

Burton Fleming Parish Council

Minutes of the Annual Meeting of the Parish Council (incorporating the Annual Parish Meeting) Held Tuesday 09 May 2017 in the Village Hall at 7.00pm

Present:

Parish Councillors: J Hairsine, C Skelton, B Southwell, A Marr
K Wells, S Wells, S Brambles, R Lindley

Members of the Public: Kate Mercer, Gill Hout, Alison Blyth, Tom Skelton, James Green

Wards Councillors/Police: Cllr Jane Evison, Cllr Jonathan Owen

Jennifer Hobson (Clerk) recorded the minutes

Cllr K Wells gave a warm welcome to everyone and thanked them for their attendance.

49/17 Election of Officers 2017/18

RESOLVED: (all in favour)

that Cllr Keith Wells is re-elected as Chairman of Burton Fleming Parish Council.
Proposed by Cllr S Brambles and Seconded by Cllr C Skelton.

RESOLVED: (all in favour)

that Cllr S Brambles is re-elected as Vice Chairman of Burton Fleming Parish Council. **Proposed by Cllr S Wells and Seconded by Cllr B Southwell**

50/17 To Receive and Approve Apologies for Absence

Cllr J Jackson

51/17 Code of Conduct (01 July 2012)

(a) To record Declarations of Pecuniary and Non-Pecuniary Interests. Members declaring interest should identify the agenda item and state which interest is being declared.

(b) To note Dispensations in Respect of Agenda Items Below

52/17 To Approve the Minutes of Previous Meeting – 17 May 2016

RESOLVED: (all in favour)

that the minutes of the previous meeting were approved and signed as a true and correct record.

53/17 To Approve HSBC Banking Signatories for 2017/18 following Election of Officers

RESOLVED: (all in favour)

that following election of officers the banking signatories remain as Cllr K Wells – Chairman, Cllr S Brambles – Vice Chairman and Miss Jennifer Hobson – Clerk to the Council.

Proposed by Cllr K Wells and Seconded by Cllr J Hairsine

54/17 To Review Internal Control Arrangements for Annual Governance Statement 2016/17

RESOLVED: (all in favour)

(1) that members acknowledge responsibility to ensure a sound system of internal control, including the preparation of accounting statements.

(2) that these measures have been reviewed for the continued effective financial management of the Parish Council.

55/17 To Receive and Approve the Financial Statement Year End March 2016/17

RESOLVED: (all in favour)

that the Financial Statement Year End March 2015/16 be approved.

Proposed by Cllr C Skelton and Seconded by Cllr S Wells

56/17 To Approve Adoption of Dates for the Period of Exercise of Public Rights

RESOLVED: (all in favour)

that the annual accounts inspection period of 05 June 2017 to 14 July 2017 be approved.

Proposed by Cllr C Skelton and Seconded by Cllr S Brambles

57/17 To Appoint an Internal Auditor for 2017/18

RESOLVED: (all in favour)

that Mr Crispin Blyth is approved as the Internal Auditor of accounts 2017/18 for Burton Fleming Parish Council.

Proposed by Cllr C Skelton and Seconded by Cllr A Marr

58/17 To Review Pay and Conditions for the Clerk

RESOLVED: (all in favour)

that the Clerk's wages be increased to £8.87 per hour which was the minimum for a Clerk to council at LC1 SCP 15. Hours to remain the same at 8 hours per week being carried out including 50 hours holiday per annum. Any extra hours worked are to be brought to the attention of members at the appropriate parish meeting, to request approval for payment.

Proposed by Cllr J Hairsine and Seconded by Cllr S Brambles

59/17 To Approve Standing Order for the Clerks Wages

RESOLVED: (all in favour)

that the standing order at HSBC Bank for the payment of the Clerk's wages is approved.

Proposed by Cllr S Wells and Seconded by Cllr S Brambles

60/17 To Review the Asset Register

RESOLVED: (all in favour)

that the Asset Register presented to the members as at May 2017 be approved.

Proposed by Cllr K Wells and Seconded by Cllr S Brambles

61/17 To Review the Cemetery Fees & Regs

RESOLVED: (all in favour)

that there is no change to the current cemetery fees or regulations which were previously approved in 2016.

Proposed by Cllr S Wells and Seconded by Cllr J Hairsine

62/17 To Approve Meeting Dates

RESOLVED: (all in favour)

that the meeting dates of Tuesday 11 July 2017, Tuesday 12 September 2017, Tuesday 14 November 2017, Tuesday 09 January 2018, Tuesday 13 March 2018 and Tuesday 08 May 2018 (Annual Meeting of the Parish Council incorporating The Annual Parish Meeting) are approved

Proposed by Cllr K Wells and Seconded by Cllr B Southwell

63/17 To Receive Burton Fleming Annual Report 2016/17

Members received a copy of the annual report and thanks were expressed to all those who had contributed to the report.

64/17 Public Participation

- Cllr K Wells reported that he had received a complaint from a parishioner regarding the smoke from bio-mass boilers within the village. Cllr Lindley confirmed for the meeting that such boilers were required to have the necessary planning permission and that they were heavily regulated by OFGEM. Regular testing had to be undertaken and recorded regarding the omissions. Owners were also required to supply evidence of their source of fuel which had to be from a reliable source.
It was noted that the weather was a big factor in how the smoke being omitted affected the village but that recently it had been particularly bad and there were concerns about the health hazards of the smoke.
There were various questions raised as to what the owners could do and Cllr Owen summarized by pointing out that it was up to the owners to use these boilers sensibly and take into account the weather conditions.
Cllr Evison advised the public that if they considered the issue to require further investigation they should write to Environmental Health. It was noted that one member of the public had pursued this in the past but apart from being asked to keep a diary there had been no further action.

The Chairman invited members of the public to speak.

- Mrs Blyth raised the subject of speeding within the village which had been a long term problem but which was still considered a danger to residents of the village – particularly children. Mrs Blyth had received some information about a campaign called “20’s Plenty” and wondered if the Parish Council and the community as a whole could work together on this campaign. She had the names of 80 people from the village who shared these concerns so it was apparent that she was not alone. Mrs Blyth confirmed that she would be willing to head up the campaign herself but was requesting support from the Council and the community.

Further discussions followed regarding the previous Speed Awareness campaign that had been undertaken a few years ago but to no avail. ERYC had not deemed Burton Fleming as having enough serious accidents to warrant any action been taken.

This led on to questions being raised as to how Burton Fleming could request that a Speeding Van attend the village in order to deter speeders. Cllr Evison confirmed that Burton Fleming was not currently a designated area as there had not been enough accidents. She suggested that the residents of the village and the Parish Council need to make ERYC aware that speeding is a big issue for Burton Fleming and that the community would be keen to work with the Council to find suitable solutions to the problem. She suggested that a petition be sent to the Council as well as a letter describing all issues raised and requesting that the village be seriously re-evaluated for road safety. Cllr Evison remarked that the fact that the community were willing to take action themselves was a good sign and the more people that got involved the better.

It was suggested that the Parish Council try to organize a meeting with the necessary people at ERYC which could be attended by the public in order to put their case forward. The Parish Council agreed to look into this.

One solution which had been researched in the past was to install traffic activated signals at all four roads into the village but this had proved to be too cost prohibitive at the time. There was now the possibility of funding from the Lissett Community Wind Farm Fund which would need further investigation as this would only cover 70% of the cost which was being predicted as being in the region of £14,000 to install 4 traffic activated signals. The Parish Council agreed to look into this further as they had the Burton Fleming Community Fund which had been put away some years ago after the sale of the Gypsy Rider bus. It was felt that this campaign may be a viable option for this fund.

Concerns were then raised by Mrs Mercer as to the number of large vehicles which were now frequently using the village to access local businesses. One such business was Vellco where it had been noted that large lorries were often obstructing the village crossroads whilst waiting to be loaded/unloaded. It was suggested that this issue may be resolved if Vellco were to implement a booking in system of operation.

It was noted that there had been a marked increase in the number of vehicles toing and froing from Vellco and questions were raised as to whether Vellco had the necessary permissions in place for such large scale operations within a small village.

It was also noted that several of the smaller vehicles regularly parked near the crossroads belonged to the staff of Vellco – again suggesting that the site may be too small for increasing operations.

The Parish Council agreed to write to Vellco to request that they look at their current system of operations to see if anything could be done.

Cllr Owen suggested that a sit down meeting directly with Vellco may be received more positively than a letter from the Parish Council in the first instance. Cllr K Wells agreed to talk to Vellco directly on the matter before any further correspondence was sent.

Cllr Evison added that the Parish Council could also ask the Planning Department to confirm the planning permission currently in place at the Vellco site.

- Mr Skelton raised the issue of HGV's using Fordon Road due to the no left turn signs displayed at Hall Farm. Cllr Lindley confirmed that these signs had been instigated in order to protect both his property and the village green from the obvious damage that was frequently being caused by vehicles accessing his site. Cllr Lindley stated that the obvious solution would be to widen the access to his site but he was prohibited from doing this due to the listed status of a small building which would have to be removed. It was noted by all that Cllr Lindley and his family were more than happy to work with the community to resolve the issue but it would not be an easy task. Cllr Owen suggested that as both the owners of the site and the community were all in support of widening the access at the cost of losing the listed building it may be worthwhile pursuing the matter.

65/17 Close of Meeting

The Chairman thanked everyone for their attendance and involvement. There being no further business the meeting closed at 7.55pm.

Chairman's Signature: Date: