  | 14                  |
| <b>PROFIT FOR THE YEAR</b>            | <u><u>2,718</u></u> | <u><u>6,163</u></u> |



**Burton Fleming Parish Council****Financial Statement for the Period Ending Mar-25****Income & Expenditure Statement**

|                              | Actual<br><u>2024/25</u> | Budget<br><u>2024/25</u> | F/C Variance<br><u>2024/25</u> |
|------------------------------|--------------------------|--------------------------|--------------------------------|
| <b><u>Receipts</u></b>       |                          |                          |                                |
| Precept / Council Tax Grant  | 10,285.00                | 10,285.00                | -                              |
| Bank Interest                | 189.32                   | 150.00                   | 39.32                          |
| Rent from Land               | 150.00                   | 40.00                    | 110.00                         |
| Cemetery Fees                | 125.00                   | -                        | 125.00                         |
| VAT Reclaimed                | 255.41                   |                          | 255.41                         |
| Grants                       | 245.97                   | -                        | 245.97                         |
| Other                        | 60                       |                          | 60.00                          |
| Newsletter                   | 375.00                   | 280.00                   | 95.00                          |
| Village Pond Fund            | 558.15                   |                          |                                |
| <b>Total Receipts</b>        | <b>12,243.85</b>         | <b>10,755.00</b>         | <b>930.70</b>                  |
| <b><u>Payments</u></b>       |                          |                          |                                |
| Administration               | 5,759.43                 | 5,500.00                 | 259.43                         |
| Open Spaces                  | 185.00                   | 2,500.00                 | (2,315.00)                     |
| Electricity                  | 324.46                   | 350.00                   | (25.54)                        |
| Village Improvements         | 390.00                   | 500.00                   | (110.00)                       |
| Defibrillator Annual Support | 135.00                   | 150.00                   | (15.00)                        |
| Repairs & Renewals           | 293.32                   | 300.00                   | (6.68)                         |
| Website Subscription         | 36.00                    | 50.00                    | (14.00)                        |
| Newsletter Printing          | 292.50                   | 280.00                   | 12.50                          |
| SLCC Membership              | 110.00                   | 120.00                   | (10.00)                        |
| Insurance                    | 363.00                   | 275.00                   | 88.00                          |
| VAT Paid                     | 245.49                   |                          | 245.49                         |
| Cemetery Extension           | -                        |                          |                                |
| Cemetery Loan Repayment      | 1,350.56                 | 1,350.56                 | ()                             |
| Donations (S137) Limited     |                          |                          | ()                             |
| Election costs               | 0.00                     |                          |                                |
| Other                        | 245.97                   |                          |                                |
| <b>Total Payments</b>        | <b>9,730.73</b>          | <b>11,375.56</b>         | <b>(1,890.80)</b>              |
| <b>Surplus/(Deficit)</b>     | <b>2,513.12</b>          | <b>(620.56)</b>          |                                |

**Bank Reconciliation**

|   |                      |
|---|----------------------|
|   | <b><u>Mar-25</u></b> |
|   | YTD                  |
| <b>Balance b/f from 31st March 2024</b> | <b>8,172.52</b>      |
| Plus: Receipts                          | 12,243.85            |
| Sub-total                               | 20,416.37            |
| Less: Payments                          | (9,730.73)           |
| <b>Balance c/f</b>                      | <b>10,685.64</b>     |
| <b><u>Reconciled to:</u></b>            |                      |
| Balance Current Account                 | 2,256.24             |
| Balance Deposit Account                 | 8,429.40             |
| Less: Unpresented payments              |                      |
| Plus: Unpresented receipts              |                      |
| <b>Balance c/f</b>                      | <b>10,685.64</b>     |

## **Summary of Planning Applications**

### **September 2024**

24/02214/VAR - Variation of Condition 12 (approved plans) of planning permission  
19/01504/PLF - Change of use of land to reconfigure and extend existing caravan and camping park, including the addition of 81 touring caravan pitches, associated hardstanding, landscaping, access track and additional parking for 8 cars (part retrospective) to allow for foul drainage to be installed to the west side of Hunmanby Road at Scenic View Caravan Park Hunmanby Road Burton Fleming East Riding Of Yorkshire YO25 3PT - PLEASE NOTE THIS APPLICATION CONCERNS THE DRAINAGE ONLY

*REJECTED BY BFPC*

*Later withdrawn by ERYC due to ongoing drainage issues.*

### **October 2024**

24/02634/PIP – Erection of 2 dwellings to rear of existing property following demolition of outbuildings at Land West Of Homefield House Front Street Burton Fleming East Riding Of Yorkshire YO25 3PR

RECOMMENDED FOR APPROVAL BY BFPC

*APPROVED BY ERYC*

### **November 2024**

24/02954/PLF – Certificate of. Lawfulness for the continued use as a holiday let at The Hayloft, Mere Farm Cottage, Hunmanby Road, Burton Fleming

RECOMMENDED FOR APPROVAL BY BFPC

*REFUSED BY ERYC*

24/02864/PLF – Construction of vehicular access (dropped kerb) at 8 Wold Newton Road, Burton Fleming

RECOMMENDED FOR APPROVAL BY BFPC

*APPROVED BY ERYC*

### **December 2024**

24/03291/PLF – Extension to existing hard paving area (retrospective application) at Scenic View Caravan Park, Hunmanby Road, Burton Fleming

COMMENT SUBMITTED BY BFPC

*PENDING CONSIDERATION BY ERYC*

### **February 2025**

24/02583/PLF – Erection of a livestock building with associated feed bins, hardstanding. And upgraded highway access at Land North East of Willy Howe Round Barrow, Wold Newton Road, Burton Fleming

RECOMMENDED FOR APPROVAL BY BFPC

*PENDING CONSIDERATION BY ERYC*

### **March 2025**

25/00281/OUT – OUTLINE - Erection of a dwelling, improvements to existing access and associated infrastructure, alterations and partial demolition of existing stable block to create stable/paddock area following demolition of existing industrial buildings and associated outbuildings (all matters to be considered) at Land South of Bleak House, South Street, Burton Fleming

RECOMMENDED FOR APPROVAL BY BFPC

*APPLICATION WITHDRAWN*

*Thank you to everyone who contributed to this Annual Report.*

Burton Fleming Parish Council