

Burton Fleming Parish Council

**Minutes of Parish Council Meeting No 3 – 2025/26 held Tuesday 09 September 2025 at 7.00pm
in the Village Hall**

Present:

Parish Councillors: B Southwell, T Stansfield, K Mercer, S Kirven, S King,
S Wells, C Skelton

Members of the Public: Mr R Knowles, Mr D Plews, Mrs J Plews, Ms R Lugsden, Mr L Webb,
Mrs S Webb, Mr J Bristow

Wards Councillors/Police: none

Jennifer Hobson (Clerk) recorded the minutes

75/25 To Receive and Approve Apologies for Absence

Cllr E Hayton and Cllr M Wynne gave their apologies for absence.

76/25 Code of Conduct (01 July 2012)

(a) To record Declarations of Pecuniary and Non-Pecuniary Interests. Members declaring interest should identify the agenda item and state which interest is being declared.

(b) To note Dispensations in Respect of Agenda Items Below

77/25 Public Participation

The Chair invited members of the public to speak.

Mr R Knowles had 3 comments to make, firstly he wished to know which areas of the village the Parish Council paid to have the grass cut and which were the responsibility of ERYC. The Clerk to email the grass cutting map to Cllr S King who will pass a copy on to Mr Knowles. Mr Knowles raised the subject of the grass cutting up at the new cemetery, pointing out that this would need cutting for a considerable length of time so an alternative may be beneficial. Mr Knowles asked if double graves were possible in the new area due to the ground conditions being largely chalk. Cllr S Wells confirmed that double graves would be possible. Finally, Mr Knowles commented on the state of Thwing Hill field. It was confirmed that Mrs P Bolam's rental agreement of the field would come to an end in December and that the terms of the agreement stated the area must be put returned to the state that it was in. It was agreed that the Clerk would write to Mrs Bolam to confirm that this was the case and ask that she sees this is done as the area is now very unsightly.

**ACTION BY CLERK
ACTION BY CLLR S KING**

78/25 To Approve the Minutes of Previous Meeting – 08 July 2025

RESOLVED: (all in favour)

(1) that the minutes of the meeting on 08 July be approved and signed as a true and correct record.

Proposed by Cllr S King and Seconded by Cllr B Southwell

79/25 Matters Arising from Previous Minutes

- **Cemetery Extension**

As discussed under Public Participation, it was acknowledged that it may be beneficial to install some sheep wire and have some sheep in the new area to keep the grass down and save money on grass cutting.

- **Mere Pond Working Group**

Despite repeated attempts the group have been unable to acquire enough quotes to be able to apply for grant funding this year. It was agreed to try again at the beginning of next year.

- **School Pond Duck House**

Cllr T Stansfield confirmed she had tested the ground and found it to be too muddy to attempt walking on so a kayak would be needed. This would be done in due course.

- **Smoke Issues**

Nothing further to report at this time, other than to note that the burner was not currently being lit.

- **Gypsy Race**

It was requested the Clerk add a comment on the newsletter to say that the Gypsy Race annual inspection walk would be organised for mid to late November.

ACTION BY CLERK

80/25 To Receive Correspondence

14.07.25 – Email received from John Miller advising of a broken manhole cover heading out of the village past the village hall opposite the Rudston turning. This was reported to ERYC.

16.07.25 – Email from ERYC inviting the PC to a Town and Parish Council Meet and Greet on 18 September at Beverley Leisure Centre. Email forwarded to councillors.

17.07.25 – Email received from Rosemary Goodall and John Roberts raising a concern regarding the accuracy of Cllr M Wynne's address on his ROI form. A request for discretion was included in the email. Email forwarded to Cllr M Wynne only at this stage.

24.07.25 – Email received from Humberside Police containing the Annual Police Survey 2025. Email forwarded to Councillors and details published in Newsletter.

24.07.25 – Email received from SLCC advising of the Local Government Pay Claim 2025/26.

29.07.25 – Email received from PKF Littlejohn LLP confirming receipt of BFPC's Exempt Status for the year ended 31 March 2025.

21.08.25 – Further correspondence received from Rosemary Goodall and John Roberts regarding the name "Mere Farm". Email forwarded to Cllr M Wynne only.

81/25 To Approve Transactions and Finance Statement for July & August 2025

<u>Description</u>	<u>Current A/C</u>	<u>Money Man A/C</u>	<u>Total</u>
Opening Balance	£1413.59	£11472.22	£12885.81
Transfer of funds	£2000.00	(£2000.00)	
ERYC VE/VJ Day Grant for Village Hall		£499.00	
Newsletter printing (Jun & Jul)	(£58.50)		
Refund to Mr & Mrs Donkin's Cemetery fees	(£725.00)		
Website Fees (DD)	(£3.60)		
Bank charges	(£8.00)		
Clerk's Wages	(£445.47)		
Village Hall – payment of VE/VJ Grant	(£499.00)		
Eon Next - Electricity	(£58.41)		
Website Fees (DD)	(£3.60)		
Bank Charges	(£8.00)		
Clerk's Wages	(£445.47)		
	£1158.54	£9971.22	£11129.76

[illegible]

RESOLVED: (all in favour) that all accounts submitted are approved.
Proposed by Cllr S Wells and Seconded by Cllr S Kirven

82/25 To Receive and Consider Planning Applications and Approvals as Listed Below
(and subsequent plans received following publication of agenda)

25/02373/PLF - Erection of straw shed at Graze Hill Farm, Grindale Road, Burton Fleming YO25 3HR

RESOLVED: (all in favour) that a comment to say the Parish Council has no objections to this application be submitted.
Proposed by Cllr B Southwell and Seconded by Cllr C Skelton

83/25 National Salary Award Announcement

2025-26 National Salary Award Announced
On 24 July 2025 the NALC released the salary award for the current financial year following notification from the LGA. Employers are encouraged to implement this pay award as swiftly as possible and to ensure that it is backdated to 1st April 2025. The revised amount applicable to the Clerk is £13.26 per hour (increased from £12.85).

RESOLVED: (all in favour)

(1) that approval be given for the Clerk's salary to be back dated to 1st April with a payment of £71.05 to be made to cover 1st April to 31st August 2025.

(2) that approval be given to increase the Clerk's salary standing order to £459.68 per month from 28 September 2025 onwards.

Proposed by Cllr S Wells and Seconded by Cllr K Mercer

ACTION BY CLERK

84/25

Electric Box and Ground Connections

Cllr T Stansfield reported that as part of the quinquennial inspection of the Church the electrician raised concerns over the electric box which powers the Christmas lights. The box itself requires waterproofing as does the isolator and a lock adding to make it compliant. The electrician was unable to find the connection underground and so couldn't give a precise quote for the work. Cllr T Stansfield agreed to liaise with David Woodcock and the electrician to try to establish the location of the underground connection and acquire a full quote for the necessary work.

ACTION BY CLLR STANSFIELD

85/25

Any Other Business

- Cllr B Southwell reported that the amount of dog waste and bagged dog waste around the village was still excessive. It was requested a notice be put in the newsletter about the matter.

ACTION BY CLERK

- It was reported that nothing appeared to have happened as yet with the Scenic View sewerage issue. It was requested that the Clerk ask ERYC for an update on the situation.

ACTION BY CLERK

- It was reported that the bench opposite the Rudston junction on the left passed the village hall was broken. It was noted that a gang of youths have been spotted in recent weeks hanging around the area at night. It was requested that the Clerk report the bench to ERYC and ask the local PCSO to monitor the area at night whenever possible.

ACTION BY CLERK

- Cllr S Kirven reported that Fordon Crossroads was still very dangerous to pull out of and the sign was still not replaced. The Clerk to report this again to ERYC. It was also requested that the Clerk write to Mr N Ravis to ask him to cut his hedge back which was causing part of the problem.

ACTION BY CLERK

- Denby crossroads was also discussed again and it was noted how many accidents have occurred at that junction. It was requested that the Clerk write to both Rudston Parish Council and Kilham Parish Council to ask if they would report the junction to ERYC as would Burton Fleming Parish Council to see if highways will add some road safety measures.

ACTION BY CLERK

86/25

Date and Time of the Next Meeting

The next scheduled meeting of the Parish Council will be Tuesday 04 November 2025 at 7pm

87/25

Close of Meeting

The Chair thanked everyone for their attendance and declared the meeting finished at 7.37pm.

Chair's Signature: Date: