

Burton Fleming Parish Council

**Minutes of Parish Council Meeting No 4 – 2021/22 held Tuesday 09 November 2021 at 7.00pm
in the Village Hall**

Present:

Parish Councillors: K Wells, J Hairsine, A Marr, C Skelton, B Southwell, R Hayton, S Wells, J Jackson

Members of the Public Mrs Townsend, Mr R Knowles and Mrs Hayton

Wards Councillors/Police: Cllr C Dewhirst

Jennifer Hobson (Clerk) recorded the minutes

146/21 To Receive and Approve Apologies for Absence

Apologies were received and noted from Cllr S King.

147/21 Code of Conduct (01 July 2012)

- (a) To record Declarations of Pecuniary and Non-Pecuniary Interests. Members declaring interest should identify the agenda item and state which interest is being declared.
- (b) To note Dispensations in Respect of Agenda Items Below

Cllr S Wells declared a non-pecuniary interest in the subject of the bushes on West Lane/Fordon Road as these are close to his land.

148/21 Public Participation

- The Chairman invited Mr Knowles to speak. Mr Knowles asked if anything on the Village Walkabout list had actually been done. The Chairman confirmed that most items on the list had been dealt with accordingly. The Chairman noted that any items which did not fall under the remit of Street Scene had been passed on to the relevant department at ERYC.

The Chairman invited Mrs Townsend to speak.

Mrs Townsend asked if Yorkshire Water had done anything about the effluent being released into the Gypsy Race adjacent to the Water Treatment Works. Have chased several times. The Clerk confirmed that she had chased Yorkshire Water up 3 times now and had still had no response about this. The Clerk would chase this up once again.

ACTION BY CLERK

At this point, Ward Councillor Charlie Dewhirst joined the meeting. The Chairman welcomed Cllr Dewhirst and invited him to introduce himself. Cllr Dewhirst gave a brief introduction and said that he hoped to be able to attend future meetings whenever possible.

149/21 To Approve the Minutes of Previous Meeting – 14 September 2021

RESOLVED: (all in favour)

- (1) that the minutes of the meeting be approved and signed as a true and correct record
Proposed by Cllr B Southwell and Seconded by Cllr C Skelton

150/21 Matters Arising from Previous Minutes

- **Gypsy Race meeting**

The Chairman summarised the actions taken since the meeting, noting that the Parish Council had received the results from the inspection undertaken by ERYC. Following the inspection, ERYC have written to all Riparian owners. It was agreed that no further action was required by the Parish Council except to write to the Environment Agency to put pressure on them to do more towards the Bridlington end. It was accepted that there were few concerns within Burton Fleming.

It was also agreed that the Parish Council would do an annual walk to check on the Gypsy Race around Spring/early Summer.

It was also requested that the Clerk ask Steve Charlton at ERYC if they had received responses to their letters to Riparian owners and what follow up action would be taken if these owners took no action.

ACTION BY CLERK

- **Cemetery Extension**

It was reported that the Loan application was sent to ERNLLCA who are not part of the decision making process, just one small part of the system. Nothing further to report as yet. The Clerk confirmed that she had received an email stating that the process would take quite some time.

- **Repair of School Pond House**

It was reported that Cllr S King and Mrs Hope continued to raise money towards a new pond house and had reported that they hoped to be able to afford 2 new pond houses. They had also confirmed that they had someone lined up to install the houses once built.

- **Repair of Noticeboard**

Nothing further to report at this time.

- **Rustonville & September Cottage**

It was reported that the Parish Council had received an email from planning enforcement advising that they had sent a letter to the owner as a final warning that works are to recommence on the site by the 30th October 2021, or the plant equipment to be removed from the land. This action had been agreed by the owner via a telephone call. Planning enforcement agreed to keep the Parish Council updated.

It was noted that the container that was encroaching the highway was still present. It was requested that the Clerk ask ERYC what was happening regarding this.

ACTION BY CLERK

- **Bus Shelter Roof**

The Chairman reported that despite his best efforts, he had not been able to source a suitable replacement tile for the top of the bus shelter. He asked if anyone had any ideas and requested that the other members of the Parish Council go and have a look to see if they could come up with a suitable tile. It was also requested that a request be placed in the newsletter to ask residents if anyone is able to help with this.

ACTION BY CLERK

151/21 To Discuss Bushes on West Lane/Fordon Road

It was noted that the bushes on the corner where West Lane meets Fordon Road were causing an obstruction to traffic pulling out of that junction. It was requested that the Clerk contact ERYC and ask them to cut the bushes back.

ACTION BY CLERK

152/21 To Discuss New Gate Post at Cemetery

It was reported that since the last meeting a decision had been taken by the Parish Council via email resolution to employ Mr P Milner to replace the gate post at the Cemetery. It was agreed to spend a maximum of £200 on this. It was reported that Mr Milner had now completed the work but no invoice had yet been received.

153/21 To Discuss Road Safety Signs

It was reported that several members of the Parish Council met with Mr Andrew Addison from ERYC Highways on Wednesday 20 October to walk around the village to identify road safety signs which needed replacing or adding. The meeting was proved very useful. Some of the pedestrian/horse signs were not deemed as appropriate due to the fact that the village is a 30mph zone which by default means that the necessary care should be taken. It was noted that some 30mph repeater signs were required and that some of the signs around the village required cleaning.

154/21 To Discuss Newsletter

It was noted that the newsletter printing was running low again so Chairman requested that the Parish Councillors ask around for sponsorship. The usual advert in the newsletter would continue.

RESOLVED: (all in favour)

- (1) that a chocolate gift be purchased and distributed to each member of the member of the newsletter delivery team as a thank you/Merry Christmas
- (2) that a gift card be purchased and delivered to the newsletter editor as a thank you/Merry Christmas

(3) maximum value to be spent on gifts be £50

Proposed by Cllr S Wells and Seconded by Cllr C Skelton**ACTION BY CLERK****155/21 To Discuss Christmas Tree**

Cllr S Wells kindly reported that if a suitable tree could be found on his land the Parish Council were welcome to have it for the village green. The Chairman agreed to look for a suitable tree and asked if anyone was available to help put the tree up, please let him know.

ACTION BY CHAIRMAN**156/21 To Discuss Newbald Parish Council email**

It was reported that an email had been received from Newbald Parish Council requesting support from other Parish Council's within the East Riding. Newbald Parish Council had become dissatisfied with communication channels at ERYC and with the Planning Department. They were asking other Parish Council's whether they agreed or not with their concerns and whether they would be willing to put their names to such a complaint.

Cllr Dewhurst advised that he had witnessed the same concerns from many Parish Council's and was pursuing the idea of their being a specific communication channel for Parish Council's to be able to contact the various departments at ERYC.

RESOLVED: (all in favour)

(1) that a Burton Fleming Parish Council agree to support Newbald Parish Council with their concerns

Proposed by Cllr K Wells and Seconded by Cllr B Southwell**ACTION BY CLERK****157/21 To Discuss Byre Way Alley Way**

Following a request from Mrs Miller to look into the ownership of the alley way between Byre Way and Front Street, the Clerk presented an original document from the planning application showing the alley way and on this document it stated that the new footpath was to be adopted by the county highway authority. The Parish Council had discussed this during their recent meeting with Andrew Addison from the highways department, who agreed to look into the matter further. The Parish Council feel that this footpath has been completed and therefore should be able to be adopted by ERYC highways regardless of the situation with the rest of Byre Way. It was requested that the Clerk enquire whether this is a possibility. If the footpath does become adopted then it was also noted that a street light at the end of the path would be required.

ACTION BY CLERK**158/21 To Adopt Revised Code of Conduct**

RESOLVED: (all in favour) that the revised version of the Code of Conduct be adopted by Burton Fleming Parish Council.

Proposed by Cllr S Wells and Seconded by Cllr J Hairsine**ACTION BY CLERK****159/21 To Receive Correspondence**

- **13.09.21 – Email received from Mr & Mrs Arnell detailing further issues with Scenic View noise.** Email forwarded to Councillors. E-mail returned to Mr & Mrs Arnell clarifying that this was no longer an issue for the Parish Council as it had become a neighbourly dispute.
- **14.09.21 – Email received from Yorkshire Flood Resilience detailing a series of free webinars being jointly hosted by the Environment Agency's Yorkshire Flood Resilience Team and Communities Prepared.** Email forwarded to Councillors.
- **21.09.21 - Telephone call received from Ruth, Manager at Scenic View** acknowledging receipt of letter, confirming that there is no room anywhere else on the site to re-position the play area and advising that they do tell visitors not to use Hunmanby Road but will put a sign up at the gate saying "don't walk on the road".
- **30.09.21 – Telephone call received from Mr Jones wishing to discuss the situation with the vaccination programme and its harmful side effects as well as world politics.** Clerk advised that this wasn't a matter for the Parish Council but agreed to let the councillors know of his call. Clerk asked about the trees as discussed at a previous meeting but the topic was brushed over in favour of the vaccine conversation.
- **30.09.21 – Email received from Cllr S King to advise that Back Street had again been flooded with raw sewerage.** Yorkshire Water had been in attendance and the street was awaiting being cleaned.

- **22.10.21 – Email received from Mrs Harvey on behalf of Mr & Mrs Brambles requesting a copy of the cemetery plan highlighting their reserved grave spaces.** Plan emailed to Mrs Harvey who kindly agreed to pass on to Mr & Mrs Brambles.
- **03.11.21 – Email from Mr O’Donoghue questioning the maximum gravestone size.** The Chairman proposed that the Cemetery Regulations be updated to show the maximum permissible gravestone size as being 30 inch x 18 inch rather than being quoted by area as this was causing some confusion.
RESOLVED: (all in favour) that the Cemetery Regulations be updated to show the maximum dimensions as 30 inch x 18 inch
Proposed by Cllr K Wells and Seconded by Cllr C Skelton

ACTION BY CLERK**160/21 To Approve Transactions and Finance Statement for September & October 2021**

| <u>Description</u> | <u>Current A/C</u> | <u>Money Man A/C</u> | <u>Total</u> |
|---------------------------------|--------------------|----------------------|-----------------|
| Opening Balance | £1966.77 | £3285.89 | £5252.66 |
| Website Fees (DD) | (£2.39) | | |
| EON Next - Electricity | (£79.46) | | |
| 2 nd Half of Precept | | £4250.00 | |
| HMRC – VAT Reclaim | £463.24 | | |
| Interest received | | £0.12 | |
| Clerk’s Wages | (£348.05) | | |
| Website Fees (DD) | (£2.39) | | |
| Clerk’s Wages | (£348.05) | | |
| | £1649.67 | £7536.01 | £9185.68 |

Newsletter Funds as at Oct 2021 (included in the above balances) = £110.45

RESOLVED: (all in favour) that all accounts submitted are approved.
Proposed by Cllr C Skelton and Seconded by Cllr B Southwell

161/21 To Receive and Consider Planning Applications and Approvals as Listed Below
(and subsequent plans received following publication of agenda)

There were no current planning applications to be considered.

162/21 Any Other Business

- Cllr Hairsine reported that there were several potholes and some fly tipping on the road from Burton Fleming to Thwing. It was requested that these be reported to ERYC.
ACTION BY CLERK
- Cllr S Wells reported that the grip holes on White Hill need clearing out and requested that this be reported to ERYC.
ACTION BY CLERK
- Cllr Jackson asked if anything had been done about Breamer Bridge. The Chairman confirmed that his had been reported to ERYC and it was on their list to attend to.
- Cllr Marr reported that the drains on Hunmanby Road and Back Street could do with cleaning out. It was further agreed that most of the drains in the village could probably do with cleaning. It was requested that the Clerk report this to ERYC.
ACTION BY CLERK

163/21 Date and Time of the Next Meeting

The next scheduled meeting of the Parish Council was moved from 11 Jan 2022 to 18 Jan 2022.

164/21 Close of Meeting

The Chair thanked everyone for their attendance and declared the meeting finished at 8.10pm.

Chairman’s Signature: Date: