

Explanation of variances – pro forma

Name of smaller authority: **Burton Fleming Parish Council**  
County area (local councils and parish meetings only): **East Riding of Yorkshire**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2023/24 £	2024/25 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	<b>16,449</b>	<b>8,173</b>				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	<b>9,350</b>	<b>10,285</b>	935	10.00%	NO		
3 Total Other Receipts	<b>2,999</b>	<b>1,956</b>	-1,043	34.78%	YES		There was a larger than usual VAT reclaim due to expenditure on the cemetery extension (£1400).
4 Staff Costs	<b>5,079</b>	<b>5,346</b>	267	5.26%	NO		
5 Loan Interest/Capital Repayment	<b>1,374</b>	<b>1,351</b>	-23	1.67%	NO		
6 All Other Payments	<b>14,172</b>	<b>3,035</b>	-11,137	78.58%	YES		2023-24 saw several larger than usual payments: Election costs, cemetery extension expenditure and VAT on this expenditure. £2190 grass cuttiing for 2024/25 will not be paid till 2025/26. 2024/25 benefitted by a saving of £154.39 on a cheaper electricity contract.
7 Balances Carried Forward	<b>8,173</b>	<b>10,682</b>			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	<b>8,173</b>	<b>9,335</b>				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and As	<b>1,120</b>	<b>1,120</b>	0	0.00%	NO		
10 Total Borrowings	<b>18,800</b>	<b>18,800</b>	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable