

Burton Fleming Parish Council

Minutes of Parish Council Meeting No 2 – 2021/22 held Tuesday 06 July 2021 at 7.00pm in the Village Hall

Present:

Parish Councillors: K Wells, J Hairsine, S McCaw, A Marr, J Jackson, R Hayton, S Wells

Members of the Public: P Arnell, E Arnell, M Arnell, L Arnell, Mr & Mrs Gibson, Mrs Welford, Mrs Harvey, Mrs Mercer, Mrs Townsend, Mr & Mrs Allerston, Mrs P Hope and Mr Knowles

Wards Councillors/Police: Cllr J Evison

Sarah McCaw (Clerk) recorded the minutes

123/21 To Receive and Approve Apologies for Absence

Apologies were received and noted from Cllr C Skelton, Cllr B Southwell

Apologies were also received from the Clerk who due to self-isolation was unable to attend the meeting. Cllr S McCaw volunteered to note the minutes of the meeting.

124/21 Code of Conduct (01 July 2012)

- (a) To record Declarations of Pecuniary and Non-Pecuniary Interests. Members declaring interest should identify the agenda item and state which interest is being declared.
- (b) To note Dispensations in Respect of Agenda Items Below

125/21 Public Participation

- The Chairman invited Mr T Gibson to speak. Following the Gypsy Race meeting, Mr T Gibson asked what measures were going to be put in place in the future regarding the Gypsy Race.

The Chairman responded in saying that once the report was received back from ERYC a further action group could be arranged to discuss a way forward.

- The Chairman invited Mrs I Welford to speak. Mrs I Welford reported that she was not happy that the previous minutes did not include details of the Councillor who had not attended for over 15 months.

The Chairman explained that a letter had been issued to Councillor Steven Wells and acknowledged this had not been minuted.

- The Chairman invited Ward Cllr J Evison to speak. Cllr Evison explained that the actions that needed to be taken regarding the Gypsy Race was not the Parish Council duty – a separate Gypsy Race action group should be set up.

- The Chairman invited Mrs E Arnell to speak. Mrs Arnell reported that a letter had been sent to the Parish Council.

The Chairman explained that this would be covered later in the meeting.

126/21 To Approve the Minutes of Previous Meeting – 09 March 2021 and 18 May 2021

RESOLVED: (all in favour)

- (1) that the minutes of the previous meeting be amended to cover the letter sent to Cllr S Wells and be signed off at the next meeting
 - (2) that the minutes of the meeting 09 March 2021 be approved and signed
- Proposed by Cllr K Wells and Seconded by Cllr J Hairsine**

127/21 Matters Arising from Previous Minutes

- **Gypsy Race meeting**

It was noted that the meeting was well attended with discussions and actions required identified. A further meeting would take place once the report was received from Streetscene.

- **Cemetery Extension**

It was reported that the recent survey resulted in 27 responses – 25 of which said “Yes” to proceed with the extension at a cost of £20K over 25 years.

Cllr Hairsine expressed concern about low response and questioned whether others would be happy to have an increase in precept if required.

Cllr Evison advised that if anyone really disagreed then they would have spoken up whilst given the opportunity.

Mrs Welford commented that everyone in the village had received notification so could not say that they were not aware.

The Chairman explained that the costs involved to require the £20K were the Archaeological survey at between £7k and £10k, the planting of hedge on the boundary and the extension of the path to the new plots. It was noted that this year’s precept had been increased and if not required then there may not be a need to increase the precept next year.

RESOLVED: (all in favour)

that the Parish Council proceed with the loan application to borrow £20K over 25 years

Proposed by Cllr A Marr and Seconded by Cllr S Wells

ACTION BY CLERK

- **Village Taskforce Biennial Walkabout**

Results from the recent Village Taskforce Walkabout have been received by the Parish Council. A copy of these have been published on the Parish Council website. In addition to the works identified, the Taskforce have also agreed to the clearing of the overgrown footpath leading from Penny Lane to the Cemetery.

Item to note that the sewerage pipe runs alongside Mere Farm if new gully installed it could obstruct.

Also, the chevrons need repainting on the highway.

- **Repair of School Pond House**

RESOLVED: (all in favour)

(1) that the repair is attempted once the water levels drop

(2) that we ask in the newsletter if anyone wishes to make a new one

Proposed by Cllr A Marr and Seconded by Cllr S Wells

- **Byre Way Sign**

As this is a private road this is not the Parish Council’s responsibility. It was requested that the Clerk send a letter to all residents of Byre Way advising of this. And that ERYC be contacted to find out the price of a new sign.

- **Internal Auditor**

Still outstanding.

128/21 To Receive Correspondence

- **19.05.21 – Email received from Mrs Kirven regarding the Queen’s Birthday/Jubilee Celebration.**

Email forwarded to councillors 26.05.21 – no further action required at this stage. We await Mrs Kirven’s request in due course.

- **25.05.21 – Telephone conversation with Mr Broadley requesting cemetery information.**

Info emailed to Mr Broadley 25.05.21

- **26.05.21 – Email received from M Wynne & R Townsend reporting their concerns over smoke in the village.**

Response emailed 27.05.21

- **28.03.21 - Email received from ERYC regarding Draft Local Plan Update Consultation**

Email forwarded to councillors 28.05.21

- **26.05.21 - Email received from Mr & Mrs Wynne regarding smoke issues.**

Response emailed 30.05.21

- **May – Letter received by Chairman from Mr Coleman regarding his concerns over the Clerk’s pay.**

Letter sent in response directly from Chairman explaining how the pay is calculated.

- **04.06.21 – Email received from Mr Burgess regarding a pot hole outside Southend Cottages to be included in the village Walkabout. Also, concerns about speeding traffic were raised.**
Response emailed 06.06.21
- **04.06.21 – Email received from JW Memorials (Scarborough) Ltd requesting cemetery information.**
Information emailed 06.06.21
- **07.06.21 – Email received from Mrs McCaw regarding flooding on Back Street.**
Issue reported to ERYC and Yorkshire Water 08.06.21 Yorkshire Water reference number: 25207420
- **11.06.21 – Email received from Cllr Jane Evison reporting on the sad news of the death of Cllr Paul Lisetter.**
Email forwarded to councillors 12.06.21
- **11.06.21 – Letter received from Mr Knowles raising items to be included in the Walkabout, requesting a paper copy of the accounts and expressing frustration at the obstacles in place in contacting the Parish Council. A further letter was then received a few days later from Mr Knowles asking if it would be possible for the out-of-date bus timetable on display within the village.**
Letter of response sent 16.06.21 with a paper copy of the accounts enclosed. All relevant points were raised at the Walkabout. An up-to-date Bus Timetable was added to the PC noticeboard and relevant inclusions included in the Jul/Aug newsletter.
- **16.06.21 - Email received from Mr Jones enquiring whether the Parish Council would support a Community Speed Watch group and would they consider asking for expressions of interest from local residents in the next newsletter.**
Email forwarded to councillors 16.06.21. It was agreed that something be placed in the Jul/Aug newsletter asking for expressions of interest. Email response sent to Mr Jone 17.06.21
- **16.06.21 – Email received from ERYC about the East Riding Community Grant Scheme.**
Email forwarded to councillors, K Mercer and A Blyth 16.06.21
- **18.06.21- Email received containing details of the Police and Crime Plan Consultation.**
Email forwarded to councillors 21.06.21
- **22.06.21 – Email received from A Blyth regarding sewerage on the village green. Keith had also been contacted about the matter by D Woodcock.**
Concern reported to Yorkshire Water 22.06.21
- **25.06.21 – Telephone message received from Mrs Mercer requesting Cemetery fee information on behalf of Mr Woodcock.**
Return telephone call made 26.06.21 and necessary information e-mailed 26.06.21
- **29.06.21 – Letter received from Mr Knowles regarding the Cemetery Extension stating that he would like to see the project go ahead.** Copy of letter forwarded to all councillors.
- **30.06.21 – Letter received from Mrs Turner responding to the Parish Council's response to her vote of no confidence.** Letter forwarded to all councillors. E-mail response sent to Mrs Turner acknowledging her comments will be taken into consideration in future decisions.
- **01.07.21 – Email received from Mr O'Donoghue regarding the state of the footpath leading up to the Cemetery.** Issue raised during village Taskforce Walkabout who agreed to deal with it.
- **02.07.21 – Email received from Mrs Townsend regarding Cllr Wells absence and councillor vacancies.** Letter forwarded to all councillors. During the meeting Mrs Townsend asked why her letter had not been acknowledged. The Chairman apologized and acknowledged going forward that all applications for a new councillor would be evaluated by the same set of rules.

Mrs Welford raised the question about why the Parish Council had accepted apologies from Cllr S Wells for longer than 6 months.

Cllr Marr explained that he had asked the Clerk to seek advice from SLCC on the subject and due to the pandemic the Parish Council were not in breach of any rules by allowing Cllr S Wells to be absent for longer than 6 months.

- **03.07.21 – Email received from Mr & Mrs Arnell regarding the amount of noise coming from Scenic View Caravan Park's playground which backs onto their boundary.** Copy of email forwarded to all councillors. Letter to be sent from Parish Council to owners of caravan park to discuss the issues and Parish Councillors to visit the site to discuss.

129/21 Repair of Bench Near Church Gate

It was noted that the bench by the Church Gate was in need of some attention. It was confirmed that this was to be dealt with by Streetscene.

130/21 To Approve Transactions and Finance Statement for May & Jun 2021

<u>Description</u>	<u>Current A/C</u>	<u>Money Man A/C</u>	<u>Total</u>
Opening Balance	£642.15	£7285.77	£7927.92
Newsletter Printing (3 issues)	(£85.80)		
Website Fees (DD)	(£2.39)		
Newsletter Sponsorship (J Coleman)	£28.00		
Transfer from Money Manager to Current Account	£1000.00	(£1000.00)	
Interest received		£0.12	
Clerk's Wages	(£348.05)		

Website Fees (DD)	(£2.39)		
EON Next - Electricity	(£67.64)		
Cemetery Fees (Harper)	£50.00		
Cemetery Consultation Printing (Rudston Newsletter)	(£14.30)		
Clerk's Wages	(£348.05)		
	£851.53	£6285.89	£7137.42

Note – Vincent Sykes grass cutting bill for 2020-21 still to be received and paid – expected to be £2300

Newsletter Funds as at May 2021 (included in the above balances) = £167.65

RESOLVED: (all in favour) that all accounts submitted are approved.

Proposed by Cllr A Marr and Seconded by Cllr S Wells

131/21 To Receive and Consider Planning Applications and Approvals as Listed Below
(and subsequent plans received following publication of agenda)

Applications to be considered:

- **21/02003/PLF** – Erection of agricultural building for use as a covered manure store at Argham Fields Free Range Egg Unit, Bartindale Road, Grindale.

Cllr S Wells wished to not comment or vote on this matter.

RECOMMENDED FOR APPROVAL BY BFPC

132/21 Any Other Business

- It was reported that the noticeboard at the side of the shop needs attention. It was requested that the Clerk ask in the newsletter for someone to tidy this up, stating that all costs would be covered. The polycarbonate windows need changing in the noticeboard.

ACTION BY CLERK

- It was reported that the bus shelter roof was missing a tile. The Chairman confirmed he would address the matter.

ACTION BY CHAIRMAN

- It was reported that Gypsy Race effluence is leaking from the treatment plant. The Chairman has contacted ERYC who will contact Yorkshire Water.

- It was reported that the West Cemetery hedge needs attention. It was noted that Mr Woodcock was happy to cut this providing Mr Southwell will allow access to the field. Chairman to contact Mr Southwell.

ACTION BY CLERK

- Cllr Hairsine reported a pot hole on Thwing Hill just before the bend on the village side. It was requested that the Clerk report this to ERYC.

ACTION BY CLERK

- Cllr Marr mentioned that the Parish Council website needed updating with the policies/procedures.

ACTION BY CLERK

- Cllr Jackson requested an update from highways on the state of the road from Burton Fleming to Wold Newton as it had not been finished to a high standard.

ACTION BY CLERK

133/21 Date and Time of the Next Meeting

RESOLVED: (all in favour) that the meeting which was due to be held on 07 September be moved to 14 September.

Proposed by Cllr J Hairsine and Seconded by Cllr R Hayton

134/21 Close of Meeting

The Chair thanked everyone for their attendance and declared the meeting finished at 8.25pm.

Chairman's Signature: Date: