

# **Burton Fleming Parish Council**

**Minutes of Parish Council Meeting No 1 – 2025/26 held Tuesday 06 May 2025 at 7.00pm in the Village Hall**

**Present:**

Parish Councillors: B Southwell, T Stansfield, K Mercer, S Kirven, S King, M Wynne

Members of the Public: Mr R Knowles, Mrs P Townsend

Wards Councillors/Police: none

Jennifer Hobson (Clerk) recorded the minutes

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**50/25 To Receive and Approve Apologies for Absence**  
Cllr S Wells, Cllr C Skelton

**51/25 Code of Conduct (01 July 2012)**

(a) To record Declarations of Pecuniary and Non-Pecuniary Interests. Members declaring interest should identify the agenda item and state which interest is being declared.

(b) To note Dispensations in Respect of Agenda Items Below

**52/25 Public Participation**

The Chair invited members of the public to speak.

Mrs P Townsend reported that there were a few missing or out of date Councillor Register of Interests on the website. The Clerk confirmed that Cllr E Hayton had just handed the Clerk an up-to-date copy. The Clerk will update as necessary and add to the Annual Meeting Agenda to be reviewed each year.

**ACTION BY CLERK**

**53/25 To Approve the Minutes of Previous Meeting – 04 March 2025 & 22 April 2025**

**RESOLVED:** (all those present at the previous meeting in favour)

(1) that the minutes of the meeting on 04 March 2025 be approved and signed as a true and correct record.

(2) That the minutes of the extraordinary meeting on 22 April 2025 be approved and signed as a true and correct record

**Proposed by Cllr K Mercer and Seconded by Cllr S Kirven**

**54/25 Matters Arising from Previous Minutes**

- **Cemetery Extension**

It was reported that Vincent Sykes had strimmed and cut the new area which was now looking much tidier. It was agreed to ask Vincent to continue to cut the area once a fortnight, or as he saw fit, at a cost of £50 per cut, to keep on top of it. It was requested that these bills be taken from the Cemetery funds and not from the general Parish Council funds. Vincent had suggested the Parish Council acquire some topsoil to fill in some of the holes. Cllr S Kirven agreed to provide some topsoil.

There had been 4 objections received, with Cllr T Stansfield making a strong objection to not getting the area consecrated. It was agreed to leave the subject for the time being, with Cllr T Stansfield attempting to try to find some evidence of the previous consecration having included this new area. Cllr B Southwell also reported that herself and the history group were going to look in the archives to see if they could find any useful information on the subject.

- **Rustonville & September Cottage**

It was agreed to write to ERYC to let them know that September Cottage was no longer up for sale and that the Parish Council still have concerns about the safety of the building. Despite both buildings remaining an eyesore within the village, it was frustrating that ERYC had still not taken any action. It was agreed to remove this from future agendas until such time as there was more to report.

- **Mere Pond Working Group**

No further action has been taken at present as the group are still waiting for the pond to be dredged. Cllr King agreed to speak to Cllr S Wells and Mr Lindley about the dredging. In the meantime, the working group agreed to meet at 6pm Wednesday 14<sup>th</sup> May at the pond to do some exploratory digging. Cllr S King to ask Vincent Sykes and Paul Arnell to come along if possible, to offer their advice. Cllr S King would let the other members of the working group not present tonight, know of the meeting.

**ACTION BY CLERK**  
**ACTION BY CLLR S KING**

- **Scenic View**

Nothing further to report at this stage so it was agreed to remove this from the agenda for the time being.

- **School Pond Duck House**

This is still to be done but it was noted that there was a goose nesting now.

- **Bus Shelter**

Cllr M Wynne still to build new benches and paint the shelter. Several other councillors offered their help with this. Cllr Stansfield had two planters which she would prepare to attach to the outside of the shelter once painted.

There had been a query received from Paula Bolam questioning the decision to remove the book swap facility and noticeboard from the Bus Shelter. There were many factors involved in making this decision. It was requested that the Clerk respond to the email listing the reasons behind this decision.

**ACTION BY CLERK**

- **Smoke Issues**

It was reported that Ward Cllr Jonathan Bibb had contacted Cllr M Wynne to say that he had obtained some useful information from planning on the matter which he would share in due course.

It was agreed that as this matter affected the whole village it would be taken on by the Parish Council and would be added to the agenda for the foreseeable. It was noted that Cllr M Wynne and his action group were still at liberty to pursue their own investigations/complaints.

On a further but related topic, it was reported that the old fallen building at the front of Hall Farm was still left in a dangerous state. It was requested that the Clerk contact planning enforcement to complain about this.

**ACTION BY CLERK**

## **55/25      To Receive Correspondence**

**04.03.25** – Email received from Newbald Parish Council asking for advice about who BFPC used to do the Groundwater Risk Assessment of the Cemetery Extension land. Responded with contact details of company used.

**10.03.25** – Emailed received from Janine Pierson asking when it was time to bid for Thwing Hill. Responded to advise that the deadline had passed.

**12.03.25** – Email received from ERYC Commercial Waste containing an online link to this year's Waste Transfer Notice for the bin emptying at the cemetery. Form was duly signed.

**31.03.25** – Email received from David Plews regarding an interest in allotments in the village. Cllr S Kirven kindly responded to this request.

**04.04.25** – Email received from John Roberts requesting a copy of notes from the meeting re planning application 24/02954/CLE. Responded to say that the notes as minuted were all that there was.

**09.04.25** – Email confirmation received that the application to the VE & VJ Day 80<sup>th</sup> Anniversary Community Fund has been successful. Offer letter was duly signed and returned. An End of Grant Report form will need to be completed no later than 15 October 2025.

**56/25 To Approve Transactions and Finance Statement for March & April 2025**

<u>Description</u>	<u>Current A/C</u>	<u>Money Man A/C</u>	<u>Total</u>
Opening Balance	<b>£1344.17</b>	<b>£10382.35</b>	<b>£11726.52</b>
Interest received		£47.05	
Transfer of funds	£2000.00	(£2000.00)	
Newsletter sponsorship (Plews)	£30.00		
Clerk's Expenses	(£17.66)		
Zurich Insurance	(£363.00)		
SLCC Membership Renewal	(£110.00)		
Website Fees (DD)	(£3.60)		
Eon Next - Electricity	(£53.27)		
Bank charges	(£8.00)		
Village Hall Hire	(£90.00)		
St Cuthbert's Tower Lighting	(£118.43)		
Newsletter printing (Feb & Mar)	(£58.50)		
P Bolam – Thwing Hill Rent	£150.00		
Clerk's Wages	(£445.47)		
Website Fees (DD)	(£3.60)		
Community Heartbeat Trust – Defibrillator Support	(£162.00)		
Bank Charges	(£8.00)		
Clerk's Wages	(£445.47)		
Precept (first half)		£6000.00	
	<b>£1637.17</b>	<b>£14429.40</b>	<b>£16066.57</b>



**59/25      Date and Time of the Next Meeting**

The next scheduled meeting of the Parish Council will be Tuesday 08 July 2025 at 7pm

**60/25      Close of Meeting**

The Chair thanked everyone for their attendance and declared the meeting finished at 8.20pm.

Chair's Signature: ..... Date: .....