

Burton Fleming Parish Council

Minutes of Parish Council Meeting No 4 – 2015/16 Held Tuesday 17 November 2015 in the Methodist Church Schoolroom at 7.00pm

Present:

Parish Councillors: S Brambles, J Hairsine, J Jackson, A Marr,
C Skelton, B Southwell, K Wells, S Wells

Members of the Public: None in attendance

Wards Councillors/Police: None in attendance

Mrs Sarah Marr recorded the minutes

The Chairman opened the meeting and thanked everyone for their attendance.

139/15 To Receive and Approve Apologies for Absence

All members present

140/15 Code of Conduct (01 July 2012)

(a) To record Declarations of Pecuniary and Non-Pecuniary Interests.
Members declaring interest should identify the agenda item and state which interest is being declared.

(b) To note Dispensations in Respect of Agenda Items Below

No interests to record or note

141/15 Public Participation

There were no members of the public present

142/15 To Approve the Minutes of the Previous Meeting 15 September 2015:

RESOLVED: (all in favour)

that the minutes of the previous meetings were approved and signed as a true and correct record, **Proposed by Cllr C Skelton and Seconded by Cllr A Marr**

143/15 To Note and Review Clerk's Action Log

129/15 Npower variable rate energy contract is now in place with direct debit

144/15 To Note Authorised Transactions

Accounts Paid Out	
Expense to Mrs S Marr for purchase of Parish Computer	£399.97
Accounts Paid In	
Cemetery Fees - Mr Harold Shaw	£200.00
ERYC Precept	£3,250.00

Balance of Accounts as at end October 2015 - £6742.38

RESOLVED: (all in favour)

that all accounts as submitted are noted

145/15 To Receive the Annual Return for the Financial Year Ended 31 March 2015

The Annual Return has been reviewed by the External Auditor and all regulatory requirements have been met without any advisories.

The Notice of Conclusion of the audit of the Annual Return for Burton Fleming Parish Council is published for registered electors of Burton Fleming Parish in line with the statutory requirements for a period of 14 days.

146/15 To Receive and Consider Planning Applications as Detailed Below

Planning Ref: 15/03372/PLB - Re-building of dwelling following fire on a 'like for like' basis omitting the UPVC conservatories and installation of timber casement windows following removal of UPVC windows at Mere Farm Cottage, Hunmanby Road, Burton Fleming, East Riding Of Yorkshire, YO25 3PT for MR ROBERT MASON

RESOLVED: (all in favour)

- (1) that this application is recommended for approval
- (2) that if approved, the dwelling should be rebuilt strictly in accordance to the plan with no deviations
- (3) that clarification is sought with regard to listed building status,
Proposed by Cllr S Brambles and Seconded by Cllr S Wells

Planning Ref: 15/02256/OUT – Outline Planning for erection of dwelling (access and scale to be considered) at Land North East of 3 Wold Newton Road, Burton Fleming, East Riding of Yorkshire, YO25 3PH for MS MERIL PEACOCK

This planning application has now been approved by ERYC.

147/15 Electronic Planning Service

The sending of papers plans through the post from ERYC will cease from Monday 27 June 2016 in respect of all plans and applications received on or after this date. Town and Parish Councils will be now able to reply through consultee access.

ERYC has given as much notice as possible to enable Parish Councils to make themselves ready for this change. This ensures that financial arrangements are in place for the change to purchase any equipment needed.

ACTION BY CLERK

148/15 School Pond Grass Cutting

Mr Green of Field House, Burton Fleming has now left the village and is therefore unable to continue cutting the grass behind the school pond. A request for a volunteer to help with this area has been put in the newsletter but no response has been received to date. Members felt that this should be reviewed in Spring with a possibility of incorporating the work into the grass cutting contract.

149/15 Christmas Tree

Thanks were expressed to Cllr Stephen Wells who has kindly offered to donate a Christmas tree for the Village Green this year. Cllr K Wells to liaise with Mr Woodcock with regard to the installation of the tree and lights.

150/15 Thwing Road Bridge

Following concerns from residents regarding heavy articulated lorries using Thwing Road Bridge to enter the village, the Clerk was asked to investigate whether Highways inspect the bridge on a regular basis.

ACTION BY CLERK

151/15 Flood Management

Planned highway maintenance work for South Street/Bridlington following the Flood of 2012 was initially delayed to allow the flood risk team time to undertake surveys and to establish which preventative measures to introduce.

It has been confirmed that any flood alleviation work will not affect the Highway in this area and Andy Maclachlen, Principal Engineer, ERYC is to contact the Highways Team so that it can commence with the planned maintenance scheme.

The Clerk was asked to seek clarification of whether this maintenance would include upgrading the railings as previously agreed.

The Clerk was also asked to obtain a telemetry reading and to clarify what contingency plans are in place should the Gypsey Race flow.

ACTION BY CLERK

152/15 Cemetery

Mason Clark Associates are in the frame to start discussions with the Environment Agency following a request for help from the Parish Council to ERYC. The likely charge for this would be £84.00 per hour to be paid by Burton Fleming Parish Council.

It was mooted that a cap of 10 hours (£840.00) was put in place to stop the costs of the discussions spiraling too high. The Parish Council would manage the contract itself rather than paying ERYC.

Before Members make a decision, Cllr K Wells requested the opportunity to consult with Mr Copeland for further advice and this was agreed. Members would then be required to email their agreement on any pending decisions.

ACTION BY CHAIRMAN

153/15 Transparency Code Bid

The bid has now been put together for a cost of approximately £1,300.00. This will include computer equipment, printers, software, training, staff time and website set up costs.

154/15 Village Transport

Phoenix Travel, ERYC's contractor, gave notice to cease operating this contract in March 2015. A temporary replacement has been provided by Acklams Coaches and the cost of this temporary arrangement has seen the cost of the service double.

This arrangement will continue in its current format until February 2016 after which time the service will change. This will give ERYC time to consult with Parish Councils and service users. Councillors and some residents had previously given feedback which had been forwarded as follows to EYRC:

- ERYC has approved planning for the development of 9 dwellings within Burton Fleming's infrastructure.

- This housing is classed as affordable family housing and as such people wishing to buy these properties may have limited access to their own transport.
- Residents require access to a Saturday service for shopping, particularly those residents who work in the village during the week and cannot use the Wednesday and Thursday services.
- Older children and teenagers require independent access to a Saturday service to Bridlington to enable them to meet with friends, take a Saturday job, access the new swimming pool facilities in the town.

Cllr K Wells attended a Parish Transport Champions Meeting on behalf to the Clerk which was being held by ERYC. The aim of the meeting was to help Parish Councils to tackle their own transport needs as the Authority make austerity cuts to the transport they provide.

RESOLVED: (all in favour)

that a questionnaire is designed so that a transport assessment for Burton Fleming can be undertaken in line with the Parish Transport Toolkit,
Proposed by Cllr K Wells and Seconded by Cllr S Wells

ACTION BY CLERK

155/15 Vellco Tyres Ltd

Cllr Jane Evison has been contacted regarding this matter and will feature on the next Agenda.

156/15 Draft Asset Register

RESOLVED: (all in favour)

- (1) that the field know as the Old Pit Site should be now known as Thwing Hill Field
- (2) that the draft Asset Register is approved, **Proposed by Cllr K Wells and Seconded by Cllr A Marr**

157/15 Request for Funding – Burton Fleming Sports and Recreation Club

RESOLVED:

- (1) that the Parish Council continue with the four grass cuts to the playground as part of the grass cutting contract
- (2) that the BFSRC continue to organise its own fund raising activities
- (3) that a decision for any shortfall of monies for payment of insurance/inspections be made following receipt of the club accounts

158/15 Any Other Business

- Fly tipping of fridge on Wold Newton Road near Fordon Cross Roads

159/15 Time and Date of the Next Meeting

The next meeting of the Parish Council will be held on 18 January 2016 at 7.00pm in the Methodist Church Schoolrooms.

160/15 Close of Meeting

The Chairman thanked everyone for their attendance. There being no further business, the meeting closed at 8.25pm.

Chairman’s Signature: Date: