

Burton Fleming Parish Council

Minutes of Parish Council Meeting No 3 – 2023/24 held Tuesday 05 September 2023 at 7.00pm
in the Village Hall

Present:

Parish Councillors: A Marr, B Southwell, S King, E Hayton, C Skelton, S Kirven, T Stansfield

Members of the Public: 21 members of the public were present.

Wards Councillors/Police: Cllr Jonathan Owen

Jennifer Hobson (Clerk) recorded the minutes

81/23 To Receive and Approve Apologies for Absence

Apologies were received and noted from Cllr S Wells and Cllr K Mercer.

82/23 Code of Conduct (01 July 2012)

(a) To record Declarations of Pecuniary and Non-Pecuniary Interests. Members declaring interest should identify the agenda item and state which interest is being declared.

(b) To note Dispensations in Respect of Agenda Items Below

83/23 Q&A for Planning Application 23/01869/PLF – Erection of a livestock building with associated feed bin at Land and Outbuildings West of Holmefield Farm, West Lane, Burton Fleming

The Chair introduced Mr Agar (the applicant) and invited the public to raise relevant questions. Various concerns were raised and discussed during the public participation section of the meeting prior to the Parish Council voting on the application, minute 90/23.

84/23 Public Participation

The Chair invited the public to speak.

One member of the public voiced his concern over the speed of vehicles travelling through the village and was interested to know more about the proposed speed watch group. Cllr T Stansfield confirmed that further details would be given further on the agenda.

85/23 To Approve the Minutes of Previous Meetings – 04 July 2023

RESOLVED: (all in favour)

(1) that the minutes of the meeting on 04 July 2023 be approved and signed as a true and correct record.

Proposed by Cllr S King and Seconded by Cllr B Southwell

86/23 Matters Arising from Previous Minutes

Gypsy Race

The Chair confirmed that a formal Gypsy Race Plan was being established and would be communicated to residents in due course.

A date for the annual inspection would be set nearer the time but would hopefully be during the month of October depending on the weather. It was requested that this be published in the newsletter with the date to be confirmed later.

ACTION BY CHAIR/CLERK

Cemetery Extension

Thanks were expressed to Mr Brambles who had kindly drawn up a layout plan for the new area. It was requested that the Clerk put a thank you message in the newsletter. It was also requested that the Clerk ask Mr Brambles to highlight a suitable area for interment of ashes on the plan.

- There had been no update from the Bishop regarding consecration, the Clerk would continue to chase this up.
- An updated quotation from BDS had been supplied – the quote was for £11,433.45 + VAT which was again more than the previous quote and if agreed would use up almost all of the remaining Cemetery Extension funds.
- 1 quote request to The Conservation Volunteers Hull & Humber was declined due to logistics and supply chain issues.
- 2 other quote requests had not yet been responded to.

RESOLVED: (all in favour)

- (1) that the Clerk wait for the remaining quotations then go back to BDS and ask for a quote for only half of the original distance, noting that not all of the path would be required for quite a number of years

ACTION BY CLERK

- **Rustonville & September Cottage**

It was reported that the Parish Council had received notification from Planning Enforcement to say that a Section 78 building notice had been issued to the owner of September Cottage for urgent repairs. Progress of these works would be monitored.

- **Mere Pond**

It was reported that ERYC are undergoing a number of enquiries to ascertain confirmation of the ownership of the pond and would respond in due course.

- **Water Pump Damage**

It was reported that the insurance company had paid the amount of £350 and James Skelton had been asked to complete the work. Mr Skelton confirmed that the work was almost complete.

- **Village Green**

Cllr T Stansfield and Cllr S King reported that they had added some topsoil to the Village Green. Cllr T Stansfield has cleared all the work access covers and requested that the Clerk ask the grass cutter to make sure he cuts around them and perhaps strim them occasionally to keep them visible and accessible. It was suggested that much more topsoil was required at the site. Cllr T Stansfield to seek further advice and will report back.

ACTION BY CLLR STANSFIELD/CLERK

- **Speed Watch**

Cllr Stansfield provided a poster/FB post advertising for volunteers to form a Speed Watch Scheme within Burton Fleming. The Parish Council approved this. It is hoped that at least 6 volunteers come forward. Cllr Stansfield will report back in due course.

ACTION BY CLLR STANSFIELD

- **Electricity Supply**

It was noted that the current electricity contract did not expire until November this year so the Chair requested that the Clerk send him a reminder nearer the time to seek quotes from his broker contact.

ACTION BY CHAIR/CLERK

87/23 To Receive Correspondence

13.07.23 – Email notification received of a Police and Crime Survey. Email forwarded to councillors.

22.07.23 – Email received from Highways regarding Nine Dykes Road, confirming that they have just completed a collision study at this junction and are proposing some improvements to the visibility splay. Email forwarded to councillors.

25.07.23 – Email received from Traffic Management regarding Speed Survey request. Email forwarded to councillors:

Dear Jennifer,

Thank you for your email dated 6 July 2023 requesting further speed surveys in Burton Fleming and we apologise for the delay in responding. Please see our responses below in relation to each of the points you have raised.

1) Thwing Road is by no means comparable to Hunmanby Road. As Thwing Road is a steep hill the traffic tends to fly down this road and is of real concern to the local residents.

Both of these roads are C roads and are classed as secondary distributor roads. Consequently we would expect them to see similar volumes of traffic and traffic speeds would be consistent. Whilst the topography may not be exactly the same they are both roads heading downhill into the village.

2) You say that the results of the previous surveys are considered valid up to five years well we note that it has been almost 5 years since the previous surveys were done.

In line with our 'Speed Limit Policy' the next level of intervention would be for sites scoring 12 points or more when assessed against the policy. Given the low scores of the previous speed surveys we can see no justification for going against the policy and repeating surveys before the end of the five year period.

3) The traffic in the village has changed considerably over the last 5 years mainly due to Scenic View Caravan Park on Hunmanby Road, the volume of traffic in the Summer months is vast in comparison to 5 years ago.

Whilst there may have been an increase of traffic in the village due to the caravan park we would expect this increase to be seasonal and therefore we would not look to implement any permanent changes or restrictions unless there was a justification such as a poor accident record, which is not the case here.

Whilst this may not be the response you were hoping for it does outline the Councils position on the matter.

Kind regards, Courtney,
Traffic Management

24.07.23 – Email received from Revd Barbara Hodgson inviting the Chair to lay the wreath on behalf of the village at the Remembrance Sunday service on 12th November 2023. Email forwarded to Chair. It was reported that the Chair had accepted the invitation.

28.07.23 – Emails received from Mrs A Braithwaite in regard to the West Lane Shed planning application. Emails forwarded to Councillors. Mrs Braithwaite was enquiring if the Parish Council could contact the applicant of the West Lane Livestock shed planning application on behalf of residents. The Clerk responded to confirm that this was not something the Parish Council had the power to do. It was also requested that the Parish Council provide a template letter for residents to sign. Again the Clerk responded to confirm that this was not in the remit of the Parish Council and that residents should be encouraged to send their own correspondence in to the planning department. The Parish Council are just one consultee and the Parish Council's viewpoint may not necessarily agree with those of other residents. The Clerk had advised that if residents struggled to access the online application they were quite at liberty to send in a hand written letter by post.

02.08.23 – Email received from ERYC advising of a Community Governance Review – draft recommendations – email forwarded to councillors. The recommendation is that from the May 2027 elections onwards the number of Parish Councillors for Burton Fleming be reduced from 9 to 7. There was an invitation for the Parish Councillors to respond.

88/23 To Approve Transactions and Finance Statement for July & August 2023

<u>Description</u>	<u>Current A/C</u>	<u>Money Man A/C</u>	<u>Total</u>
Opening Balance	£1233.48	£16816.01	£18049.49
Newsletter Printing (April & May)	(£57.20)		
Newsletter Printing (June & Jul/Aug)	(£57.20)		
Clerk's Expenses	(£41.01)		
Website Fees (DD)	(£3.60)		
Bank Charges	(£8.00)		
Clerk's Wages	(£388.61)		
Website Fees (DD)	(£3.60)		
Zurich Insurance – Claim for BlackJack	£350.00		
Bank Charges	(£8.00)		
Cemetery Fees – Memorial	£50.00		
Clerk's Wages	(£388.61)		
Newsletter Donation - Plews	£30.00		
	£707.65	£16816.01	£17523.66

Burton Fleming Parish Council											
Financial Statement for the Period Ending			Aug-23								
Income & Expenditure Statement						Year End Forecast					
	Actual 2023/24	Budget 2023/24	F/C Variance 2023/24	Additional transactions 2023/24	Total (Actual + F/Cast) 2023/24	Variance to budget 2023/24					
Receipts											
Precept / Council Tax Grant	4,675.00	9,350.00	- 4,675.00	4,675	9,350	0					
Bank Interest	54.06	20.00	34.06	100	154	134					
Rent from Land	-	40.00	- 40.00	0	0	(40)					
Cemetery Fees	50.00	-	50.00	0	50	50					
VAT Reclaimed	-	-	-	0	0	0					
Grants	500.00	-	-	0	500	500					
Other	-	-	-	0	0	0					
Newsletter	242.00	280.00	- 38.00	68	310	30					
Insurance claim for Water Pump	350.00	-	350.00	0	350	350					
Total Receipts	5,871.06	9,690.00	- 4,668.94	4,843	10,714	1,024					
Payments											
Administration	2,113.23	5,120.00	(3,006.77)	4,000	6,113	(993)					
Open Spaces	-	2,500.00	(2,500.00)	2,500	2,500	0					
Electricity	98.98	500.00	(401.02)	400	499	1					
Village Improvements	-	500.00	(500.00)	500	500	0					
Defibrillator Annual Support	135.00	150.00	(15.00)	0	135	15					
Repairs & Renewals	147.94	300.00	(152.06)	150	298	2					
Website Subscription	13.99	45.00	(31.01)	37	51	(6)					
Newsletter Printing	114.40	280.00	(266.01)	280	294	(14)					
SLCC Membership	-	120.00	(120.00)	120	120	0					
Insurance	-	275.00	(275.00)	275	275	0					
VAT Paid	112.58	-	112.58	0	113	(113)					
Cemetery Extension	370.00	-	370.00	0	370	(370)					
Cemetery Loan Repayment	690.08	1,374.24	(684.16)	690	1,380	(6)					
Donations (S137)	500.00	500.00	0	0	500	0					
Other	500.00	-	500.00	350	850	(850)					
Total Payments	4,796.20	11,664.24	(7,838.45)	9,302	13,998	(2,334)					
Surplus/(Deficit)	1,074.86	(1,974.24)									
Bank Reconciliation											
		Aug-23					Forecast Bank Balance				
		YTD					Year End 31 Mar 24				
Balance b/f from 31st March 2022		16,448.80				£	16,448.80				
Plus: Receipts		£ 5,871.06				£	10,714.06				
Sub-total		£ 22,319.86				£	27,162.86				
Less: Payments		-£ 4,796.20					(13,997.79)				
Balance c/f		£ 17,523.66				£	13,165.07				
Reconciled to:						£	176.45				Newsletter
Balance Current Account		£ 707.65				£	11,980.00				Cemetery Extension
Balance Deposit Account		£ 16,816.01				£	1,008.62				Reserves
						£	13,165.07				
Less: Unpresented payments											
Plus: Unpresented receipts											
Balance c/f		£ 17,523.66									
Cemetery Extension Transactions											
Receipts		19,975									
Expenditure											
Trial Trenching Work		5,485									
ERYC Planning Fee		58									
Hedge and fence work		2,082									
Seat		370									
Balance c/f		£ 11,980.00									

RESOLVED: (all in favour) that all accounts submitted are approved.
Proposed by Cllr C Skelton and Seconded by Cllr T Stansfield

89/23 Standards Committee Communication

It was reported that, in light of a potential allegation made against the Parish Council, advice had been sought from the Standards Committee who confirmed that they couldn't intervene unless a formal complaint were to be made but that based on the information provided, they could not see that the Parish Council was at fault.

90/23 To Receive and Consider Planning Applications and Approvals as Listed Below (and subsequent plans received following publication of agenda)

Applications considered since last meeting:

- Planning Ref 23/01925/VAR** – Variation of Condition 2, Condition 3, Condition 8 and Condition 13 at Scenic View Caravn Park, Hunmanby Road, Burton Fleming

RECOMMENDED FOR APPROVAL BY BFPC.

Applications to be considered:

- Planning Ref 23/02149/PLF** – Erection of a dwelling with integral car port at Land North of Newton House, Front Street, Burton Fleming

REJECTED BY BFPC but with comment to say would approve if location of window overlooking neighbouring property is repositioned.

- **Planning Ref 23/01869/PLF** - Erection of a livestock building with associated feed bin at Land and Outbuildings West of Holmefield Farm, West Lane, Burton Fleming

RECOMMENDED FOR APPROVAL BY BFPC but with recommendation for a condition to be imposed restricting the number of pigs and the age of pigs to be sited there.

91/23 Any Other Business

- Cllr B Southwell reported that there was a leak at the old pub building and asked if anyone knew what was happening with the building. There is a leak at the property which is a concern. It was requested that the Clerk write to the occupiers to ask if they would let the Parish Council know of their intentions and to ask them to repair the leak at the property.

ACTION BY CLERK

92/23 Date and Time of the Next Meeting

The next scheduled meeting of the Parish Council will be Tuesday 07 Nov 2023 at 7pm

93/23 Close of Meeting

The Chair thanked everyone for their attendance and declared the meeting finished at 8.30pm.

Chairman's Signature: Date: