

Burton Fleming Parish Council

**Minutes of Parish Council Meeting No 3 – 2026/27 held Tuesday 08 September 2026 at 7.00pm
in the Village Hall**

Present:

Parish Councillors: B Southwell, C Skelton, S King,
E Hayton, S Kirven, S Webb

Members of the Public: None present

Wards Councillors/Police: Cllr Jonathan Bibb

Jennifer Hobson (Clerk) recorded the minutes

71/26 To Receive and Approve Apologies for Absence

Cllr T Stansfield gave her apologies for absence.
Cllr A Cropper gave his apologies for absence.
Cllr S Wells gave his apologies for absence.

72/26 Code of Conduct (01 July 2012)

- (a) To record Declarations of Pecuniary and Non-Pecuniary Interests. Members declaring interest should identify the agenda item and state which interest is being declared.
- (b) To note Dispensations in Respect of Agenda Items Below

73/26 Public Participation

Cllr J Bibb reported that there is to be some training offered to Parish Councillors on Safe Talk and suicide prevention. He will forward on details when available. He strongly recommended that people take part in this training.

Cllr J Bibb reported that following the changes to planning regulations that are due to come in on 31st October, it will be much more difficult to call in a planning application as approximately 99% of all applications will be officer approved. The Parish Council will still be a consultee.

Cllr B Southwell raised the ongoing issue of the Scenic View drainage. Cllr J Bibb said that ERYC were still awaiting an update from Scenic View. The issue of the new hard standings was also discussed. It is assumed that a retrospective planning application will be forthcoming, but Cllr J Bibb agreed to investigate this further and report back.

It was requested that the Clerk write to the owners of Scenic View and invite them along to the next meeting to discuss the various issues and their forward plans.

The ongoing issues surrounding Rustonville and September Cottage was raised and Cllr J Bibb agreed to meet one of the Parish Councillors and visit the properties himself to see the state that they are in.

74/26 To Approve the Minutes of Previous Meeting – 14 July 2026

RESOLVED: (all in favour)

- (1) that the minutes of the meeting on 14 July be approved and signed as a true and correct record.

Proposed by Cllr S Kirven and Seconded by Cllr S King

75/26 Matters Arising from Previous Minutes

- **Cemetery Extension**

The gates discussed at the previous meeting were not suitable. Cllr B Southwell will ask her joiner to look at the existing gates and advise on how best to repair or whether to replace.

It was noted that the hedge needs cutting back. Cllr B Southwell gave the contact details of a local hedge cutting firm and it was requested that the Clerk get a quotation from both these and Paul Arnell. Cllr S King agreed to ask Vincent Sykes if this was something he had the correct machinery do be able to do.

ACTION BY CLLR B SOUTHWELL
ACTION BY CLLR S KING
ACTION BY CLERK

- **Gypsey Race**

It was noted that the stretch between Penny Lane Bridge and Butchers Bridge was overgrown with vegetation. As the Parish Council weren't sure who was responsible for this stretch it was requested that the Clerk write to Vellco and Mr & Mrs Brambles to see if they knew who was responsible.

ACTION BY CLERK

- **Scenic View**

Discussed above under Public Participation.

- **Bus Shelter**

Since the previous meeting a kind resident has inserted a bench into the bus shelter. As agreed, Cllr A Cropper had placed the order for the bench agreed at the last meeting but because there is now a bench, Cllr A Cropper placed the order on hold so that the matter can be discussed further. It was agreed that the bench now inside the bus shelter was probably sufficient enough, so if it was agreeable with Cllr A Cropper to keep the order on hold until the next meeting, if any problems have arisen the Parish Council can decide whether to proceed with the original plan or cancel the order.

ACTION BY CLERK

76/26 To Receive Correspondence

20.07.26 – Email received from ERYC containing details of a Scoping Consultation for the new East Riding Local Plan. Email forwarded to councillors.

22.07.26 – Email received from AGAR Digital Portal containing details of a new Digital AGAR Portal which will be available to use on a voluntary basis from 2027 and is expected to become mandatory from 2029 onwards. Clerk intends to use it from 2027.

24.07.26 – Email received from Folkton and Flixton Village Hall inviting representatives of other village halls from surrounding villages to their Grand Reopening. Email forward Cllr S King.

21.08.26 – Email received from ERYC regarding the Parish Open Door Virtual meet the services event. Email forwarded to councillors.

77/26 To Approve Transactions and Finance Statement for July & August 2026

<u>Description</u>	<u>Current A/C</u>	<u>Money Man A/C</u>	<u>Total</u>
Opening Balance	£720.42	£13442.05	£14162.47
Website Fees (DD)	(£3.60)		
Transfer of funds	£1000.00	(£1000.00)	
Bank charges	(£0.50)		
Eon Next - Electricity	(£18.05)		
Clerk's Wages	(£459.68)		
Newsletter printing	(£58.50)		
Website Fees (DD)	(£3.60)		
Clerk's Wages	(£459.68)		
	£716.81	£12442.05	£13158.86

Burton Fleming Parish Council																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
-------------------------------	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

RESOLVED: (all in favour) that all accounts submitted are approved.
Proposed by Cllr C Skelton and Seconded by Cllr B Southwell

78/26 To Receive and Consider Planning Applications and Approvals as Listed Below
(and subsequent plans received following publication of agenda)

There were no planning applications to be considered.

79/26 National Salary Award Announcement

2026-27 National Salary Award Announced

The NALC released the salary award for the current financial year following notification from the LGA. Employers are encouraged to implement this pay award as swiftly as possible and to ensure that it is backdated to 1st April 2026. The revised amount applicable to the Clerk is £13.70 per hour (increased from £13.26).

RESOLVED: (all in favour)

(1) that approval be given for the Clerk's salary to be back dated to 1st April with a payment of £76.25 to be made to cover 1st April to 31st August 2026.

(2) that approval be given to increase the Clerk's salary standing order to £474.93 per month from 28 September 2026 onwards.

Proposed by Cllr S King and Seconded by Cllr S Kirven

ACTION BY CLERK

80/26 Any Other Business

- It was reported that there is a broken rail on the Gypsy Race at Butchers Bridge – the Clerk to report to ERYC.

ACTION BY CLERK

- It was reported that there is a lot of dog mess around the village again. It was requested that the Clerk ask Cllr T Stansfield if she would renew or add more stenciled signs around the village. It was also requested that the Clerk pop a notice in the next newsletter asking people to be more considerate when disposing of their dog's mess.

ACTION BY CLERK

- It was reported that there is a lot of inconsiderate parking taking place around the village which makes it difficult for vehicles to safely pull out of junctions. It was requested that the Clerk pop a notice in the next newsletter asking residents to be more considerate when parking near junctions.

ACTION BY CLERK

ACTION BY CLLR T STANSFIELD

- It was reported that the hedge at the property at the end of Penny Lane really needs to be cut further back away from the pavement as it is causing an obstruction. It was requested that the Clerk write to the property owner to request this.

ACTION BY CLERK

- It was reported that the tree on the verge near the Church/Mere Pond really needs cutting back as it is obstructing the view for traffic pulling out of the road end. The Clerk to report to ERYC.

ACTION BY CLERK

- It was requested that the Clerk remind Cllr S Wells about the fallen tree at Mere Pond which he previously agreed to move.

ACTION BY CLERK

- It was requested that the Clerk report the broken 30mph sign on Thwing Hill again noting that this still hadn't been fixed.

ACTION BY CLERK

- It was reported that there is a broken sign at Willy Howe. The Clerk to report to ERYC.

ACTION BY CLERK

81/26 Date and Time of the Next Meeting

The next scheduled meeting of the Parish Council will be Tuesday 17 November 2026.

82/26 Close of Meeting

The Chair thanked everyone for their attendance and declared the meeting finished at 7.50pm.

Chair's Signature: Date: