

Burton Fleming Parish Council

**Minutes of Parish Council Meeting No 4 – 2025/26 held Tuesday 04 November 2025 at 7.00pm
in the Village Hall**

Present:

Parish Councillors: B Southwell, K Mercer, S Kirven, S King,
S Wells, C Skelton, E Hayton

Members of the Public: Mr R Knowles

Wards Councillors/Police: Cllr Jonathan Bibb, Leo Hammond, Deputy Police and Crime
Commissioner for Humberside Police

Jennifer Hobson (Clerk) recorded the minutes

88/25 To Receive and Approve Apologies for Absence

Cllr T Stansfield gave her apologies for absence.

The Chair reported that Cllr Mark Wynne had emailed in his resignation this day with immediate effect. The Clerk would let Electoral Services know of this and the vacancy will be advertised accordingly.

ACTION BY CLERK

89/25 Code of Conduct (01 July 2012)

(a) To record Declarations of Pecuniary and Non-Pecuniary Interests. Members declaring interest should identify the agenda item and state which interest is being declared.

Cllr S Wells declared a Pecuniary interest in Planning Application 25/02632/PLF.

Cllr K Mercer, Cllr S King and Cllr S Kirven declared a non-pecuniary interest in Planning Application 25/02761/PLF due to them being on the Village Hall committee.

(b) To note Dispensations in Respect of Agenda Items Below

90/25 Public Participation

The Chair invited members of the public to speak. Mr R Knowles wished to speak about the broken bench just beyond the village hall which the Parish Council had asked him to look into repairing. Mr R Knowles advised on what he felt needed doing and checked that the bench was the responsibility of the Parish Council, which was confirmed.

It was agreed that a sum of up to £100 could be spent on bench. Cllr S King agreed to liaise with Mr R Knowles on this and would report back if any further agreement was needed.

The Chair introduced Leo Hammond, Deputy Police and Crime Commissioner for Humberside Police, who had come to discuss Operation Snap and various other updates from the Police. Leo gave a summary of what Operation Snap was and confirmed that it was more about dangerous driving than speeding, although speeding vehicle footage could also be reported where appropriate. It was confirmed that using dash cam, CCTV (both public and private) and doorbell camera footage, the project was working well having received over 600 submissions since its launch. Leo advised that the Parish Council could apply for a dash cam, and the Clerk was asked to email Leo directly to arrange this.

ACTION BY CLERK

Cllr J Bibb asked the Chair if there was anything else that himself or Leo could help with before they leave the meeting. Cllr S Kirven reported that she had still not had any success with her communications with highways regarding Fordon Crossroads and the dangerous position that this remains in. Cllr J Bibb agreed to intervene with this issue.

The Chair thanked Cllr J Bibb and Leo Hammond for their attendance and support before they left the meeting at 7.30pm.

91/25 **To Approve the Minutes of Previous Meeting – 09 September 2025****RESOLVED:** (all in favour)

- (1) that the minutes of the meeting on 09 September be approved and signed as a true and correct record.

Proposed by Cllr S Kirven and Seconded by Cllr B Southwell92/25 **Matters Arising from Previous Minutes**

- **Cemetery Extension**

It was agreed to ask Matthew Agar to cut the hedge up at the cemetery. The payment for this to come from the Cemetery funds.

ACTION BY CLERK

- **School Pond Duck House**

It was agreed by all that this was OK at the moment and was being used by the ducks so it was requested that this be removed from future agendas for the time being.

- **Gypsy Race**

It was agreed that the annual inspection walk will take place at 10am on Saturday 29 November, meeting at Penny Lane Bridge.

- **Scenic View**

It was agreed to keep this item on the agenda for the foreseeable to make sure this issue is dealt with as recent correspondence from ERYC showed that still nothing had been done to rectify the issue.

- **Electric Box and Ground Connections**

Cllr K Mercer reported that David Woodcock and Cllr T Stansfield were due to meet with the electrician at the site on Wednesday 05 November.

ACTION BY CLLR STANSFIELD93/25 **To Receive Correspondence**

19.09.25 – Email received from ERYC detailing instructions to apply for a Festive Light permit for 2025. Forms etc...completed by Clerk and returned to ERYC.

25.09.25 – Email from ERYC regarding Annual Rough Sleeping Estimate 2025. Form to be completed for the evening of Thursday 06 November into the morning of Friday 07 November. Assuming nobody is aware of any rough sleepers within the village the Clerk will complete and return the form accordingly. It was confirmed that nobody was aware of any rough sleeper within the village.

14.10.25 – Email October Newsletter received from Humberside Police. Email forwarded to councillors and newsletter published on website.

18.10.25 – Email from Thwing & Octon Parish Council asking for information on hedgehog road safety signs. Email forwarded to Ali Blyth who agreed to respond.

20.10.25 – Email from The Pensions Regulator advising of forthcoming re-enrolment duties. The deadline is 18 March 2026. The Clerk will complete the re-declaration/re-enrolment accordingly.

ACTION BY CLERK

22.10.25 – Various emails from Sue Kirven, Anita Braithwaite and David Eddy requesting support from BFPC in objecting to the gas drilling planning application at Foxholes. Email agreement was reached to submit a strong objection to the application.

27.10.25 – Email from Wold Newton Parish Council cc'ing in BFPC to correspondence with ERYC regarding Road Traffic Accidents at the Burton Fleming Road/Wold Newton Road/Hunmanby Road junction. Email forwarded to Councillors.

30.10.25 – Email from Weightmans solicitors asking if the Parish Council had any further information regarding the insurance claim incident in 2022. No further information was known so the Clerk will respond accordingly.

ACTION BY CLERK

94/25 To Approve Transactions and Finance Statement for September & October 2025

<u>Description</u>	<u>Current A/C</u>	<u>Money Man A/C</u>	<u>Total</u>
Opening Balance	£1158.54	£9971.22	£11129.76
Back pay for Clerk	(£71.05)		
Website Fees (DD)	(£3.60)		
Eon Next – Electricity	(£55.91)		
Clerk's Wages	(£459.68)		
Interest received		£41.31	
2 nd Half of Precept		£6000.00	
Transfer of funds	£1000.00	(£1000.00)	
Clerk's Expenses	(£36.42)		
Website Fees (DD)	(£3.60)		
Clerk's Wages	(£459.68)		
	£1068.60	£15012.53	£16081.13

Financial Statement for the Period Ending <u>Oct-25</u>													
Income & Expenditure Statement			Year End Forecast										
	Actual 2025/26	Budget 2025/26	F/C Variance 2025/26	Additional transactions 2025/26	Total (Actual + F/Cast) 2025/26								
Receipts													
Precept / Council Tax Grant	12,000.00	12,000.00	-	0	12,000								
Bank Interest	84.13	80.00	4.13	60	144								
Rent from Land	-	40.00	-40.00	40	0								
Cemetery Fees	725.00	-	725.00	0	725								
VAT Claimed	-	-	-	0	0								
Grants	499.00	-	499.00	0	499								
Other	0	-	-	0	0								
Newsletter	191.98	280.00	-88.02	0	192								
Village Pond Fund (Flora & Fauna Fundraising)	-	-	-	0	0								
Total Receipts	13,500.11	12,400.00	1,100.11	100	13,600								
Payments													
Administration	3,292.18	6,000.00	(2,707.82)	2,700	5,992								
Open Spaces	2,190.00	2,500.00	(310.00)	310	2,500								
Electricity	108.88	250.00	(141.12)	140	249								
Village Improvements	-	500.00	(500.00)	500	0								
Defibrillator Annual Support	135.00	150.00	(15.00)	0	135								
Repairs & Renewals	163.02	300.00	(136.98)	137	300								
Website Subscription	21.00	50.00	(29.00)	30	51								
Newsletter Printing	117.00	280.00	(163.00)	163	280								
SLCC Membership	-	120.00	(120.00)	120	0								
Insurance	-	375.00	(375.00)	375	0								
VAT Paid	42.14	-	42.14	0	42								
Cemetery Extension	145.00	-	-	0	145								
Cemetery Loan Repayment	666.40	1,326.88	(660.48)	660	1,327								
Grants	499.00	-	499.00	0	499								
Cemetery Fee Refund	725.00	-	-	0	725								
Total Payments	8,104.62	11,851.88	(4,617.26)	5,135	13,240								
Surplus/(Deficit)	5,395.49	548.12											
Bank Reconciliation													
	<u>Oct-25</u>		Forecast Bank Balance Year End 31 Mar 26										
	<u>YTD</u>												
Balance b/f from 31st March 2024	10,685.64		£ 10,685.64										
Plus: Receipts	£ 13,500.11		£ 13,600.11										
Sub-total	£ 24,185.75		£ 24,285.75										
Less: Payments	£ 8,104.62		(13,240.10)										
Balance c/f	£ 16,081.13		£ 11,045.65										
Reconciled to:													
Balance Current Account	£ 1,068.60												
Balance Deposit Account	£ 15,012.53												
Less: Unpresented payments													
Plus: Unpresented receipts													
Balance c/f	£ 16,081.13												
Cemetery Extension Transactions													
Cemetery Loan													
Receipts	19,975	Amount borrowed	19975										
Expenditure		Capital repaid	2400										
Trial Trenching Work	5,485	Interest paid	1687.2										
ERYC Planning Fee	58	Balance owed	17575										
Hedge and fence work	2,082												
Seat	370												
BDA Footpath Work	7071.32												
VAT reclaimed	-1178.55												
6 x Wooden Crosses	119.1												
Vincent Sykes - Strimming	100												
Vincent Sykes - Mowing	45												
Estimated Mowing for 2025	1300												
Balance c/f	£ 4,523.13												

RESOLVED: (all in favour) that all accounts submitted are approved.
Proposed by Cllr C Skelton and Seconded by Cllr S Kirven

95/25 To Receive and Consider Planning Applications and Approvals as Listed Below
 (and subsequent plans received following publication of agenda)

- **25/02761/PLF** - Construction of a new farm access to Hall Farm from Grindale Road

Comments received via email from Mandy Lindley were shared. It was reported that Mandy Lindley had been advised to submit her own comments directly to ERYC.

RESOLVED: (all in favour) that a comment be submitted to say the Parish Council has no major objection to this application but would prefer the access to be further away from the Village Hall. The Parish Council feel that the route could easily be made more straighter and diagonal so bypassing the close proximity to the Village Hall.

Proposed by Cllr B Southwell and Seconded by Cllr C Skelton

Cllr S Wells left the room whilst discussion about the following application took place.

- **25/02632/PLF** - Erection of an additional 16000 bird free range egg unit with associated feed bins and hardstanding areas at Land North of Burton Fleming Grange, Wold Newton Road, Burton Fleming YO25 3HP

Deadline for comments is 05 November 2025

RESOLVED: (all in favour) that a comment be submitted to say the Parish Council would support this application on the proviso that the location indicated on the plans remains as stated. It has been noted that previous developments by this applicant have been approved at stated locations, only to be then changed after planning has been granted. The Parish Council would like the the planning officer to ensure the plans, if agreed, are adhered to.

Proposed by Cllr B Southwell and Seconded by Cllr K Mercer

Cllr S Wells returned to the room.

Applications considered since last meeting:

25/02647/PLF - Erection of a replacement wind turbine (hub height 30.0m and blade tip height 45.0m) at Wind Turbine At Argham Fields, Bartindale Road, Grindale YO14 0JD

RESOLVED: that a comment to say the Parish Council has no objections to this application be submitted.

25/02452/PLB - Listed Building Consent for roof repairs and associated works to East and North Elevations at Mere Farm, Hunmanby Road, Burton Fleming YO25 3PT

This application was considered by the Parish Councillors via email. 4 councillors expressed no objection, 2 councillors had comments to make, 3 councillors made no comment.

RESOLVED: that a comment be submitted to point out that some of the information within the application is incorrect and ask that the council ensure all work to date has been completed with the correct materials and is in keeping with the buildings age before any further work is carried out. The Parish Council would also like to see any information available on the original porch that is mentioned as being reinstated.

96/25 Newsletter – Christmas Gifts etc...

RESOLVED: (all in favour)

- (1) that a chocolate gift be purchased and distributed to each member of the newsletter delivery team as a thank you/Merry Christmas
- (2) that a gift card be purchased and delivered to the newsletter editor as a thank you/Merry Christmas
- (3) maximum value to be spent on gifts to be £50
- (4) that a gift around the value of £12.50 be sent to Mrs Miller to thank her for kindly looking after the village defibrillator.
- (5) That all gifts come from Parish Council funds by way of a contribution to the running of the newsletter rather than from newsletter funds

Proposed by Cllr B Southwell and Seconded by Cllr C Skelton

ACTION BY CLERK

97/25

Christmas Tree

There had been no response from the newsletter advert asking if anyone had a tree suitable for the village green, but it was noted that the newsletter had only just been delivered. Cllr S Wells agreed to get a price from a local supplier and report back. Cllr S King agreed to get a price from a local supplier and report back.

ACTION BY CLLR S WELLS
ACTION BY CLLR S KING

98/25

Humberside Police – Operation Snap

Discussed under Public Participation.

99/25

Byre Way

It was reported that the residents of Byre Way and the latest developer have now spent a considerable amount of money bringing the street up to an acceptable standard so it was hoped that ERYC would now adopt the road accordingly. It was agreed that the Parish Council would support the residents with this by sending a letter to ERYC requesting that they now start the process of adopting the street.

ACTION BY CLERK

100/25

Any Other Business

- Cllr B Southwell reported that all 3 drains on South Lane are blocked with silt. It was requested that these be reported to ERYC.

ACTION BY CLERK

- Cllr S King reported that the roadsweeper has been round and has dragged up the tarmac from Back Street to Hunmanby Road which has left big clumps of loose tarmac all over the footpath. It was requested that the Clerk report this to ERYC.

ACTION BY CLERK

- Following the resignation of Cllr M Wynne announced earlier, it was requested that the Clerk email Mr Wynne to ask if he still intends to install some bench seating inside the bus stop.

ACTION BY CLERK

- Cllr T Stansfield had sent in an email request to ask that the white lines at the main crossroads be repainted. The Clerk to make this request.

ACTION BY CLERK

- Cllr S Kirven reported that the 30 sign on Thwing hill was damaged and requested that this be reported to ERYC.

ACTION BY CLERK

101/25

Date and Time of the Next Meeting

The next scheduled meeting of the Parish Council will be Tuesday 06 January 2026 at 7pm

102/25

Close of Meeting

The Chair thanked everyone for their attendance and declared the meeting finished at 8.15pm.

Chair's Signature: Date: