

Burton Fleming Parish Council

Minutes of Parish Council Meeting No 3 – 2015/16 Held Tuesday 15 September 2015 in the Methodist Church Schoolroom at 7.00pm

Present:

Parish Councillors: S Brambles, J Hairsine, J Jackson, A Marr,
C Skelton, B Southwell, K Wells, S Wells

Members of the Public: One in attendance

Wards Councillors/Police: None in attendance

Mrs Sarah Marr recorded the minutes

The Chairman opened the meeting and thanked everyone for their attendance.

120/15 To Receive and Approve Apologies for Absence

Cllr R Lindley

121/15 Code of Conduct (01 July 2012)

(a) To record Declarations of Pecuniary and Non-Pecuniary Interests.
Members declaring interest should identify the agenda item and state which interest is being declared.

(b) To note Dispensations in Respect of Agenda Items Below

No interests to record or note

122/15 Public Participation

One member of the public observed the meeting.

123/15 To Approve the Minutes of the Previous Meeting 07 July 2015:

RESOLVED: (all in favour)

that the minutes of the previous meetings were approved and signed as a true and correct record, **Proposed by Cllr S Wells and Seconded by Cllr A Marr**

The Chairman sought permission to change the order of the agenda and this was agreed

124/15 Planning Ref: 15/02256/OUT – Outline Planning for erection of dwelling (access and scale to be considered) at Land North East of 3 Wold Newton Road, Burton Fleming, East Riding of Yorkshire, YO25 3PH for MS MERIL PEACOCK

3/8 Members raised the following objections:

- access & parking arrangements – too close to the crossroads, existing bus shelter/bus stop and this is an area where children access various local authority school or college transport
- This is an area at risk of flooding
- Privacy of neighbours.

5/8 Members were satisfied with the proposal as it would:

- tidy up the overgrown area
- be in keeping with the existing development on Front Street.

RESOLVED: (5 votes for and 3 votes against)

that this application be recommended for approval, **Proposed by Cllr S Brambles and Seconded by Cllr A Marr**

125/15 Planning Ref: 15/02372/PLF – Full Planning Permission for Change of Use to allow the siting of 3 glamping pitches at Land West of West Hale Gate Farm, Grindale Road, Burton Fleming, YO25 3H for E & M LINDLEY

RESOLVED: (all in favour)

that this planning application be recommended for approval, **Proposed by Cllr S Wells and Seconded by Cllr J Hairsine**

126/15 To Note and Review Clerk's Action Log

- 108/15 Pensions Regulator has been informed of nominated point of contact
- 116/15 Asset Register will be discussed once the Annual Return has been received back from Audit Commission
- 117/15 Bales of straw on Wold Newton Road reported to Highways

127/15 To Receive Correspondence

Safe and Sound Grant, ERYC – Information regarding grants for residents who would like additional security measures in their homes. This information has been previously distributed

Email from Mrs S Taylor – Thanks have been expressed for the siting of the litter bin at the cemetery.

Changes to Smaller Authorities' Local Audit and Accountability Framework: A Guide – The information contained within this document refers specifically to the new External Audit process and how the Transparency Code helps establish this.

RESOLVED:

that the correspondence is received and noted.

128/15 To Note Authorised Transactions

Accounts Paid	
All Seasons Groundcare – 5 x grass cuts @ £135 & 1 x Playground cut @ £20	£695.00
Npower energy statement for Churchyard Socket	£39.29
Transfer of Funds from Money Manager to Community A/C	£1,500

Balance of Accounts as at end August 2015 - £4,327.00

RESOLVED: (all in favour)

that all accounts as submitted are noted and budget monitored

129/15 To Consider the Parish Energy Contract

Following the end of the current fixed term contract Npower are proposing a Flexible Rate contract to supply electricity to the Church Yard. The current cost of the supply is - Standing charge £21.98/quarter, unit charge 19.46p/pkw. The options available are:

Fixed Term - Standing Charge £52.21/quarter, unit charge 20.89p/pkw for one, two or three years

Variable - Standing Charge £21.98/quarter, unit charge 19.46p/pkw. Letter received quarterly to inform of any new rates & charges, billing monthly with 30 day notice period to switch to another product.

Flexible - Standing Charge £52.21, unit charge 24.66p/pkw. Fixed price for the 12 month period, with the flexibility of 30 days notice at any time.

There is a 5% surcharge for not paying by direct debit.

RESOLVED: (all in favour)

- (1) that the Npower energy contract is changed to the Variable Rate contract with effect from 31 October 2015, **Proposed by Cllr S Wells and Seconded by Cllr S Brambles**
- (2) that the Clerk alerts Members if the cost exceeds 24.66p/pkw, **Proposed by Cllr K Wells and Seconded by Cllr S Brambles**
- (3) that the Clerk sets up a direct debit to pay the bill monthly to avoid a 5% surcharge, **Proposed by Cllr C Skelton and Seconded by Cllr A Marr**

130/15 Speeding Traffic

The Clerk contacted PCSO Andrew Milner 7898 from the Driffield Neighbourhood Policing Team with regard to speeding traffic within the village. Speeding is a Local Authority matter and in the first instance a traffic survey must be undertaken. As this has already been undertaken in the past PCSO Milner will contact Detective Constable Shipley with the view to monitoring traffic with a speed gun. Failing that, PSCO Milner will monitor the traffic and use a speed board to alert drivers to the speed that they are travelling but there will be no enforcement.

131/15 Antisocial Behaviour

In response to antisocial behaviour and the recent thefts in the village, PSCO Milner will step up his visits to the village where possible.

132/15 Village Market

A request was made for permission for the Village Market to be held on the Village Green on Saturday 26 September 2015 between 10.00am and 12.00 noon, with preparation time of one hour before and after. There will be approximately 12 large tables, some chairs, decorative bunting and request was also made to make use of the church yard socket to provide electricity to run the water boiler.

RESOLVED: (all in favour)

- (1) that permission be granted for the village market to be held on the village green
- (2) that the church yard socket can be utilized on the condition that there is an RCD between the socket and appliances, **Proposed by Cllr K Wells and Seconded by Cllr A Marr**

133/15 Dog Fouling

More complaints have been received regarding the amount of dog fouling on the village streets. A notice will be placed in the newsletter to address this issue. Also, enquiries would be made about obtaining a dog stencil and spray can to be used around the village.

134/15 To Discuss Proposed Planning Application at the Cemetery

As the Parish Council have received no correspondence to date from ERYC regarding the proposed cemetery extension, the Clerk was asked to contact Cllr J Evison with a view to moving this situation forward.

ACTION BY CLERK

135/15 Transparency Code for Smaller Authorities

The Transparency Code was introduced in April 2015 and in order to comply with this code, Parish Councils with a gross income or expenditure of less than £25,000 have to have in place a functioning website on which must be posted all of the information required by the code.

Funding has been made available by the Department of Communities and Local Government for those Parish Councils affected by the Transparency Code to ensure compliance with the new legislation. It will be possible to bid for a grant to purchase any computers, software, training, website design etc that may be required to comply with the code. Applications for the grant have to be completed by March 2016

Parish Council's have been reminded that engagement with the need for a website is not an option but a legal requirement.

It should be noted that any funding will only support a website sufficient to hold the information covered by the Code. Should a Council wish to put and more expansive website in place, it will not be possible to meet all of those costs.

In a bid to take advantage of this offer from the Government, a new laptop will be purchased for the specific use of Burton Fleming Parish Council, along with any other items required for the smooth running of the website. A new laptop would free up the Clerk's personnel computer (which needed updating) and will safeguard the ownership of the Parish Council minutes and correspondence.

In order to commence the completion of the grant application, Members were asked for a ballpark figure to purchase a laptop.

RESOLVED: (all in favour)

that the Clerk can consider the purchase of a laptop costing no more than £500.00, **Proposed by Cllr s Brambles and Seconded by Cllr J Jackson.**

136/15 Any Other Business

- Members requested that Jane Evison is informed about the lack of information with regard to Vellco Tyres Ltd
- Members requested that Jane Evison is contacted with regard to September Cottage
- White goods have been dumped at Cansdale Crossroads – Clerk to inform Highways
- Can ERYC resurface the road from Kilham to Burton Fleming

137/15 Time and Date of the Next Meeting

The next meeting of the Parish Council will be held on 17 November 2015 at 7.00pm in the Methodist Church Schoolrooms.

138/15 Close of Meeting

The Chairman thanked everyone for their attendance. There being no further business, the meeting closed at 8.15pm.

Chairman's Signature: Date: