

Burton Fleming Parish Council

Minutes of Parish Council Meeting No 4 – 2020/21 held Tuesday 09 March 2021 at 7.00pm via Zoom

Present:

Parish Councillors: K Wells, J Hairsine, B Southwell, C Skelton, A Marr, J Jackson

Members of the Public: Mr Hayton, Mrs Lindley, Mrs Turner, Mrs Townend, Mrs Bolam

Wards Councillors/Police: None present

Jennifer Hobson (Clerk) recorded the minutes

76/21 To Receive and Approve Apologies for Absence

Apologies were received and noted from Cllr S Wells

The Chairman read out a letter of resignation received from Cllr R Lindley.

It was requested that the Clerk write to Mr Lindley to express the Parish Council's gratitude for his years of service.

77/21 Code of Conduct (01 July 2012)

(a) To record Declarations of Pecuniary and Non-Pecuniary Interests. Members declaring interest should identify the agenda item and state which interest is being declared.

It was noted that Cllr Skelton had declared a pecuniary interest in the Clickham Grange planning application which was considered via email – Cllr Skelton did not take part in any discussion nor submit any views.

It was noted that Cllr Lindley had declared a pecuniary interest in the West Hale Gate Farm planning application which was considered via email – Cllr Lindley did not take part in any discussion nor submit any views.

(b) To note Dispensations in Respect of Agenda Items Below

78/21 Public Participation

The Chairman invited Mrs Turner to speak.

Mrs Turner confirmed she had 2 issues she wished to raise. Firstly, she asked if it was possible to stop mowing so much around the School Pond as there were geese nesting in the area and they have no grass available to them. Additionally, Mrs Turner is an advocate of attracting bees and wished to see more dandelions left on grass verges in order to attract bees.

After consideration, the Parish Council agreed to ask Mr Sykes to stop mowing around the School Pond so much. They would leave it up to Mr Sykes' judgement as to how often, if at all, any mowing needed to take place.

Secondly, Mrs Turner expressed her concern over the Gypsy Race. As a relatively new resident within the village, Mrs Turner was not aware of any pro-active measures in place to help prevent a recurrence of the flooding experienced in 2012.

The Parish Council advised Mrs Turner to read the Flood Risk Management Document which was published after works undertaken back in 2012 and beyond.

The Chairman reported that the Parish Council had also received a letter from several concerned residents requesting that the Parish Council engage more with Riparian owners to ensure that they abide by the laws surrounding their Riparian responsibilities.

The Chairman proposed that a meeting be held (hopefully in July) in the village hall which members of the public could attend and raise their queries. The Parish Council and ERYC will bring the public up to date with plans in place for the prevention of flooding caused by the Gypsy Race.

79/21 To Approve the Minutes of Previous Meeting – 12 January 2021

RESOLVED: (all in favour)

that the minutes of the previous meeting were approved and signed as a true and correct record.

Proposed by Cllr J Jackson and Seconded by Cllr C Skelton

80/21 Matters Arising from Previous Minutes

- **Councillor Vacancy**

There were 5 applicants for the recent Parish Councillor vacancy. All applicants were given a few minutes to introduce themselves and speak a little about why they wished to become a Parish Councillor. The Chairman reported that Mrs Kirven had been unable to attend the meeting but had e-mailed a few words about herself instead which had been issued to the Parish Councillors prior to the meeting for their consideration.

Following an internet poll the Parish Council voted in favour of Richard Hayton. Mr Hayton was informed of the decision and accepted the position. It was confirmed and noted that Mr Hayton had now been co-opted as a member of the Parish Council from that moment forth and was therefore entitled to participate in the rest of the meeting.

The Chairman confirmed the results of the vote to the other applicants whilst thanking them for their interest. The Chairman also confirmed that there was likely to be another vacancy in the near future, following the recent resignation of Cllr Lindley, and encouraged the candidates to apply again.

- **To discuss Cemetery Extension**

As no further details of a potential loan had been received, it was agreed to postpone any further discussion until the next meeting.

- **To discuss road signs and road markings reported after the last meeting**

It was noted that various roadworks currently ongoing may mean that some of these issues are dealt with shortly. It was agreed to monitor the situation for the time being and only take further action if issues did not get resolved in due course.

- **Vellco Drivers**

The Chairman confirmed that Vellco had emailed back with a response to the Parish Council's concerns raised about the conduct of drivers to their site. It was noted that until someone was able to acquire a vehicle registration number there was no further action that could be taken at this time.

- **Playground Donation**

It was reported that the Playground Committee had issued a copy of their latest accounts to the Parish Council which showed that they currently had a buildup of reserves. The Playground Committee had requested a regular donation of £450 per annum from the Parish Council to help with maintaining the playground.

RESOLVED: (all in favour)

- (1) that no further donation be given to the Playground at this time
- (2) that if the Playground committee felt they needed support for specific projects in the future, any donation from the Parish Council would be considered on an ad-hoc basis
- (3) that it be noted that the Parish Council already support the Playground annually by organising the grass cutting

Proposed by Cllr J Hairsine and Seconded by Cllr B Southwell

ACTION BY CLERK

81/21 To Receive Correspondence

- **14.01.21 - Email received from ERYC in response to our communication regarding the Devolution Proposals – email forwarded to Councillors**
- **14.01.21 - Email received from ERYC – New Model Code of Conduct – requesting feedback from Councillors – email forwarded to Councillors**
- **18.01.21 - Email received from ERYC – Draft Flood Risk Supplementary Planning Document – email forwarded to Councillors**
- **26.01.21 - Email received from ERYC – Annual Register Receipt – confirmed receipt via email**
- **05.02.21 – Email survey on the subject of a Joint Mayoral Authority – email forwarded to Councillors**
- **01.02.21 – Email received from M Donkin regarding September Cottage – the issue raised was forwarded to ERYC and was subsequently dealt with**
- **08.02.21 – Email from ERYC regarding Remote Meetings Regulations – email forwarded to Councillors**
- **17.02.21 – 2 x Emails regarding the Devolution Proposals – both forwarded to Councillors**

- **08.03.21 – Email received from Mrs Mercer asking the Parish Council to consider 4 subjects of concern at their meeting on 09 March:**
 1. Planning Applications – could they be included in the newsletter?
 2. Concerns regarding the recent West Hale Gate Farm planning application
 3. Concerns about Rustonville and September Cottage
 4. Concerns about the chopping down of trees near the flagpole

Emailed response sent 11 March.

82/21 To note cost increase on Cemetery Waste Collection

It was reported that a letter had been received from ERYC Commercial Waste Manager to advise of 3% increase in charges for April 21 to March 22, so the total cost this year will be £132.86 (last year was £128.96). This includes the cost of the Waste Transfer Notice, supply of bin, collection and disposal. Enclosed with the letter was a Commercial Waste Transfer Note to be completed and returned. This was duly actioned by the Clerk.

83/21 To Discuss Defibrillator Guardian

Following the resignation of Cllr Stephen Brambles, it was necessary to appoint one member of Parish Council as a Defibrillator Guardian. It was noted that Mandy Miller was doing an admirable job of looking after the defibrillator but another guardian was required as a backup. Cllr Southwell volunteered to take on this duty.

84/21 To Discuss Queen's Birthday Request

It was noted that an email had been received from Mrs Kirven requesting the Parish Council's support in organizing some form of celebration for the Queen's 95th Birthday. As the Queen's birthday falls on 21st April and Covid restrictions were still expected to be in place it was agreed that no further consideration could be given to this request.

85/21 Society of Local Council Clerks Membership Renewal

RESOLVED: (all in favour)

- (1) that the Clerk renew her membership at a cost of £95

Proposed by Cllr K Wells and Seconded by Cllr A Marr

ACTION BY CLERK

86/21 To Discuss Thwing Hill Field Tender Arrangements for 2021

RESOLVED: (all in favour)

- (1) that the Thwing Hill Field Tender be awarded to DV & D Southwell & Son for the total of £30.00. This was the only applicant.

Proposed by Cllr C Skelton and Seconded by Cllr J Hairsine

ACTION BY CLERK

87/21 Parish Council Insurance Renewal

RESOLVED: (all in favour)

- (1) that the Zurich Municipal Parish Council Policy with the premium of £257.60 be accepted noting that this premium was exactly the same as the previous year.

Proposed by Cllr J Jackson and Seconded by Cllr A Marr

88/21 To Approve Transactions and Finance Statement for Jan & Feb 2021

<u>Description</u>	<u>Current A/C</u>	<u>Money Man A/C</u>	<u>Total</u>
Opening Balance	£1006.46	£7035.64	£8042.10
Transfer from Money Manager to Current Account	£3000.00	(£3000.00)	
PKF Littlejohn Accounts Admin Fee	(£48.00)		
Maple Hire – Digging out of School Pond	(£2376)		
Website Fees (DD)	(£2.39)		
Newsletter advertising (K Mercer)	£20.00		
Clerks Wages	(£338.69)		
Newsletter Sponsorship (Hairsine Pigs Ltd)	£50.00		
Newsletter Sponsorship (Robert Lindley Ltd)	£56.00		
Newsletter Printing	(£28.60)		
Website Fees (DD)	(£2.39)		
Newsletter Sponsorship (DV & D Southwell)	£28.00		
Newsletter Sponsorship (Skelton Family)	£30.00		
Clerk's Wages	(£338.69)		
	£1055.70	£4035.64	£5091.34

Newsletter Funds as at February 2021 (included in the above balances) = £169.45

RESOLVED: (all in favour) that all accounts submitted are approved.
Proposed by Cllr B Southwell and Seconded by Cllr C Skelton

89/21 To Receive and Consider Planning Applications and Approvals as Listed Below
(and subsequent plans received following publication of agenda)

Applications considered since last meeting:

- **20/00126/PLF** – Erection of an agricultural building for straw storage at Clickham Grange, Wold Newton Road, Burton Fleming

*RECOMMENDED FOR APPROVAL BY BFPC
APPROVED BY ERYC*

- **21/00330/PLF** – Change of use of land to permit the construction of 12 touring caravan pitches, access track and associated works at West Hale Gate Farm, Grindale Road, Burton Fleming

RECOMMENDED FOR APPROVAL BY BFPC

90/21 Any Other Business

- Cllr Skelton reported that the top bar on the Cemetery gate needed either repairing or replacing. The Chairman agreed to take a look at this and report back as to whether it would be worth repairing the gate or whether a replacement gate would be the better option.

ACTION BY CHAIRMAN

- Cllr Skelton reported that there had been a pile of wood left behind by Yorkshire Water near to where the Gypsy Race crosses the road, approximately half a mile from Burton Fleming towards Wold Newton, before the bend. It was noted that this pile of wood had been there quite some time. It was requested that the Clerk contact Yorkshire Water and request that these be removed.

ACTION BY CLERK

- Cllr Southwell reported that there was a crack in Breamer Bridge on the Wold Newton Side which looked like it had been hit by a vehicle. It was requested that the Clerk report this to ERYC Highways.

ACTION BY CLERK

- Cllr Marr requested that the Clerk ask for the streetsweeper to attend the village to clear various slippery footpaths, particularly opposite the Church on Hunmanby Road.

ACTION BY CLERK

- Cllr Marr requested that the Clerk contact ERYC and ask them to clear away the trees and bushes that had been left in the layby on Hunmanby Road towards Hunmanby.

ACTION BY CLERK

- Cllr Wells confirmed that the trees surrounding the flag pole had been chopped down at the request of the Parish Council as these were causing a permanent obstruction to traffic, overhanging the road.

- Cllr Wells reported that the benches at School Pond were all in need of repainting. It was agreed by all that the Clerk ask Mr Sykes to attend to these.

ACTION BY CLERK

91/21 Date and Time of the Next Meeting

The next scheduled meeting of the Parish Council will be Tuesday 18 May 2020 at 7.00pm in the Village Hall.

92/21 Close of Meeting

The Chair thanked everyone for their attendance and declared the meeting finished at 8.40pm.

Chairman's Signature: Date: