

Burton Fleming Parish Council

Minutes of Parish Council Meeting No 5 – 2024/25 held Tuesday 07 January 2025 at 7.00pm in the Village Hall

Present:

Parish Councillors: B Southwell, T Stansfield, K Mercer, C Skelton, S King, M Wynne

Members of the Public: Mr R Knowles, Mrs M Lindley, Mrs J Hairsine, Mrs R Amis

Wards Councillors/Police: none

Jennifer Hobson (Clerk) recorded the minutes

The Chair commenced the meeting with the sad news of the passing of a previous and long-standing Chairman of the Parish Council, Keith Wells. It was agreed that the Clerk would send a condolence card to the family on behalf of the Parish Council.

1/25 To Receive and Approve Apologies for Absence

Cllr E Hayton, Cllr S Wells, Cllr S Kirven

2/25 Code of Conduct (01 July 2012)

(a) To record Declarations of Pecuniary and Non-Pecuniary Interests. Members declaring interest should identify the agenda item and state which interest is being declared.

(b) To note Dispensations in Respect of Agenda Items Below

3/25 Public Participation

The Chair invited members of the public to speak.

Mrs Hairsine wished to report the potholes on Nine Dykes Road and discuss the gritting of Nine Dykes Road. It was noted that currently this route is classed as a secondary route and so is rarely gritted. Over the years, this route has become busier and is used as a school bus route.

Mr Knowles wished to comment on the hedge cutting at the cemetery, he felt more was required. The Parish Council agreed and would see to it that appropriate cutting is done in the Autumn. Mr Knowles also reported that there was some left-over soil on West Lane and wondered if this could be used up at the cemetery.

Mrs Amis was here representing Scenic View Caravan Park and wished it to be known that she had received no communication from ERYC nor Yorkshire Water regarding any action required over the drainage issue. This seemed to be contrary to what the Parish Council have been told. Mrs Amis wished it to be known that she was always willing to work with the village and not against it and felt that she had done everything asked of her up to now. It was agreed that the Clerk would contact ERYC Planning Enforcement, Yorkshire Water and Ward Councillor Jonathan Owen to try to get some answers on the matter. The Parish Council are still under the impression that the drainage from Scenic View is incorrectly connected to the surface water drain which runs down Back Street rather than into the waste pipe that runs down Front Street. Cllr M Wynne agreed to run some dye through the system to see where it flows to.

**ACTION BY CLERK
ACTION BY CLLR M WYNNE**

4/25 To Approve the Minutes of Previous Meetings – 12 November 2024

RESOLVED: (all those present at the previous meeting in favour)

(1) that the minutes of the meeting on 12 November 2024 be approved and signed as a true and correct record.

Proposed by Cllr T Stansfield and Seconded by Cllr K Mercer

5/25 Matters Arising from Previous Minutes

- **Gypsey Race**

The Chair reported that an email had been received from a Mr Allerston who had expressed concern over the logs he had found within the Gypsey Race and felt that these ought to be removed. Mr Allerston's email had suggested that the Gypsey was flowing already but it was confirmed that this was not the case. The Chair agreed to speak with Mr Thompson about his logs, although it was not clear whether these were the logs in question. It was also agreed that the Clerk would write to Mr R Thompson again to ask him to remove the logs now in anticipation of an imminent flow.

It was further noted that Mr Lindley had still not dealt with his patch of the Gypsey, so it was agreed that the Parish Council would ask Ward Cllr Jonathan Owen to get involved to enforce some action.

It was also agreed that the Clerk write to Rudston Parish Council to ask if they have dealt with clearing their stretch of the Gypsey as previously requested.

ACTION BY CLERK

It was reported that there had been no response to the invitation to become a Flood Warden that was placed in the last newsletter.

- **Cemetery Extension**

It was reported that BDS had been back and added some soil but that the path still wasn't perfect.

The Chair reported that she had received some advice to say that it wasn't a necessity that the extension be consecrated. She had heard that blessing each individual grave was an option. After some discussion, it was noted that this may be a sensitive subject for many so it was agreed that the Clerk and Cllr Stansfield would seek further clarification on the matter before any decisions are made.

ACTION BY CLERK

- **Rustonville & September Cottage**

There was nothing further to report on either property. The closure of the village shop was discussed and the idea of applying for an Asset of Community value was discussed, but further information was required before a decision could be made on this. The Clerk will seek some information.

ACTION BY CLERK

- **Mere Pond Working Group**

No further action has been taken at present. Phase one of the project is to get the pond dredged as soon as possible. It is hoped that this can be done in March/April 2025.

- **Speed Watch Group**

Nothing to report.

- **Scenic View**

This was covered under Public Participation.

- **School Pond Duck House**

This is still to be done.

6/25 To Receive Correspondence

25.11.24 – Email response from Streetscene regarding the footpath up to the cemetery. Email advising that the footway has been inspected, and it has been noted that there are some areas where the top surface has deteriorated, and it also requires siding out. I have submitted a form to Community Payback to side out the footway. Once this has been completed, we will inspect it again and action any temporary repairs. We currently do not have enough funds available to repair the full stretch however, once the footway has been sided out, this will widen the footway making it more accessible to pedestrians.

29.11.24 – Email received from Mrs A Blyth asking if anything will be done soon with the broken bench on the village green. Cllr Stansfield spoke to Mr R Knowles and Mr D Woodcock who agreed to make the necessary repairs.

It was reported that this work had been done.

02.12.24 – Festive Lighting Permit received from ERYC for the 2024/25 festive period.

14.12.24 - Email received from Mrs A Blyth containing a scan of an article about a police funding scheme for Speed Indication Devices. Email forwarded to councillors.

It was reported that the deadline date for completing a suitable project was end of March 2025 and there is to be 50% match funding. These criteria alone meant this project was not viable at this time. It was agreed that if another round of funding was released in the future, the Parish Council would consider applying and source the match funding required.

16.12.24 – Christmas Message from Councillor Linda Bayram, Chairman of East Riding of Yorkshire Council. Email forwarded to councillors.

27.12.24 – Email from Andrew Marr alerting the Parish Council to the police funding scheme for Speed Indication Devices. Email forwarded to councillors.

7/25 To Approve Transactions and Finance Statement for November & December 2024

<u>Description</u>	<u>Current A/C</u>	<u>Money Man A/C</u>	<u>Total</u>
Opening Balance	£2235.56	£12327.31	£14562.87
PWLB – Cemetery Extension Loan Repayment	(£672.32)		
Website Fees (DD)	(£3.60)		
Clerk's Back Pay	(£155.33)		
S King – Refurbishment of planters	(£18.10)		
Bank charges	(£8.00)		
Clerk's Wages	(£445.47)		
Clerk's Expenses	(£77.62)		
Transfer of funds	£2000.00	(£2000.00)	
Website Fees (DD)	(£3.60)		
Interest received		£55.04	
Bank Charges	(£8.00)		
Eon Next - Electricity	(£56.15)		
Clerk's Wages	(£445.47)		
	£2341.90	£10382.35	£12724.25

Burton Fleming Parish Council						
Financial Statement for the Period Ending				Dec-24		
Income & Expenditure Statement				Year End Forecast		
	Actual 2024/25	Budget 2024/25	F/C Variance 2024/25	Additional transactions 2024/25	Total (Actual + F/Cast) 2024/25	Variance to budget 2024/25
Receipts						
Precept / Council Tax Grant	10,285.00	10,285.00	-	0	10,285	0
Bank Interest	142.27	150.00	- 7.73	40	182	32
Rent from Land	-	40.00	- 40.00	40	40	0
Cemetery Fees	125.00	-	125.00	0	125	125
VAT Reclaimed	-	-	-	0	0	0
Grants	245.97	-	245.97	0	246	246
Other	60	-	60.00	0	60	60
Newsletter	285.00	280.00	5.00	0	285	5
Village Pond Fund (Flora & Fauna Fundraising)	558.15	-	558.15	0	558	558
Total Receipts	11,701.39	10,755.00	388.24	80	11,781	1,026
Payments						
Administration	4,294.04	5,500.00	(1,205.96)	1,500	5,794	(294)
Open Spaces	-	2,500.00	(2,500.00)	2,500	2,500	0
Electricity	155.30	350.00	(194.70)	110	265	85
Village Improvements	390.00	500.00	(110.00)	250	640	(140)
Defibrillator Annual Support	135.00	150.00	(15.00)	0	135	15
Repairs & Renewals	233.32	300.00	(66.68)	65	298	2
Website Subscription	27.00	50.00	(23.00)	35	62	(12)
Newsletter Printing	117.00	280.00	(163.00)	165	282	(2)
SLCC Membership	-	120.00	(120.00)	120	120	0
Insurance	-	275.00	(275.00)	275	275	0
VAT Paid	201.47	-	201.47	0	201	(201)
Cemetery Extension	-	-	-	0	0	0
Cemetery Loan Repayment	1,350.56	1,350.56	()	0	1,351	0
Grants	245.97	-	245.97	0	246	(246)
Other inc Election Costs	-	-	-	0	0	0
Total Payments	7,149.66	11,375.56	(4,225.90)	5,020	12,170	(794)
Surplus/(Deficit)	4,551.73	(620.56)				
Bank Reconciliation						
	Dec-24 YTD			Forecast Bank Balance Year End 31 Mar 25		
Balance b/f from 31st March 2023	8,172.52			£	8,172.52	
Plus: Receipts	£ 11,701.39			£	11,781.39	
Sub-total	£ 19,873.91			£	19,953.91	
Less: Payments	-£ 7,149.66				(12,169.66)	
Balance c/f	£ 12,724.25			£	7,784.25	
Reconciled to:				£	262.20	Newsletter
Balance Current Account	£ 2,341.90			£	5,968.13	Cemetery Extension
Balance Deposit Account	£ 10,382.35			£	995.77	Reserves
					558.15	Village Pond Fund
Less: Unpresented payments				£	7,784.25	
Plus: Unpresented receipts						
Balance c/f	£ 12,724.25					
Cemetery Extension Transactions						
Receipts		19,975				
Expenditure						
Trial Trenching Work	5,485					
ERYC Planning Fee	58					
Hedge and fence work	2,082					
Seat	370					
BDA Footpath Work	7071.32					
VAT reclaimed	-1178.55					
6 x Wooden Crosses	119.1					
Balance c/f	£	5,968.13				

RESOLVED: (all in favour) that all accounts submitted are approved.
Proposed by Cllr B Southwell and Seconded by Cllr C Skelton

8/25 Nine Dykes Road Gritting

As discussed under Public Participation, it was agreed that the Parish Council would request that this route be upgraded to a primary route.

9/25 To receive and consider details of the Parish Precept

The Clerk had presented two budget scenarios both showing a small deficit despite either a 5% or 10% increase in the Precept. After discussion surrounding extra funds perhaps being required to complete the Mere Pond project, it was agreed to increase the Precept further to £12,000.

RESOLVED: (all in favour)

(1) that the Parish Precept for 2025/26 be set at £12,000
Proposed by Cllr B Southwell and Seconded by Cllr C Skelton

ACTION BY CLERK

10/25 To Discuss Thwing Hill Field Tender Arrangements for 2024

RESOLVED: (all in favour)

(1) that an advert to tender be placed in the next newsletter
 (2) that all other details remain the same as last year

(3) that the advert be added to the Parish Council website

Proposed by Cllr T Stansfield and Seconded by Cllr C Skelton

ACTION BY CLERK

Cllr Stansfield reported that she has been asked if the Parish Council would consider an offer for more than one year at a time. It was agreed that the Parish Council would be open to this but it was noted that the tender each year runs from April to December so it wouldn't be a continuous run.

It was also noted that at some point some repair or replacement of the fence would be required.

11/25 To Discuss Bus Stop

Following complaints about the state of the bus stop, it was reported that it had become a bit of dumping ground for peoples unwanted toys etc... It was acknowledged that most of the books in the bus stop were now mouldy. Efforts had been made to tidy the area up a bit. It was agreed that the Clerk would place a notice in the next newsletter to ask people to remove any wanted items by the end of February otherwise they will be destroyed. It was acknowledged that whilst this scheme was a good idea throughout Covid, it was now becoming a nuisance. It was further noted that books were available at the Village Hall. Once emptied, Cllr T Stansfield and Cllr M Wynne will repaint the bus stop and repair the bench.

ACTION BY CLERK

12/25 To Receive and Consider Planning Applications and Approvals as Listed Below (and subsequent plans received following publication of agenda)

Applications considered since the last meeting:

24/02864/PLF - Construction of vehicular access (dropped kerb) at 8 Wold Newton Road, Burton Fleming

24/03291/PLF - Extension to existing hard paving area (retrospective application) at Scenic View Caravan Park, Hunmanby Road, Burton Fleming

24/02583/PLF - Erection of a livestock building with associated feed bins, hardstanding and upgraded highway access at Land North East of Willy Howe Round Barrow, Wold Newton Road, Burton Fleming

13/25 Any Other Business

- Cllr Skelton reported that there was fly tipping at the corner as you come from Wold Newton towards Burton Fleming. The Clerk will report this.

ACTION BY CLERK

- It was requested that thanks be expressed to those who put the Christmas Tree up and to M Lindley for organizing the donation of funds to cover the cost of the tree.

ACTION BY CLERK

14/25 Date and Time of the Next Meeting

The next scheduled meeting of the Parish Council will be Tuesday 04 Mar 2024 at 7pm

15/25 Close of Meeting

The Chair thanked everyone for their attendance and declared the meeting finished at 8.10pm.

Chair's Signature: Date: