

Burton Fleming Parish Council

Minutes of Parish Council Meeting No 6 – 2022/23 held Wednesday 08 March 2023 at 7.00pm in the Village Hall

Present:

Parish Councillors: K Wells, C Skelton, B Southwell, A Marr,
R Hayton, S King, J Hairsine

Members of the Public: Mrs K Mercer, Mrs T Townsend, Mrs E Hayton,

Wards Councillors/Police: Cllr Jane Evison

Jennifer Hobson (Clerk) recorded the minutes

15/23 To Receive and Approve Apologies for Absence

Apologies were received and noted from Cllr S Wells, Cllr J Jackson and Ward Councillor C Dewhirst

16/23 Code of Conduct (01 July 2012)

(a) To record Declarations of Pecuniary and Non-Pecuniary Interests. Members declaring interest should identify the agenda item and state which interest is being declared.

Cllr J Hairsine declared a non-pecuniary interest in Agenda item 11.

(b) To note Dispensations in Respect of Agenda Items Below

17/23 Public Participation

Mrs K Mercer spoke about her frustration at ERYC's planning portal after struggling to access the platform on the deadline day, to then discover that the deadline had passed at around 1pm on the deadline date. It was queried whether the deadline ought to be 5pm. Cllr Evison took a note of the planning reference in question and agreed to seek further advice from planning and pass Mrs Mercer's comments on.

18/23 To Approve the Minutes of Previous Meetings – 11 January 2023

RESOLVED: (all in favour)

(1) that the minutes of the meetings be approved and signed as a true and correct record
Proposed by Cllr B Southwell and Seconded by Cllr R Hayton

At this point in the meeting the Chairman announced that Cllr Evison had other meetings to attend and so any questions of Cllr Evison ought to be raised now.

With regards to the overhead cables on Wold Newton Road, Cllr Evison confirmed that a legal notice had been served which had now expired so discussions are underway on options regarding the removal of the cables and the re-siting of the container. Cllr Evison suggested that if nothing further happened within the next week, the Clerk should get in touch and Cllr Evison would give a contact to whom we can request a site visit.

Cllr C Skelton raised the subject of the outflow into the Gypsy Race. The Parish Council have asked ERYC to take samples of this previously but so far nothing appears to have been done. It was requested that the Clerk get in touch with Steve Charlton and Public Health about the matter.

The matter of the blocked drain on Front Street was raised. Yorkshire Water have visited the site and confirmed that the drain that is blocked is not their responsibility. Cllr Evison suggested contacting Andrew Addison at Highways about the matter.

The Chairman reported that Cllr Evison had recently confirmed that she would not be standing for election in May. The Chairman thanked Cllr Evison very much for all of the help she had given to Burton Fleming over the years, which had been greatly appreciated. Several others present also expressed their thanks. The Chairman wished Cllr Evison a long and happy retirement.

Cllr Evison then left the meeting at 7.15pm.

19/23 Matters Arising from Previous Minutes

- **Gypsy Race**

It was reported that Mr Gibson had sent an email to the Parish Council raising concerns about the Gypsy Race and about the local PCSO. A response was sent to Mr Gibson advising him who the local PCSO is. The Parish Council invited the PCSO to this meeting but neither them nor a colleague was present. It was noted that there are only now 2 PCSO's in the area so they were not as freely available as they once were. It was requested that the Clerk inform the PCSO of a few of the regular events held at the Village Hall each week which would maybe provide an opportunity for the PCSO's to pop in and speak with residents.

The Parish Council also confirmed to Mr Gibson that they had done everything within their powers to get the Gypsy Race cleared. It was reported that the Lindley's had not yet cleared their area which they had agreed to do after the shooting season which had now passed. The Clerk to send a letter reminding them to do this.

ACTION BY CLERK

- **Cemetery Extension**

The hedge work and fence were now complete which means the planning permission has been complied with. Discussions about the next steps followed. Still only 1 quotation had been received for the footpath extension work.

RESOLVED: (all in favour)

- (1) that the quotation from Paul Arnell be requested for the digging out of the footpath extension and installing kerb stones
- (2) that a price is sought for a bench and plaque for the King's Coronation
- (3) that the Clerk seek some advice from a larger cemetery in the area about the best layout, any consecration requirements, and any other advice they have for us

Proposed by Cllr A Marr and Seconded by Cllr C Skelton

ACTION BY CLERK

- **Rustonville & September Cottage**

ERYC have confirmed that they are in the process of considering the issuing of an untidy land notice at the Rustonville site.

The September Cottage issue was currently being dealt with by the ASB team.

- **Mere Pond**

An email had been received from Mrs Turner about the dredging of the Mere Pond which was read out. It was reported that Cllr Wells was still intending to deal with this when time allowed. It was requested that a response be emailed to Mrs Turner thanking her for her comments and letting her know that the matter was still in hand.

- **Byre Way Sign**

It was reported that this was in hand so no further action required from the Parish Council at this time.

- **King's Coronation Grant**

An application for £500 towards the cost of the Village Hall event has been made.

20/23 To Receive Correspondence

10.01.23 – Email received from ERYC promoting the new Your Life Your Way website. Email forwarded to Councillors. Details added to noticeboard, website and newsletter.

24.01.23 – Email received from ERYC regarding the East Riding Community Governance Review. Email forwarded to Councillors.

25.01.23 – Email received from Mrs Mercer advising that Burton Fleming's defibrillator was not included within a list published in the Driffield Post. Clerk has contacted Driffield Post and asked for it to be added as and when they publish the list again.

03.02.23 – Email received from Mr Gibson (sent to Cllr A Marr) regarding reports of hooded youths in the back gardens off Front Street. Mr Gibson asked who the local PCSO is and raised concerns relating to the Gypsy Race.

06.02.23 – Email from Ward Councillor Jane Evison advising that she will not be standing for election in May. Email forwarded to Councillors.

08.02.23 – Website contact form received from Mrs Townsend regarding permission to erect a sign on land near Mere Pond. Email response sent advising Mrs Townsend to liaise with ERYC.

09.02.23 – Email received from ERYC regarding East Riding Domestic Abuse Services. Poster added to noticeboard.

20.02.23 – Email received from A Braithwaite re bunting and asking about insurance and whether any members of the Parish Council would be willing to help. It was requested that the Clerk write to Mrs Braithwaite.

24.02.23 – Email received from ERYC regarding concerns about new telecommunications equipment throughout the East Riding. Email forwarded to Councillors.

01.03.23 – Email received from Ward Councillors re climate change asking the Parish Council to consider taking climate issues into consideration when assessing planning applications.

21/23 To Approve Transactions and Finance Statement for January & February 2023

Description	Current A/C	Money Man A/C	Total
Opening Balance	£1308.98	£21537.90	£22846.88
Website Fees (DD)	(£2.39)		
Clerk's Wages – Back Pay	(£312.00)		
Newsletter printing	(£57.20)		
Bank Charges	(£8.00)		
Clerk's Wages	(£388.61)		
Website Fees (DD)	(£2.39)		
Bank Charges	(£8.00)		
Transfer of funds	£4000.00	(£4000.00)	
Clerk's Wages	(£388.61)		
	£4141.78	£17537.90	£21679.68

Burton Fleming Parish Council				Year End Forecast		
Financial Statement for the Period Ending				Total (Actual + F/Cast)		
Income & Expenditure Statement				Variance to budget		
	Actual 2022/23	Budget 2022/23	F/C Variance 2022/23	Additional transactions 2022/23	2022/23	2022/23
Receipts						
Precept / Council Tax Grant	8,500.00	8,500.00	-	20	8,500	0
Bank Interest	26.53	1.00	25.53		47	46
Rent from Land	-	30.00	30.00		0	(30)
Cemetery Fees	880.00	-	880.00		880	880
VAT Reclaimed	1,201.86	400.00	801.86		1,202	802
Grants	500.00	-	-		500	500
Other					0	0
Newsletter	232.00	280.00	48.00		232	(48)
Cemetery Loan	19,975.00	-	19,975.00		19,975	19,975
Total Receipts	31,315.39	9,211.00	21,604.39	20	31,335	22,124
Payments						
Administration	4,518.40	4,600.00	(81.60)	1,480	5,998	(1,398)
Open Spaces	2,190.00	2,300.00	(110.00)	2,300	4,490	(2,190)
Electricity	218.18	350.00	(131.82)	300	518	(168)
Village Improvements	-	-	(-)		0	0
Defibrillator Annual Support	135.00	150.00	(15.00)		135	15
Repairs & Renewals	376.94	300.00	76.94		377	(77)
Website Subscription	21.89	45.00	(23.11)	6	28	17
Newsletter Printing	286.00	280.00	6.00		286	(6)
SLCC Membership	-	100.00	(100.00)	120	120	(20)
Insurance	-	275.00	(275.00)	300	300	(25)
VAT Paid	1,149.06	400.00	749.06		1,149	(749)
Cemetery Extension	5,543.00	-	5,543.00		5,543	(5,543)
Cemetery Loan Repayment	696.00	1,050.00	(354.00)		696	354
Donations (S137) Limit £3170.57	0.00	-	(-)		0	(500)
Other	500.00	-	500.00		500	0
Total Payments	15,634.37	9,850.00	(258.63)	4,506	20,140	(10,290)
Surplus/(Deficit)	15,681.02	(639.00)				
Bank Reconciliation						
	Feb-23 YTD			Forecast Bank Balance Year End 31 Mar 23		
Balance b/f from 31st March 2021	£ 5,998.66				£ 5,998.66	
Plus: Receipts	£ 31,315.39				£ 31,335.39	
Sub-total	£ 37,314.05				£ 37,334.05	
Less: Payments	£ 15,634.37				£ (20,140.37)	
Balance c/f	£ 21,679.68				£ 17,193.68	
Reconciled to:					£ 106.95	Newsletter
Balance Current Account	£ 4,141.78				£ 14,432.00	Cemetery Extension
Balance Deposit Account	£ 17,537.90				£ 2,654.73	Reserves
					£ 17,193.68	
Less: Unpresented payments						
Plus: Unpresented receipts						
Balance c/f	£ 21,679.68					
Cemetery Extension Transactions						
Receipts	19,975					
Expenditure						
Trial Trenching Work	5,485					
ERYC Planning Fee	58					
Balance c/f	£ 14,432.00					

RESOLVED: (all in favour) that all accounts submitted are approved.
Proposed by Cllr C Skelton and Seconded by Cllr S King

22/23 To Receive and Consider Planning Applications and Approvals as Listed Below
(and subsequent plans received following publication of agenda)

Applications considered since previous meeting:

Planning Ref 23/00005/PLF - Erection of a lean-to to create a covered manure store at Burton Fleming Grange, Wold Newton Road Burton Fleming

No objections.

Planning Ref 23/00044/PLF - Installation of a ground mounted solar array to provide renewable energy for the adjacent free range egg unit at West Hale Gate Farm, Burton Fleming

Comments submitted.

Planning Ref 23/00223/PLF - Erection of 5 dwellings and associated infrastructure at Land and Buildings West of Holmefield Farm, Front Street, Burton Fleming

Comments submitted.

23/23 Society of Local Council Clerks Membership Renewal

RESOLVED: (all in favour)

- (1) that the Clerk renew her membership at a cost of £112.00

Proposed by Cllr C Skelton and Seconded by Cllr J Hairsine

ACTION BY CLERK

24/23 Parish Council Insurance Renewal

RESOLVED: (all in favour)

- (1) that the Zurich Municipal Parish Council Policy with the premium of £257.60 be accepted noting that this premium was exactly the same as the previous year.

Proposed by Cllr S King and Seconded by Cllr A Marr

ACTION BY CLERK

25/23 To Discuss Thwing Hill Field Tender Arrangements for 2023

There were 2 applicants: T & H Southwell tendered £40

Jillian Norman tendered £45

RESOLVED: (all in favour)

- (1) that the Thwing Hill Field Tender be awarded to Jillian Noram for the total of £45.00.

Proposed by Cllr C Skelton and Seconded by Cllr A Marr

ACTION BY CLERK

26/23 To Discuss Grass Cutting Tender Arrangements for Summer Season 2023

There was just one applicant, Mr Sykes, who had kept his price the same and had confirmed that he would be happy to keep the same price for the next 3 years.

RESOLVED: (all in favour)

- (1) that Mr Sykes be informed that he was successful with the tender for the next 3 years
- (2) that Mr Sykes be sent the ERYC grass cutting plan so that he doesn't duplicate any of the work
- (3) that Mr Sykes be forewarned that his workload is likely to increase due to the cemetery extension and that he should seek approval for any additional costs before proceeding

Proposed by Cllr C Skelton and Seconded by Cllr S King

ACTION BY CLERK

27/23 Any Other Business

- Cllr C Skelton asked whether the Gypsy Race overflow problem would be included in the forthcoming village walkabout. The basic tasks which can be undertaken by the village taskforce teams include minor pot hole repairs, street asset painting, sign washing and the cutting back of overgrown vegetation. Cllr C Skelton suggested that overgrown bushes on Back Lane be added to the list. **ACTION BY CLERK**

- Cllr C Skelton and Cllr J Hairsine requested that pot holes on Nine Dykes Road and Fordon Road be reported to ERYC.

ACTION BY CLERK

- Cllr R Hayton requested that the Clerk ask ERYC to re-instate the white road markings on Nine Dykes Road which are no longer present after the recent roadworks.

ACTION BY CLERK

- Cllr A Marr requested that the owners of Mere Farm property be contacted to ask them to attend to the bush that overhangs the path considerably.

ACTION BY CLERK

28/23 Date and Time of the Next Meeting

Wednesday 10 May 2022 a 7pm – Annual Parish Meeting followed by the Annual Meeting of the Parish Council Meeting

29/23 Close of Meeting

The Chair thanked everyone for their attendance and declared the meeting finished at 8.10pm.

Chairman's Signature: Date: