06 May 2025: Minutes 50/25 to 60/25

Burton Fleming Parish Council

Minutes of Parish Council Meeting No 1 – 2025/26 held Tuesday 06 May 2025 at 7.00pm in the Village Hall

Present:

Parish Councillors: B Southwell, T Stansfield, K Mercer, S Kirven, S King, M Wynne

Members of the Public: Mr R Knowles, Mrs P Townsend

Wards Councillors/Police: none

Jennifer Hobson (Clerk) recorded the minutes

50/25 To Receive and Approve Apologies for Absence

Cllr S Wells, Cllr C Skelton

51/25 Code of Conduct (01 July 2012)

- (a) To record Declarations of Pecuniary and Non-Pecuniary Interests. Members declaring interest should identify the agenda item and state which interest is being declared.
- (b) To note Dispensations in Respect of Agenda Items Below

52/25 Public Participation

The Chair invited members of the public to speak.

Mrs P Townsend reported that there were a few missing or out of date Councillor Register of Interests on the website. The Clerk confirmed that Cllr E Hayton had just handed the Clerk an up-to-date copy. The Clerk will update as necessary and add to the Annual Meeting Agenda to be reviewed each year.

ACTION BY CLERK

53/25 To Approve the Minutes of Previous Meeting – 04 March 2025 & 22 April 2025

RESOLVED: (all those present at the previous meeting in favour)

- (1) that the minutes of the meeting on 04 March 2025 be approved and signed as a true and correct record.
- (2) That the minutes of the extraordinary meeting on 22 April 2025 be approved and signed as a true and correct record

Proposed by Cllr K Mercer and Seconded by Cllr S Kirven

54/25 Matters Arising from Previous Minutes

• <u>Cemetery Extension</u>

It was reported that Vincent Sykes had strimmed and cut the new area which was now looking much tidier. It was agreed to ask Vincent to continue to cut the area once a fortnight, or as he saw fit ,at a cost of £50 per cut, to keep on top of it. It was requested that these bills be taken from the Cemetery funds and not from the general Parish Council funds. Vincent had suggested the Parish Council acquire some topsoil to fill in some of the holes. Cllr S Kirven agreed to provide some topsoil.

There had been 4 objections received, with Cllr T Stansfield making a strong objection to not getting the area consecrated. It was agreed to leave the subject for the time being, with Cllr T Stansfield attempting to try to find some evidence of the previous consecration having included this new area. Cllr B Southwell also reported that herself and the history group were going to look in the archives to see if they could find any useful information on the subject.

• Rustonville & September Cottage

It was agreed to write to ERYC to let them know that September Cottage was no longer up for sale and that the Parish Councill still have concerns about the safety of the building. Despite both buildings remaining an eyesore within the village, it was frustrating that ERYC had still not taken any action. It was agreed to remove this from future agendas until such time as there was more to report.

06 May 2025: Minutes 50/25 to 60/25 ACTION BY CLERK

Mere Pond Working Group

No further action has been taken at present as the group are still waiting for the pond to be dredged. Cllr King agreed to speak to Cllr S Wells and Mr Lindley about the dredging. In the meantime, the working group agreed to meet at 6pm Wednesday 14th May at the pond to do some exploratory digging. Cllr S King to ask Vincent Sykes and Paul Arnell to come along if possible, to offer their advice. Cllr S King would let the other members of the working group not present tonight, know of the meeting.

ACTION BY CLERK ACTION BY CLLR S KING

Scenic View

Nothing further to report at this stage so it was agreed to remove this from the agenda for the time being.

• School Pond Duck House

This is still to be done but it was noted that there was a goose nesting now.

Bus Shelter

Cllr M Wynne still to build new benches and paint the shelter. Several other councillors offered their help with this. Cllr Stansfield had two planters which she would prepare to attach to the outside of the shelter once painted.

There had been a query received from Paula Bolam questioning the decision to remove the book swap facility and noticeboard from the Bus Shelter. There were many factors involved in making this decision. It was requested that the Clerk respond to the email listing the reasons behind this decision.

ACTION BY CLERK

Smoke Issues

It was reported that Ward Cllr Jonathan Bibb had contacted Cllr M Wynne to say that he had obtained some useful information from planning on the matter which he would share in due course.

It was agreed that as this matter affected the whole village it would be taken on by the Parish Council and would be added to the agenda for the foreseeable. It was noted that Cllr M Wynee and his action group were still at liberty to pursue their own investigations/complaints.

On a further but related topic, it was reported that the old fallen building at the front of Hall Farm was still left in a dangerous state. It was requested that the Clerk contact planning enforcement to complain about this.

ACTION BY CLERK

55/25 To Receive Correspondence

04.03.25 – Email received from Newbald Parish Council asking for advice about who BFPC used to do the Groundwater Risk Assessment of the Cemetery Extension land. Responded with contact details of company used.

- **10.03.25** Emailed received from Janine Pierson asking when it was time to bid for Thwing Hill. Responded to advise that the deadline had passed.
- **12.03.25** Email received from ERYC Commercial Waste containing an online link to this year's Waste Transfer Notice for the bin emptying at the cemetery. Form was duly signed.
- **31.03.25** Email received from David Plews regarding an interest in allotments in the village. Cllr S Kirven kindly responded to this request.
- **04.04.25** Email received from John Roberts requesting a copy of notes from the meeting re planning application 24/02954/CLE. Responded to say that the notes as minuted were all that there was.

09.04.25 – Email confirmation received that the application to the VE & VJ Day 80th Anniversary Community Fund has been successful. Offer letter was duly signed and returned. An End of Grant Report form will need to be completed no later than 15 October 2025.

56/25 To Approve Transactions and Finance Statement for March & April 2025

<u>Description</u>	Current	Money Man	<u>Total</u>
	A/C	<u>A/C</u>	044700 50
Opening Balance	£1344.17	£10382.35	£11726.52
Interest received		£47.05	
Transfer of funds	£2000.00	(£2000.00)	
Newsletter sponsorship (Plews)	£30.00		
Clerk's Expenses	(£17.66)		
Zurich Insurance	(£363.00)		
SLCC Membership Renewal	(£110.00)		
Website Fees (DD)	(£3.60)		
Eon Next - Electricity	(£53.27)		
Bank charges	(£8.00)		
Village Hall Hire	(£90.00)		
St Cuthbert's Tower Lighting	(£118.43)		
Newsletter printing (Feb & Mar)	(£58.50)		
P Bolam – Thwing Hill Rent	£150.00		
Clerk's Wages	(£445.47)		
Website Fees (DD)	(£3.60)		
Community Heartbeat Trust – Defibrillator Support	(£162.00)		
Bank Charges	(£8.00)		
Clerk's Wages	(£445.47)		
Precept (first half)		£6000.00	
	£1637.17	£14429.40	£16066.57

06 May 2025: Minutes 50/25 to 60/25

Burton Fleming Parish Co	uncil						
inancial Statement for the	e Period Ending	<u>Apr-25</u>					
ncome & Expenditure Statement						Year End Forecast	
					Additional	Total	
		Actual	Budget	F/C Variance	transactions	(Actual + F/Cast)	Variance to budg
		2025/26	2025/26	2025/26	2025/26	2025/26	2025/26
	Receipts						
	Precept / Council Tax Grant	6,000.00	12,000.00	- 6,000.00	6,000	12,000	0
	Bank Interest	-	80.00	- 80.00	80	80	0
	Rent from Land	-	40.00	- 40.00	40	40	0
	Cemetery Fees	-	-	-	0	0	0
	VAT Reclaimed	-		-	0	0	0
	Grants	-	-	-	0	0	0
	Other	0		-	0	0	0
	Newsletter	-	280.00	- 280.00	280	280	0
	Village Pond Fund (Flora & Fauna Fundraising)	-				0	0
	Total Receipts	6,000.00	12,400.00	- 6,400.00	6,400	12,400	0
	<u>Payments</u>						
	Al iii g	450.47	0.000.00	(5.540.50)	5.547	0.000	(0)
	Administration	453.47	6,000.00	(5,546.53)	5,547	6,000	(0)
	Open Spaces	-	2,500.00	(2,500.00)	2,500	2,500	0
	Electricity		250.00	(250.00)	250	250	0
	Village Improvements		500.00	(500.00)	500	500	0
	Defibrillator Annual Support	135.00	150.00	(15.00)	0	135	15
	Repairs & Renewals	0.00	300.00	(300.00)	300	300	0
	Website Subscription	3.00	50.00	(47.00)	47	50	0
	Newsletter Printing	0.00	280.00	(280.00)	280	280	0
	SLCC Membership	-	120.00	(120.00)	120	120	0
	Insurance	-	375.00	(375.00)	375	375	0
	VAT Paid	27.60		27.60	0	28	(28)
	Cemetery Extension	-		(1 000 00)	0	0	0
	Cemetery Loan Repayment	-	1,326.88	(1,326.88)	1,327	1,327	(0)
	Grants	0.00		0	0	0	0
	Other inc Election Costs	242.07	44.054.00	(44 000 04)	44.040	0	0
	Total Payments	619.07	11,851.88	(11,232.81)	11,246	11,865	(13)
	Surplus/(Deficit)	5,380.93	548.12				
Bank Reconciliation		Apr-25				Forecast Bank Bal	ance
		YTD				Year End 31 Mar 25	5
	Balance b/f from 31st March 2024	10,685.64				£ 10,685.64	
	Plus: Receipts	£ 6,000.00				£ 12,400.00	
	Sub-total	£ 16,685.64				£ 23,085.64	
	Less: Payments	-£ 619.07				(11,865.07)
	Balance c/f	£ 16,066.57				£ 11,220.57	
	Dannelled for					0 470.70	N I. ii
	Reconciled to:	0 4 007 47	-				Newsletter
	Balance Current Account	£ 1,637.17	-				Cemetery Extensi
	Balance Deposit Account	£ 14,429.40					Reserves
	Land Harman and and the						Village Pond Fund
	Less: Unpresented payments					£ 11,220.57	-
	Plus: Unpresented receipts	0. 40.000 5=					
	Balance c/f	£ 16,066.57					

RESOLVED: (all in favour) that all accounts submitted are approved. **Proposed by Clir S King and Seconded by Clir K Mercer**

57/25 To Receive and Consider Planning Applications and Approvals as Listed Below (and subsequent plans received following publication of agenda)

None to be considered.

58/25 Any Other Business

Cllr T Stansfield reported that the village map on the back of the noticeboard was very out
of date. Cllr T Stansfield will attempt to cover over the out-of-date information for now. The
Clerk will try to get a quote for a new map to be considered in due course. It was further
reported that the map on the website was also out of date.

ACTION BY CLLR T STANSFIELD
ACTION BY CLERK

 Cllr E Hayton reported that the light in the telephone box was till flashing on and off all night long. She would start to make a note of the times. The Clerk agreed to ask Jamie Stonehouse to take another look at it.

ACTION BY CLLR E HAYTON ACTION BY CLERK

Cllr M Wynne asked if anyone would object if he were to put a mirror up on the grass verge
opposite his home to assist with pulling out of his drive and a house sign. No objections
were raised.

59/25	5 Date and Time of the Next Meeting				
	The next scheduled meeting of the Parish Cour	ncil will be Tuesday 08 July 2025 at 7pm			
60/25	Close of Meeting				
	The Chair thanked everyone for their attendance and declared the meeting finished at 8.20pm.				
	Chair's Signature:	Date:			