

Burton Fleming Parish Council

Minutes of Parish Council Meeting No 6 – 2024/25 held Tuesday 04 March 2025 at 7.00pm in the Village Hall

Present:

Parish Councillors: B Southwell, T Stansfield, K Mercer, S Kirven, S King, M Wynne

Members of the Public: Mr R Knowles

Wards Councillors/Police: none

Jennifer Hobson (Clerk) recorded the minutes

16/25 To Receive and Approve Apologies for Absence
Cllr E Hayton, Cllr C Skelton

Cllr S Wells was absent from the meeting

17/25 Code of Conduct (01 July 2012)

(a) To record Declarations of Pecuniary and Non-Pecuniary Interests. Members declaring interest should identify the agenda item and state which interest is being declared.

(b) To note Dispensations in Respect of Agenda Items Below

18/25 Public Participation

The Chair invited members of the public to speak. Nobody wished to speak.

19/25 To Approve the Minutes of Previous Meeting – 07 January 2025

RESOLVED: (all those present at the previous meeting in favour)

(1) that the minutes of the meeting on 07 January 2025 be approved and signed as a true and correct record.

Proposed by Cllr T Stansfield and Seconded by Cllr S Kirven

20/25 Matters Arising from Previous Minutes

- **Gypsy Race**

The Clerk had received a response from Rudston Parish Council to confirm that they had taken action on their stretch of the Gypsy Race and had contacted Riparian owners and had assistance from ERYC on the matter.

It was further noted that the Gypsy was no longer running and so posed no threat at this time.

ACTION BY CLERK

- **Cemetery Extension**

It was reported that James Skelton had kindly erected the King's Coronation Bench and was awaiting instruction as to where to place it in the Cemetery extension. Cllr S King agreed to liaise with James over this.

**ACTION BY CLERK
ACTION BY CLLR S KING**

Both the Chair and the Clerk had found information to confirm that there wasn't any legal requirement to have the new Cemetery area consecrated. Each individual grave could be blessed at the time of burial. Before a final decision on this, it was requested that the Clerk pop a notice in the next newsletter to ask if anyone had any strong objections to this. It should be noted that it may well be the case that an area is consecrated in the future when more funds are available, but in order to get the cemetery extension ready for use as quickly as possible, it would save time and money to wait.

Cllr S King agreed to speak with Mr Sykes, the grasscutter, about a quote to prepare a small section of the cemetery extension in order to get the site ready for use.

**ACTION BY CLERK
ACTION BY CLLR S KING**

- **Rustonville & September Cottage**

It was noted that September Cottage and the neighbouring property were up for sale. There appeared to have been some recent work take place at Rustonville.

- **Mere Pond Working Group**

No further action has been taken at present as the group are still waiting for the pond to be dredged. It was requested that the Clerk contact Cllr S Wells to ask him to complete this as soon as possible.

ACTION BY CLERK

- **Speed Watch Group**

Nothing to report other than to say the group was still active and being successful in their aim.

- **Scenic View**

Two major concerns with Scenic View were discussed, the first being the ongoing drainage issue. Cllr M Wynne has had several conversations with various parties re this issue and has had it confirmed that Scenic View do not have the authority to connect to the drains that they are currently connected to. The legal team at ERYC have issued a notice to ask them to alter the drainage as per the original plans. It was requested that the Clerk write to the owners of the site Messrs Mark and Walter Thompson and cc in Ruth the manager of the site, to say that we are aware that a notice has been served to them and to request that they keep a regular check on the drain which is backing up and causing the issues on the village green, until such time as the system is rectified.

Following an email received from Mrs P Bolam regarding the dangerous parking of cars belonging to visitors of the café on the Scenic View site, it was requested that the Clerk include this issue in her correspondence with the site owners and manager. It is requested that the barrier to the site is left open at all times when the café is open as it was reported that this was not always the case. It was requested that extra signage is placed outside of the gate to the site, to ask people to use the on-site car park and not the nearby verges, road nor pavements along Hunmanby Road as this is causing a danger to nearby residents trying to pull out of their drive.

ACTION BY CLERK

- **School Pond Duck House**

This is still to be done.

- **Bus Shelter**

Thanks were expressed to all who helped clear out the bus shelter. There has been a kind donation of some planters for the outside. Cllr M Wynne agreed to build two new benches for the inside as well as repaint the shelter. Several other councillors offered their help with this.

21/25 To Receive Correspondence

15.01.25 – Email received from ERYC inviting the PC to attend a Town and Parish Council Meet and Greet. Email forwarded to councillors.

27.01.25 – Emailed received from Mr T Gibson expressing concern about the logs situated within the Gypsy Race. Email forwarded to councillors and a reply to Mr Gibson was sent to explain that whilst the Gypsy Race was not the responsibility of the Parish Council but that of the Riparian owners, the Parish Council had taken all the action they were able to encourage the Riparian owners to take their responsibilities seriously.

04.02.25 – Email received from Cllr E Hayton advising that the light in the telephone kiosk was flickering again. Clerk asked Jamie Stonehouse to investigate.

21.02.25 – Email Town and parish councillors' bulletin received from ERYC. Email forwarded to councillors.

Included in this bulletin was information relating to a Grant available from ERYC to help communities hold events to commemorate the 80th Anniversary of Victory in Europe (VE) Day in May and the 80th

Anniversary of Victory over Japan (VJ) Day in August. Cllr S King and Cllr K Mercer would send the Clerk the necessary details for an application to be made to support village hall events.

ACTION BY CLLR S KING
ACTION BY CLLR K MERCER

25.02.25 – Website contact form message received from R Townsend to ask for the Parish Council's support with the ongoing issue of toxic smoke being emitted from the biomass burner situated at Hall Farm. The situation lately had become so serious that her family had to evacuate their home and call the fire brigade as the home and garden were filled with a thick noxious smoke. Aside from the obvious distress that this caused at the time, the bigger concern is for the health and safety of the local residents.

Following much discussion on the serious matter, it was noted that if you walk away from the village over the fields and look back there is often a thick layer of toxic smoke hanging over the village. It is unfortunate that this situation is not new to the village of Burton Fleming as many complaints have been reported over the years but to no avail. It is sad to note that the actions of a few can have such a devastating effect on others.

It was requested that the Clerk write to the Environment Agency to ask for their support with this matter. The Parish Council wish to see some action taken to prevent the misuse of these types of burners which are not supposed to be used as a waste disposal system and which under normal use do not emit smoke, smells nor pose a threat to the health of local residents.

ACTION BY CLERK

22/25 To Approve Transactions and Finance Statement for January & February 2025

<u>Description</u>	<u>Current A/C</u>	<u>Money Man A/C</u>	<u>Total</u>
Opening Balance	£2341.90	£10382.35	£12724.25
Matt – Hedge Cutting	(£222.00)		
Website Fees (DD)	(£3.60)		
Bank charges	(£8.00)		
Newsletter printing (Sept & Oct)	(£58.50)		
Newsletter printing (Dec & Jan)	(£58.50)		
VAT Reclaim	£255.41		
Clerk's Wages	(£445.47)		
Evict Pest Control – Mole Catching	(£60.00)		
Website Fees (DD)	(£3.60)		
Bank Charges	(£8.00)		
Clerk's Wages	(£445.47)		
Newsletter sponsorship (Wainwright)	£60.00		
	£1344.17	£10382.35	£11726.52

Burton Fleming Parish Council						
Financial Statement for the Period Ending				Feb-25		
Income & Expenditure Statement				Year End Forecast		
	Actual 2024/25	Budget 2024/25	F/C Variance 2024/25	Additional transactions 2024/25	Total (Actual + F/Cast) 2024/25	Variance to budget 2024/25
Receipts						
Precept / Council Tax Grant	10,285.00	10,285.00	-	0	10,285	0
Bank Interest	142.27	150.00	- 7.73	40	182	32
Rent from Land	-	40.00	- 40.00	60	60	20
Cemetery Fees	125.00	-	125.00	0	125	125
VAT Reclaimed	255.41	-	255.41	0	255	255
Grants	245.97	-	245.97	0	246	246
Other	60	-	60.00	0	60	60
Newsletter	345.00	280.00	65.00	0	345	65
Village Pond Fund (Flora & Fauna Fundraising)	558.15	-	558.15	0	558	558
Total Receipts	12,016.80	10,755.00	703.65	100	12,117	1,362
Payments						
Administration	5,200.98	5,500.00	(299.02)	650	5,851	(351)
Open Spaces	185.00	2,500.00	(2,315.00)	2,500	2,685	(185)
Electricity	155.30	350.00	(194.70)	55	210	140
Village Improvements	390.00	500.00	(110.00)	110	500	0
Defibrillator Annual Support	135.00	150.00	(15.00)	0	135	15
Repairs & Renewals	293.32	300.00	(6.68)	0	293	7
Website Subscription	33.00	50.00	(17.00)	5	38	12
Newsletter Printing	234.00	280.00	(46.00)	59	293	(13)
SLCC Membership	-	120.00	(120.00)	120	120	0
Insurance	-	275.00	(275.00)	400	400	(125)
VAT Paid	239.67	-	239.67	0	240	(240)
Cemetery Extension	-	-	-	0	0	0
Cemetery Loan Repayment	1,350.56	1,350.56	()	0	1,351	0
Grants	245.97	-	245.97	0	246	(246)
Other inc Election Costs	-	-	-	0	0	0
Total Payments	8,462.80	11,375.56	(2,912.76)	3,899	12,361	(986)
Surplus/(Deficit)	3,554.00	(620.56)				
Bank Reconciliation						
	Feb-25			Forecast Bank Balance		
	YTD			Year End 31 Mar 25		
Balance b/f from 31st March 2023	8,172.52			£	8,172.52	
Plus: Receipts	£ 12,016.80			£	12,116.80	
Sub-total	£ 20,189.32			£	20,289.32	
Less: Payments	-£ 8,462.80				(12,361.30)	
Balance c/f	£ 11,726.52			£	7,928.02	
Reconciled to:				£	205.20	Newsletter
Balance Current Account	£ 1,344.17			£	5,968.13	Cemetery Extension
Balance Deposit Account	£ 10,382.35			£	1,196.54	Reserves
					558.15	Village Pond Fund
Less: Unpresented payments				£	7,928.02	
Plus: Unpresented receipts						
Balance c/f	£ 11,726.52					
Cemetery Extension Transactions						
Receipts		19,975				
Expenditure						
Trial Trenching Work	5,485					
ERYC Planning Fee	58					
Hedge and fence work	2,082					
Seat	370					
BDA Footpath Work	7071.32					
VAT reclaimed	-1178.55					
6 x Wooden Crosses	119.1					
Balance c/f	£ 5,968.13					

RESOLVED: (all in favour) that all accounts submitted are approved.
Proposed by Cllr S Kirven and Seconded by Cllr K Mercer

23/25 Society of Local Council Clerks Membership Renewal

RESOLVED: (all in favour)
 (1) that the Clerk renew her membership at a cost of £110.00
Proposed by Cllr S Kirven and Seconded by Cllr S King

ACTION BY CLERK

24/25 Parish Council Insurance Renewal

As there had been an increase in the Zurich insurance renewal this year, the Clerk had sought a comparative quote from Clear Councils but this was quoted at £734.67.

RESOLVED: (all in favour)
 (1) that the Zurich Municipal Parish Council Policy with the premium of £363.00 be accepted.
Proposed by Cllr S Kirven and Seconded by Cllr S King

ACTION BY CLERK

25/25 To Discuss Thwing Hill Field Tender Arrangements for 2025

The Parish Council had received 4 tenders, 2 of which had offered a 5 year term in exchange for either work to the fencing and/or cash up front. A few questions were raised over various aspects of the more unusual tenders so it was agreed that the Clerk would find out the answers to these questions and then a decision would be made electronically before the end of March.

ACTION BY CLERK

26/25 To Receive and Consider Planning Applications and Approvals as Listed Below (and subsequent plans received following publication of agenda)

Applications considered since the last meeting:

24/03291/PLF – Installation of doors and windows to Tea Room and construction of external paving (retrospective application) at Scenic View Caravan Park, Hunmanby Road, Burton Fleming

No objection comment submitted.

24/02583/PLF - Erection of a livestock building with associated feed bins, hardstanding and upgraded highway access at Land North East of Willy Howe Round Barrow, Wold Newton Road, Burton Fleming

No objection comment submitted.

Current Planning Applications to be considered:

25/00281/OUT – Erection of a dwelling, improvements to existing access and associated infrastructure, alterations and partial demolition of existing stable block to create stable/paddock area following demolition of existing industrial buildings and associated outbuildings (all matters to be considered) at Land South of Bleak House, South Street, Burton Fleming

It was agreed that a comment be submitted to say that there ought to be at least 2 parking spaces included in the plans, but otherwise there were no objections.

ACTION BY CLERK

27/25 Any Other Business

- Mrs S Todd has kindly offered to undertake the Parish Council internal audit for 2024/25 – this was agreed by all. It was requested that the Clerk let Mrs P Bolam know and thank her for her time over the past few years.

ACTION BY CLERK

- It was reported that since the closure of the village shop, there was a potential need to have an alternative means for residents to purchase the local Driffield newspaper. One idea is to have some newspapers delivered to the Church and residents could go there to buy one if they wish. It was requested that an advert be placed in the next newsletter asking if residents would be interested in this facility.

ACTION BY CLERK

- It was reported that the sign at Fordon Crossroads was still in need of repair so it was requested that the Clerk report this again.

ACTION BY CLERK

28/25 Date and Time of the Next Meeting

The next scheduled meeting of the Parish Council will be Tuesday 06 May 2024 at 7pm - Annual Parish Meeting followed by the Annual Meeting of the Parish Council Meeting

29/25 Close of Meeting

The Chair thanked everyone for their attendance and declared the meeting finished at 8.55pm.

Chair's Signature: Date: