

Burton Fleming Parish Council

Minutes of Parish Council Meeting No 4 – 2016/17 Held Tuesday 15 November 2016 in the Village Hall at 7.00pm

Present:

Parish Councillors: J Hairsine, C Skelton, J Jackson, B Southwell,
K Wells, S Wells

Members of the Public: There were no members of the public present

Wards Councillors/Police: J Evison, J Owen

Jennifer Hobson recorded the minutes

130/16 To Receive and Approve Apologies for Absence

Cllr S Brambles, Cllr A Marr, Cllr R Lindley

131/16 Code of Conduct (01 July 2012)

(a) To record Declarations of Pecuniary and Non-Pecuniary Interests. Members declaring interest should identify the agenda item and state which interest is being declared.

(b) To note Dispensations in Respect of Agenda Items Below

There were no declarations of interest.

132/16 Public Participation

There were no members of the public in attendance.

133/16 To Approve the Minutes of Previous Meeting – 13 September 2016 and 28 September 2016

RESOLVED:

(all in favour) that the minutes of the previous 2 meetings were approved and signed as true and correct record, **proposed by Cllr S Wells and seconded by Cllr B Southwell**

134/16 Flood Management

Councillors J Evison and J Owen reported on the latest update from East Riding of Yorkshire Council:

- Following a detailed review by the Flood Risk Management Team the conclusion was that the costs involved in the work necessary to benefit just 38 businesses and properties were on such a scale that this work would not be feasible
- Lessons have been learned from the events of 2012/2013 and the measures put in place and minor improvements made are all considered to be adequate. The early warning system and the dramatic effect of the clearing of the Gypsy Race are both regarded as adequate measures. Any future urgent response required by East Riding of Yorkshire Council would be much quicker due to measures put in place.
- The responsibility of Riparian owners to keep their patches clear was again stressed as being vital in the prevention of future flooding.
- East Riding of Yorkshire Council have agreed to remove the three raised manholes in the bed of the Gypsy Race following no action from Yorkshire Water.
- Questions were raised by the councillors regarding any help that East Riding of Yorkshire Council could provide with regards to the high insurance costs now being suffered by affected residents. Cllr's J Evison and J Owen agreed to produce a report for residents to

135/16 To Receive & Discuss Street Scene Information

- **South Street Highway and Fencing Maintenance**
The majority of this work has now been completed, there is just some tarmac and chipping work to be done at some point in the future.
- **HGV's Using Penny Lane**
The letter received from ERYC in response to this enquiry stated that unless there are many more complaints of this nature, a poor accident record or obstruction of bus services then the introduction of any waiting restrictions could not be justified. The members agreed to monitor the situation and if possible try to note the HGV companies involved. Cllr J Evison added that it may be that the Sat Navs being used by these HGV's may be to blame. If this was found to be the cause then the council would be able to alert the Sat Nav companies to get this resolved.
- **Burton Fleming Crossroads**
An inspection of the current signage has been undertaken and ERYC have confirmed that they feel that there is adequate signage in place and so would take no further action at this time.
- **Byre Way – Unadopted Status**
ERYC have confirmed that this ongoing issue remains a matter for the residents and the developer to take up and so at this time neither ERYC nor the Parish Council can take any further action. Correspondence had been sent to the resident who raised the query.

Cllr K Wells thanked the Ward Councillors for their help and attendance and they left the meeting at 7.35pm.

136/16 To Receive Correspondence:

Removal of public payphones

Given that the local public payphone had only been used twice in the last 12 months, the council were presented with 3 options:

- 1) Agree to the removal
- 2) Adopt the kiosk for £1
- 3) Object to the removal providing strong evidence that the phone was vital to the local community

RESOLVED: (all in favour)

The council agreed to purchase the kiosk for £1 ***proposed by Cllr B Southwell and seconded by Cllr C Skelton***

ACTION BY CLERK

Additional Banking Services Available at Post Office

It was reported that additional services were now available to the Parish Council to bank cheques as well as cash at the Post Office Counter.

East Wolds and Coastal Update for September 2016
(Humberside Police Parish News Release)

There was just one incident reported within Burton Fleming which was relayed to the councillors.

ERYC – Overview and Scrutiny Committees

The Parish Council were invited to put forward topics for consideration by the committees. Topics suggested by the members were:

- Speeding within rural villages.
- Highway maintenance within rural areas – many roads currently classed and treated as “C” roads are increasingly being used nowadays as “B” roads so a review of the maintenance as such was suggested.

A late addition to the agenda was raised at this point in the meeting as a resolution was required urgently:

ACTION BY CLERK

Parish Council/npower Electricity Charges and Contract

The current contract with npower was based on a variable rate which was to increase considerably so a cheaper rate had been negotiated by the outgoing clerk but which needed to be confirmed the very next morning in order to secure.

RESOLVED: (all in favour)

The council agreed to the new standing charge of £52.21 (instead of £70.21) and the new single rate unit of £19.34 p/kwh (instead of £20.69) and to fix for 3 years ***proposed by Cllr J Hairsine and seconded by Cllr S Wells***

137/16 To Approve Transactions and Finance Statement for September and October

<u>Description</u>	<u>Current A/C</u>	<u>Money Man A/C</u>	<u>Total</u>
Opening Balance	£1,033.59	£5,469.83	£6503.42
Wages (August) - Marr	(£298.48)		(£298.48)
Grasscutting	(£850.00)		(£850.00)
Npower (DD)	(£26.17)		(£26.17)
R Hetherington Chq100680 – Black Jack	(£130.00)		(£130.00)
Wages (September) – Marr	(£298.48)		(£298.48)
Expenses Website Fees (Marr)	(£7.17)		(£7.17)
Wages (J Hobson)	(£298.48)		(£298.48)
Interest		0.91	0.91
Precept ERYC		£3,500.00	£3,500.00
Memorial Stone – Woodcock	£30.00		£30.00
Memorial Stone – Coleman	£30.00		£30.00
Transfer	£1,500	(£1,500)	
Transfer	£1,500	(£1,500)	
Closing Balance (end August 2016)	£2,184.81	£5,970.74	£8,155.55

RESOLVED: (all in favour) that all accounts submitted are approved, **Proposed by Cllr J Hairsine and Seconded by Cllr C Skelton**

138/16 To Receive the Annual Return for the Financial Year Ended 31 March 2016

The Annual Return has been reviewed by the External Auditor. Two queries were raised, one was down to a typing error and the other was the absence of a balance sheet. Both of these matters have been explained to the External Auditor. The audit was now complete.

The Notice of Conclusion of the audit of the Annual Return for Burton Fleming Parish Council is published for registered electors of Burton Fleming Parish in line with the statutory requirements.

RESOLVED: (all in favour)

Proposed by Cllr B Southwell and Seconded by Cllr C Skelton

139/16 To approve new signatory

RESOLVED: (all in favour), **Proposed by Cllr K Wells and Seconded by Cllr C Skelton**

- (1) that Sarah Marr is removed as signatory from Parish Council bank accounts & cheque book
- (2) that Jennifer Hobson is approved as a new authorised signatory for Parish Council bank accounts & cheque book
- (3) that the single payment limit and daily payment limit does not exceed £5,000
- (4) that Jennifer Hobson supersedes Sarah Marr as the Primary User on HSBC internet banking
- (5) that the HSBC online Secure Key is handed over to Jennifer Hobson
- (6) that all details for telephone banking are amended to Jennifer Hobson

140/16 To approve payment of handover hours for the outgoing Clerk

The outgoing Clerk had spent a total of 18 hours attending to various matters during the handover period.

RESOLVED: (all in favour), Proposed by Cllr K Wells and Seconded by Cllr C Skelton

141/16 Planning Applications

There were no current planning applications to be considered.

142/16 Parish Noticeboard

Following the accidental damage to the noticeboard by a bus reversing into it, Cllr K Wells has taken the noticeboard to Woodcraft in Beverley for repair. A quote has been requested which is to be sent to the bus company involved. The bus company have been contacted and have agreed to pay for the repair/replacement as necessary. It is yet to be established whether this will need to go through the insurance company of each party or not.

ACTION BY CLERK

143/16 Christmas Tree

Cllr Stephen Wells kindly offered to donate a Christmas tree for the Village Green this year. Cllr K Wells to liaise with Mr Woodcock with regard to the selection and installation of the tree and lights.

144/16 Any Other Business

- Newsletter – alternative printing solution required – Clerk to establish printing costs and consult with councilors via e-mail as to a way forward – an announcement is to be made in the next newsletter

ACTION BY CLERK

- Letter of thanks to be sent to the retiring clerk, Sarah Marr

ACTION BY CLERK

- Telephone mast – the installation of a mast in the local area is currently being discussed. This is a private deal.
- Cemetery extension – matter to be pursued further by Cllr K Wells

ACTION BY CHAIRMAN

- Neighbourhood Network (formerly Neighbourhood Watch) – there being no interest shown amongst the villagers it was agreed that an article be placed in the next newsletter requesting volunteers to form a Neighbourhood Network group

ACTION BY CLERK

145/16 Date and Time of the Next Meeting

The next scheduled meeting of the Parish Council will be Tuesday 10 January 2017 at 7.00pm in the Village Hall.

146/16 Close of Meeting

The Chairman thanked everyone for their attendance. There being no further business the meeting closed at 8.30pm.

Chairman's Signature: Date: