

# Burton Fleming Parish Council

## Minutes of Parish Council Meeting No 5 – 2016/17 Held Tuesday 10 January 2017 in the Village Hall at 7.00pm

### Present:

Parish Councillors: J Hairsine, C Skelton, J Jackson, B Southwell,  
K Wells, S Wells, A Marr

Members of the Public: There were no members of the public present

Wards Councillors/Police: P Lisseter

Jennifer Hobson recorded the minutes

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### 1/17 **To Receive and Approve Apologies for Absence**

Cllr S Brambles, Cllr R Lindley

### 2/17 **Code of Conduct (01 July 2012)**

(a) To record Declarations of Pecuniary and Non-Pecuniary Interests. Members declaring interest should identify the agenda item and state which interest is being declared.

(b) To note Dispensations in Respect of Agenda Items Below

There were no declarations of interest.

### 3/17 **Public Participation**

There were no members of the public in attendance.

### 4/17 **To Approve the Minutes of Previous Meeting – 15 November 2016**

#### **RESOLVED:**

(all in favour) that the minutes of the previous meeting were approved and signed as true and correct record, ***proposed by Cllr J Jackson and seconded by Cllr B Southwell***

### 5/17 **To Discuss Flood Management**

Following the request for a report from ERYC detailing the measures now in place to protect homes within the village, this had now been received and was ready for distributing to the villagers. It is hoped that the report will assist residents in securing cheaper insurance. A copy of the report will be displayed on the village noticeboard, made available online and a note added to the next newsletter to say that it is available to download.

### 6/17 **To Receive & Discuss Street Scene Information**

- **Work on Thwing Road – Yellow Markings**

Following an issue brought up at the last meeting regarding some yellow markings which had appeared, an e-mailed response had been received from ERYC which the council queried. It was decided that the situation would be monitored until the next meeting where it would be brought up if it was still an issue.

- **General state of local roads**

The general state of local roads in and out of the village were commented on and it was decided that a letter should be constructed and sent to the Highways department to see if anything can be done.

- **Road Signs**

It was reported that there had been yet another accident on the Wold Newton road whereby an electricity pole had been snapped. As this was not the first of such incidents it was felt that something was wrong with the signage currently in place. There were questions over the visibility of the signs. It was agreed that a letter of complaint to the Highways department should be sent. Wold Newton Parish Council were to be contacted to see if they would construct a similar letter as this stretch of road effects their Parish too. It may also be necessary to contact Northern Power Grid to enquire about getting the poles moved. Rudston Parish Council were to be contacted to see if they would also support a complaint about Nine Dykes Road which is in poor state at the junction with the Bridlington to Sledmere road and the signs are at ground level which obscures the visibility of oncoming traffic.

**ACTION BY CLERK/CHAIRMAN**

*Cllr K Wells thanked the Ward Councillor for his attendance and he left the meeting at 7.50pm.*

**7/17 Matters Arising from Previous Minutes**

- **Printing of village Newsletter**

As enough funding had already been acquired to cover 1 full year's worth of printing it was decided that there would be no need for a separate sub-committee to administer this at this time. The Parish Council would administer the funding and payments and will review the situation at each meeting. There are to be 200 copies produced with a view to a few being left at the village shop and a few being left at the church for visitors to the village to pick up if they wish.

**ACTION BY CLERK**

**8/17 To Receive Correspondence:**

**Village TaskForce Satisfaction Survey**

The survey received was discussed and completed ready for returning to ERYC.

**ACTION BY CLERK**

Following discussions brought up about dog fouling whilst completing the survey, the Clerk was asked to look into the costs of purchasing a Stencil and Spray Paint for deterring dog fouling.

**ACTION BY CLERK**

**East Wolds and Coastal Update for November 2016  
(Humberside Police Parish News Release)**

There was just one incident reported within Burton Fleming which was relayed to the councillors.

It was reported that a number of recent van break ins had also occurred locally. Cllr K Wells reminded the councilors of the Police 101 number and it was requested that a notice be added to the next village newsletter.

**ACTION BY CLERK**

**9/17 To Approve Transactions and Finance Statement for November & December**

<u>Description</u>	<u>Current A/C</u>	<u>Money Man A/C</u>	<u>Total</u>
Opening Balance	£2,184.81	£5,970.74	£8,155.55
Website Fees (DD)	(£2.39)		
Grasscutting	(£750.00)		
Npower (DD)	(£34.57)		
Wages (S Marr Handover Hours)	(£154.98)		
Wages (J Hobson) – Marr	(£298.48)		
Website Fees (DD)	(£2.39)		
Wages (J Hobson)	(£298.48)		
Interest		0.55	
	<b>£643.52</b>	<b>£5,971.29</b>	<b>£6,614.81</b>

**RESOLVED:** (all in favour) that all accounts submitted are approved, **Proposed by Cllr J Hairsine and Seconded by Cllr S Wells**

**10/17 To Receive and Consider Details of the Parish Precept**

The Parish Precept for 2017/2018 was set at £7000.

**RESOLVED:** (all in favour)

**Proposed by Cllr K Wells and Seconded by Cllr J Hairsine**

**11/17 To Discuss Grass Cutting Tender Arrangements for Summer Season 2017**

**RESOLVED:** (all in favour), **Proposed by Cllr C Skelton and Seconded by Cllr A Marr**

- (1) that an advert to tender be placed in the next newsletter
- (2) that Adam Flinton be contacted as a courtesy to ask if he wishes to tender
- (3) that all other details of the contract remain the same as last year

**ACTION BY CLERK**

**12/17 To Discuss Thwing Hill Field Tender Arrangements for 2017**

**RESOLVED:** (all in favour), **Proposed by Cllr K Wells and Seconded by Cllr J Hairsine**

- (1) that an advert to tender be placed in the next newsletter
- (2) that as there was no hedge that part of the tender document should be removed
- (3) that all other details remain the same as last year

**ACTION BY CLERK**

**13/17 To Discuss White Hill Field**

**RESOLVED:** (all in favour), **Proposed by Cllr K Wells and Seconded by Cllr J Jackson**

- (1) that an advert to tender be placed in the next newsletter
- (2) that all other details remain the same as the last time it was rented out

**ACTION BY CLERK**

**14/17 To Discuss new seat by the mere pond to be purchased with North Wolds Lions Club Donation of £200 received in June**

It was agreed that a recycled plastic bench be purchased from NBB Recycled Furniture. The bench would be installed by the Parish Council. There would be further discussion about where exactly to site the bench and how it would be installed once it was received.

**ACTION BY CLERK**

**15/17 To approve new signatory**

Following a letter received from HSBC informing that they were not satisfied with the previous change of signatory form, a second form was signed which was to be sent off with a copy of the minutes which approved Jennifer Hobson as a new signatory and removed Sarah Marr as a signatory.

**RESOLVED:** (all in favour), **Proposed by Cllr C Skelton and Seconded by Cllr A Marr**

***ACTION BY CLERK***

**16/17 To Receive and Consider Planning Applications and Approvals as Listed Below** (and subsequent plans received following publication of agenda)

There were no current planning applications to be considered.

**17/17 Parish Noticeboard**

Following the accidental damage to the noticeboard by a bus reversing into it, Cllr K Wells confirmed that the noticeboard had now been repaired and replaced back in its original position. The bus company and the Woodcraft sorted out the payment between themselves and so there was no involvement with any insurance companies and no payment required from the Parish Council.

**18/17 Any Other Business**

- Cllr J Jackson enquired what was happening with the purchase of the telephone kiosk as agreed at the last meeting. The Clerk confirmed that this had been actioned but it was now in the hands of BT and ERYC so nothing further to report at this stage.
- Cllr A Marr enquired as to whether ERYC could be contacted to request a road sweeper visit the village due to the current state of the roads within the village.

***ACTION BY CLERK***

**19/17 Date and Time of the Next Meeting**

The next scheduled meeting of the Parish Council will be Tuesday 14 March 2017 at 7.00pm in the Village Hall.

**20/17 Close of Meeting**

The Chairman thanked everyone for their attendance. There being no further business the meeting closed at 8.35pm.

Chairman's Signature: ..... Date: .....