

Burton Fleming Parish Council

Minutes of Parish Council Meeting No 6 – 2016/17 Held Tuesday 14 March 2017 in the Village Hall at 7.00pm

Present:

Parish Councillors: J Hairsine, C Skelton, B Southwell,
K Wells, S Wells, S Brambles, R Lindley

Members of the Public: There were no members of the public present

Wards Councillors/Police: There were no ward councillors or police present

Jennifer Hobson (Clerk) recorded the minutes

21/17 To Receive and Approve Apologies for Absence

Cllr A Marr, Cllr J Jackson

22/17 Code of Conduct (01 July 2012)

(a) To record Declarations of Pecuniary and Non-Pecuniary Interests. Members declaring interest should identify the agenda item and state which interest is being declared.

Cllr B Southwell Pecuniary Interest for Agenda Item 12 – Thwing Hill Field Tender

(b) To note Dispensations in Respect of Agenda Items Below

23/17 Public Participation

There were no members of the public in attendance.

24/17 To Approve the Minutes of Previous Meeting – 10 January 2017

RESOLVED: (all in favour)

that the minutes of the previous meeting were approved and signed as a true and correct record, **proposed by Cllr C Skelton and seconded by Cllr B Southwell**

25/17 Matters Arising from Previous Minutes

- **Newsletter Printing**

It was reported that a request had been made by the editor of the newsletter as to whether there should now be a formal pricing structure for advertising within the newsletter. It was also noted that the current editor organized gifts for the various parties involved in delivering the newsletter at Christmas time and whilst she still had some funds she asked that this be taken into consideration for the future.

RESOLVED: (all in favour)

(1) that there be 3 advertising rates as follows:

£5 for a ¼ page advert per issue

£10 for a ½ page advert per issue

£20 for a full page advert per issue

(2) that funds be made available for Christmas gifts as the need arises

- **New Seat by the Mere Pond**

It was reported that the new seat had been purchased and received. It was agreed that the seat should be installed in the existing spot by the Mere Pond. Cllr K Wells is to arrange the installation with the help of a few others in due course.

- **Wold Newton Road Accident Black Spot**

Communications have been sent to ERYC Highways Department and Wold Newton Parish Council as discussed previously. Meanwhile there was an incident whereby someone had placed some straw bales in front of the electric poles. Highways were contacted and a phone call was received from the Highways department saying that they had removed the bales and would be looking to add extra signs and/or road markings to emphasize the bend.

It was further reported that the straw bales were indeed still present and that a surveyor had been seen in the area which could indicate that there may soon be action taken. The situation is to be monitored.

- **Dog Fouling Stencil Purchase**

RESOLVED: (all in favour)

(1) that a stencil be purchased at a cost of £7.99 + £2.99 delivery

(2) that suitable spray paint be purchased at a cost of £5.95 inc. delivery

Total cost: £16.93

Proposed by Cllr S Brambles and seconded by Cllr J Hairsine

ACTION BY CLERK

- **HGV's using Penny Lane**

Further complaints have been received regarding the use of Penny Lane by HGV's. It was requested that the Clerk contact the complainants about actions to be taken and relay the information gathered to the highways department at ERYC. It was also requested that the Clerk contact James and David Coleman to request that they speak to any lorry drivers that they have dealings with to alert drivers to the issues.

This discussion led onto the issue of HGV's making a mess of the grass verge at the Mere Pond. Cllr Lindley confirmed that he had positioned a sign asking HGV drivers not to turn right when leaving his premises and asked for further opinions on what could be done to alleviate the problem. It was not clear as to whether this was a problem for the highways department at ERYC to sort out or whether it was something which the Parish Council could do themselves. It was therefore requested that the Clerk contact the highways department at ERYC to request that they have a look at the affected area and advise accordingly on actions to be taken.

ACTION BY CLERK

26/17 *To Receive Correspondence*

- **Precept**

It was reported that ERYC have received a precept demand for 2017/18 of £7,000 for Burton Fleming Parish Council. This precept will mean that the band D billing amount attributable to your parish council will be £44.28, which is a decrease of £0.89 (and 1.96%) compared to 2016/17.

The precept of £7,000 will be paid to you in two instalments of £3,500 on 30 April 2017 and £3,500 on 30 September 2017.

- **Community Defibrillators – Invitation to apply for funding to Lissett Community Wind Farm Fund**

It was reported that a letter had been received from ERYC who administer the fund. They have conducted a survey of defibrillators in the Fund's area and have identified a number of gaps in provision. The Fund Panel have allocated a finite sum towards filling some of these gaps.

RESOLVED: (all in favour)

that the Clerk should apply for the funding as detailed in the letter.

ACTION BY CLERK

- **ERYC Changes to Planning Application Publicity**

It was reported that from April ERYC will no longer be posting individual letters to neighbouring properties. This is to encourage the wider use of technology. Residents can register for Public Access. Anyone without a computer and/or internet can use a library.

- **ERYC Community Transport Strategy 2016-2020 Launch Event**

The event will be held between 09:15 and 13:30 on Friday 24th March 2017 at Bishop Burton College, York Road, Bishop Burton, HU17 8QG

- **Local Plan Newsletter Winter 2017**

A copy of this had been e-mailed to all councillors.

- **The Pensions Regulator – Auto-enrolment**

An e-mail was received advising that the staging date for Burton Fleming Parish Council is 1st July 2017. There are various duties which must be undertaken which the Clerk can do online (basically just ticking the boxes). The level of Clerk's earnings mean that there will be no auto-enrolment required at this stage. Will be reviewed periodically as advised by the Pensions Regulator.

- **ERYC Cluster Meeting Letter**

A letter had been received from the Ward Councillor's at ERYC requesting feedback on working with other Parishes to tackle common issues or work together on joint projects within the local area. It was agreed that such collaborations would be beneficial and that Burton Fleming Parish Council would be interested in attending such meetings. It was requested that the Clerk respond to the letter putting forward the subjects of Planning, Electricity Charges and Insurance Costs as ideas for possible further discussion.

ACTION BY CLERK

- **Police News - East Wolds and Coastal Update for February 2017**

There were two incidents reported within Burton Fleming which were relayed to the councillors. There followed several reports of anti-social behaviour having taken place by some young residents of the village. It was requested that the Clerk contact the local PCSO and request a police presence within the village.

ACTION BY CLERK

27/17 To Approve Transactions and Finance Statement for January & February

<u>Description</u>	<u>Current A/C</u>	<u>Money Man A/C</u>	<u>Total</u>
Opening Balance	£643.52	£5,971.29	£6,614.81
Wages (J Hobson)	(£298.48)		
Website Fees (DD)	(£2.39)		
Transfer from Money Man to Current	£1500.00	(£1500.00)	
Village Hall Hire	(£48)		
Clerks Expenses	(£29.05)		
Cemetery Fees	£50.00		
Newsletter Printing Donations Received	£156.00		
NBB Recycled Furniture (Mere Pond Seat)	(£300.00)		
Wages (J Hobson)	(£298.48)		
Website Fees (DD)	(£2.39)		
	£1370.73	£4,471.29	£5,842.02

RESOLVED: (all in favour) that all accounts submitted are approved,
Proposed by Cllr S Wells and Seconded by Cllr C Skelton

28/17 Parish Council Insurance Renewal

RESOLVED: (all in favour)

that the Zurich Municipal Parish Council Policy with the premium of £253.00 be accepted.

Proposed by Cllr S Wells and Seconded by Cllr S Brambles

ACTION BY CLERK

29/17 Society of Local Council Clerks Membership Renewal

RESOLVED: (all in favour), **Proposed by Cllr S Wells and Seconded by Cllr S Brambles**

(1) that the Clerk request a contribution from Rudston Parish Council and Burton Agnes Parish Council as the membership was of benefit to all 3 Parish Councils for which the Clerk is employed

(2) that any further decisions to go ahead with the renewal be left in the hands of the Chairman and the Clerk

ACTION BY CLERK

30/17 To Approve Emergency Plan Update

RESOLVED: (all in favour)

(1) that the changes made by the Chairman/Clerk were accepted

(2) that the amended plan now be circulated according to the details within the plan

ACTION BY CLERK

31/17 To Discuss Grass Cutting Tender Arrangements for Summer Season 2017

There were two responses received to the advert to tender. Considering both proposals the Clerk was asked to request a reference for Mr Sykes of Langtoft. Once this reference has been received a decision will be made as to who to select for the tender.

ACTION BY CLERK

32/17 To Discuss Thwing Hill Field Tender Arrangements for 2017

RESOLVED: (all in favour),

that the Thwing Hill Field Tender be awarded to DV & D Southwell & Son for the total of £30.00.

ACTION BY CLERK

33/17 To Discuss White Hill Field

As there were no responses received to the advert to tender no further discussion or decisions were required at this time. The field is to remain empty. There is a possibility of Ragwort treatment being required again. The situation is to be monitored.

34/17 To Discuss Wheelie Bin Speeding Stickers

It was confirmed that ERYC did not provide any such stickers. After consideration by the council, it was agreed that there was not enough money to justify the cost in respect of providing the villagers with stickers. The Clerk was asked to relay this information to Mrs Blyth.

ACTION BY CLERK

35/17 To Discuss Double Grave Enquiry

It was resolved that providing the additional cost was covered and the grave was not already occupied, there were no reasons why a plot could not be made a double plot. Communication is to be sent to Mr O'Donoghue to confirm this. The Cemetery plan is to be updated to show any double graves and this information should be relayed to the funeral director and/or grave digger as the need arises.

ACTION BY CLERK

36/17 To Receive and Consider Planning Applications and Approvals as Listed Below (and subsequent plans received following publication of agenda)

There were no current planning applications to be considered.

37/17 Any Other Business

- Cllr K Wells confirmed that ERYC had lowered the manholes in the Gypsey Race.
- Various local pot holes were reported which the Clerk was asked to relay to the highways department at ERYC as well as the fact that grip holes around the village had not been cleaned for 2 years and these were causing pot holes and standing water.

ACTION BY CLERK

38/17 Date and Time of the Next Meeting

The next scheduled meeting of the Parish Council will be Tuesday 09 May 2017 at 7.00pm in the Village Hall. **AGM & Parish.**

39/17 Close of Meeting

The Chairman thanked everyone for their attendance. There being no further business the meeting closed at 8.30pm.

Chairman's Signature: Date: