

## Burton Fleming Parish Council

### Minutes of Parish Council Meeting No 2 – 2015/16 Held Tuesday 07 July 2015 in the Methodist Church Schoolroom at 7.00pm

#### Present:

Parish Councillors: S Brambles, A Marr, C Skelton, S Wells

Members of the Public: None in attendance

Wards Councillors/Police: None in attendance

Mrs Sarah Marr recorded the minutes

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The Vice-Chairman opened the meeting and thanked everyone for their attendance.

#### **103/15 To Receive and Approve Apologies for Absence**

Cllr J Hairsine, Cllr J Jackson, Cllr R Lindley, Cllr B Southwell,  
Cllr K Wells

#### **104/15 Code of Conduct (01 July 2012)**

(a) To record Declarations of Pecuniary and Non-Pecuniary Interests.  
Members declaring interest should identify the agenda item and state  
which interest is being declared.

(b) To note Dispensations in Respect of Agenda Items Below

#### **105/15 Public Participation**

There were no members of the public present

#### **106/15 To Approve the Minutes of the Previous Meetings:**

- Annual Meeting of the Parish Council (incorporating the Annual Parish Meeting) held Tuesday 12 May 2015
- Parish Meeting No 1 – 2015/16 held Tuesday 12 May 2015
- Planning Meeting No 1 – 2015/16 held Tuesday 23 June 2015

**RESOLVED:** (all in favour)

that the minutes of the previous meetings were approved and signed as a true and correct record, **Proposed by Cllr S Wells and Seconded by Cllr A Marr**

#### **107/15 To Note and Review Clerk's Action Log**

80/15 Lissett Community Wind Fund Farm – hardening security equipment for properties in Burton Fleming. One application has been received in relation to this grant

#### **108/15 To Receive Correspondence**

##### The Pensions Regulator – Automatic Enrolment to Workplace Pension:

The law on work place pension has changed. Every employer with at least one member of staff must automatically enroll those who are eligible into a workplace pension scheme. The Pensions Regulator is responsible for regulating workplace pensions and making sure employers comply with their automatic enrolment dates.

All employers have been contacted to notify them of their legal duties and this includes Burton Fleming Parish Council. The staging date by which the Parish Council must comply to these new legal duties is 01 July 2017.

The Pensions regulator will be sending a series of communications and to ensure that the communications are received by the correct person, a nomination for a point of contact is required by 31 July 2015.

**RESOLVED:** (all in favour)

that the Clerk to the Council is the nominated point of contact for The Pensions Regulator with regard to automatic enrolment to workplace pensions, **Proposed by Cllr C Skelton and Seconded by Cllr S Wells**

**ACTION BY CLERK**

The War Memorial Trust – Listing Burton Fleming War Memorial

**RESOLVED:** (all in favour)

that the opportunity to apply for the Burton Fleming War Memorial to be recorded on the Statutory List as compiled by the Secretary of State for Culture, Media and Sport be waived, **Proposed by Cllr S Brambles and Seconded by Cllr C Skelton**

Lissett Community Wind Farm Fund Annual Review Meeting 2014/15:

Members are invited to attend this meeting which will be held at 6.00pm on Thursday 09 July 2015 at Skipsea Village Hall, Bridlington Road, Skipsea, YO25 8TJ.

**109/15 To Note Authorised Transactions**

<b>Accounts Paid</b>	
J Rotherham – Cleaning of War Memorial	£1,333.80
All Seasons Groundcare – 5 x grass cuts	£675.00
Npower energy statement for Churchyard Socket	£41.94
Refund of expenses to DP Wainwright re Bus Shelter	£69.62

Balance of Accounts as at end June 2015 - £5,918.30

**RESOLVED:** (all in favour)

that all accounts as submitted are noted and budget monitored, **Proposed by Cllr S Wells and Seconded by Cllr C Skelton**

**110/15 To Receive, Consider and Note Planning Applications and Documentation**

ERYC has resolved to grant planning permission for:

Planning ref 15/00886/PLF for Erection of an agricultural building for free range egg production at Land North of Burton Fleming Grange, Wold Newton Road, Burton Fleming for MR STEPHEN WELLS

Planning ref 15/00540/PLF for Retention of an Agricultural Building for Lambing at Land South West of Argam Cottages, Little Argam Road, Burton Fleming for MR TREVOR GARNER

Planning Ref 15/00154/PLF for Erection of an agricultural building for loose housing of pigs and external feed silo at The Sheepwalks Field, Bartindale Road, Grindale, East Riding of Yorkshire for AE WITTY AND SON

**111/15 To Discuss Complaints Re Speeding**

Concerns of residents were noted regarding speeding traffic through the village and suggestions made by residents for traffic calming measures were considered.

The suggestion that residents parked their cars strategically in the road to make drivers automatically slow down is dangerous and poses a safety threat. This is something that the Parish Council cannot agree to.

It is not financially viable for the Parish Council to provide 24 hr CCTV surveillance of traffic. Cost of purchasing, installing and monitoring the cameras and recordings would far outstretch the Parish budget. In addition, the laws governing data protection would need to be considered, particularly when dealing with car registration plates.

New 'slow down' signs have already been requested as have rumble strips. ERYC will not install rumble strips in residential areas as they are too noisy.

**RESOLVED:** (all in favour)

- (1) that the Clerk investigates the possibility of mobile speed cameras visiting the area on a regular basis
  - (2) that the Clerk draws attention to the appropriate authorities, the fact that Burton Fleming has a school bus pupil collection point from 8.00am onwards which is of particular safety concern in relation to speeding traffic
  - (3) that the Clerk writes to the residents worried about speeding traffic in the village to inform them that their concerns have been noted and will be acted upon where appropriate
- Proposed by Cllr S Brambles and Seconded by Cllr S Wells**

**ACTION BY CLERK**

**112/15 Vellco**

No further information has been obtained with regard to Vellco. The owners are in contact with Planner Officers at ERYC and the detail remains confidential. Concerns were noted at the Planning Meeting of 23 June 2015 about the visual impact of this site in relation to the planning application 15/01612/REM. This item to be placed on the agenda at the next meeting.

**ACTION BY CLERK**

**113/15 To Discuss Proposed Planning Application at the Cemetery**

Cllr S Brambles has not been able to contact Richard Lewis at ERYC regarding the site investigations required for planning permission. It was agreed that the Parish Council should write to Richard Lewis to move this situation forward.

**ACTION BY CLLR S BRAMBLES & CLERK**

**114/15 Transparency Code for Smaller Authorities – December 2014**

**RESOLVED:** (all in favour)

that the Transparency Code for Small Authorities December 2014 be adopted by Burton Fleming Parish Council, **Proposed by Cllr S Wells and Seconded by Cllr A Marr**

**115/15 Electronic Planning Service**

The Clerk attended the above training session at the Town Hall, Bridlington. Town and Parish Councils will shortly be required to respond to planning consultations electronically. The majority of Parishes, particularly the smaller ones will continue to receive paper plans in the medium term but it is expected that this service will cease.

Eventually the only access to plans will be online. Parishes will need to decide how to best display information to the public at planning meetings. It has been suggested that PC's could purchase laptops and overhead projectors that would be set up in meetings. The ERYC computer Refit service could be used to obtain reconditioned laptops for this purpose or grants may be available to purchase equipment.

The Clerk will be notified by email that a planning application has been received. At this point, in order to complete consultation the Clerk will have to use Public Access online. All comments regarding planning applications will be communicated this way. The ERYC consultation form that is currently used would become void.

In order to remain consistent, it may be pertinent to create a Burton Fleming Parish Council consultation form in the same format as the ERYC one for use at meetings. This would be kept for the Parish Council's own records but the information contained on it would be used to consult on Public Access.

Suggestions have been made to use a printing company to print the plans for more divisive planning applications. It was agreed that this matter would be discussed at future meetings.

**116/15 Asset Register**

This matter will be discussed at the next meeting

**117/15 Any Other Business**

- Bales of straw on Wold Newton Road – Clerk to contact Highways

**118/15 Time and Date of the Next Meeting**

The next meeting of the Parish Council will be held on 15 September 2015 at 7.00pm in the Methodist Church Schoolrooms.

**119/15 Close of Meeting**

The Chairman thanked everyone for their attendance. There being no further business, the meeting closed at 8.25pm.

Vice Chairman's Signature: ..... Date: .....