

Burton Fleming Parish Council

Minutes of Parish Council Meeting No 6 – 2019/20 held Tuesday 10 March 2020 in the Village Hall at 7.00pm

Present:

Parish Councillors: S Brambles, J Hairsine, A Marr, B Southwell

Members of the Public: Mrs Turner, Ms Lowther, Mrs Mercer

Wards Councillors/Police: Cllr P Lisseter

Jennifer Hobson (Clerk) recorded the minutes

16/20 To Receive and Approve Apologies for Absence

Apologies were received and noted from Cllr K Wells and Cllr C Skelton. Cllr J Jackson, Cllr R Lindley and Cllr S Wells were absent from the meeting.

As the Chairman was unable to attend, the meeting was Chaired by the Vice-Chairman, Cllr S Brambles.

17/20 Code of Conduct (01 July 2012)

(a) To record Declarations of Pecuniary and Non-Pecuniary Interests. Members declaring interest should identify the agenda item and state which interest is being declared.

Cllr B Southwell declared a pecuniary interest in agenda item 10 – Thwing Hill Field Tender

(b) To note Dispensations in Respect of Agenda Items Below

18/20 Public Participation

The Vice-Chair invited Mrs Turner to speak. Mrs Turner confirmed that she had come to discuss the two matters as advised via e-mail – the grass verge at the chapel and the litter on surrounding roads. Mrs Turner expressed her view that the Parish Council ought to be chasing up previous actions taken on such matters. It was noted that months ago the subject of the grass verge outside the old Methodist chapel was raised. Despite a letter being sent from the Parish Council to the owner, the issue still remained. It was requested that the Clerk raise the matter with Planning Enforcement at ERYC to see what action could be taken.

It was noted that the fly-tipping on the surrounding roads was getting out of hand. It was requested that the Clerk once again report the main incidents to ERYC. The worst roads noted being Rudston Road, Grindale Road and Hunmanby Road.

Mrs Turner put forward the idea of forming a litter picking group and suggested that the Parish Council should supply suitable litter picking equipment.

The Vice-Chair confirmed that the Parish Council would not supply any such equipment due to insurance issues. It was agreed that an advert would be placed in the next newsletter asking if anyone would be interested in forming a litter picking group.

Cllr Lisseter advised the Clerk to let him know if the fly-tipping being reported was not cleared away quickly. He also advised that the previously discussed option of having the Community Payback Team involved in clearing up local roads was not something which the Parish Council would be able to initiate as the team would require facilities which were not available.

Mrs Turner suggested that some form of camera system might be installed to catch the culprits in action.

Cllr Lisseter advised the Parish Council to speak with Debbie Fagan at Humberside Police about whether there was any funding available to help with such a scheme and how such a scheme might be arranged.

ACTION BY CLERK

The Vice-Chair thanked Mrs Turner for her comments.

The Vice-Chair invited Ms Lowther to speak. Ms Lowther asked if the Parish Council can contact Mr Mendham again regarding the state of September Cottage. The Vice-Chair confirmed that the Parish Council had previously done all that it could within the law about this issue. It was noted that this issue, along with the issues with Rustonville had now been ongoing for many years.

Cllr Lisseter agreed to speak with Planning Enforcement about these two properties as the situation has become stagnant.

The Vice-Chair invited Mrs Mercer to speak. Mrs Mercer reported that she had come along to check that the Parish Council had received her e-mail regarding the VE Day Grants available from ERYC. It was confirmed that the e-mail had been received and that the discussion was to follow on the agenda.

19/20 To Approve the Minutes of Previous Meeting – 12 November 2019

RESOLVED: (all in favour)

that the minutes of the previous meeting were approved and signed as a true and correct record.

Proposed by Cllr B Southwell and Seconded by Cllr J Hairsine

Cllr Lisseter left the meeting at 7.30pm

20/20 Matters Arising from Previous Minutes

• **To discuss Cemetery Extension Application**

The Vice-Chair reported that the Parish Council had received approval of the planning application but with condition, meaning that work would not be able to start until further plans were submitted and approved with regards to conditions 2, 4 and 5.

RESOLVED: (all in favour)

That two quotes be sought (one from Humber Archaeology and one from MAP Archaeological Practice Ltd) for the work required to satisfy Conditions 4 and 5

Proposed by Cllr S Brambles and Seconded by Cllr J Hairsine

Mrs Mercer and Ms Lowther left the meeting at 7.40pm

• **To discuss Defibrillator**

The Vice-Chair reported that following discussions at the Familiarisation Session held in February, it was suggested that it may be beneficial to have 2 guardians to monitor the defibrillator. At the session, Mrs Miller had kindly offered to be a second guardian.

It was also discussed as to who in the village the access code should be shared with.

RESOLVED: (all in favour)

- (1) that Mrs Miller be the second guardian and be set-up on the online reporting system
- (2) that the access code be shared amongst all members of the Parish Council and that this information be published in the next newsletter

Proposed by Cllr S Brambles and Seconded by Cllr A Marr

ACTION BY CLERK

• **To Discuss Cemetery Rubbish Bin**

It was reported that a quote had been received for the supply and emptying of a bin at the Cemetery.

RESOLVED: (all in favour)

That a 240L bin be installed and emptied every fortnight at a cost of £4.96 per collection

Proposed by Cllr J Hairsine and Seconded by Cllr A Marr

ACTION BY CLERK

It was further discussed that despite the Cemetery Regulations in place it had been noted that there were a few monuments placed in a vertical position rather than the requested horizontal position. It was agreed that this would be discussed further and reviewed at the May meeting.

ACTION BY CLERK

- **September Cottage & Rustonville**

It was noted that this subject had been covered during the Public Participation section and no further discussion was required at this stage.

21/20 To Receive Correspondence

- Letter received from npower business (25/02/2020) to let us know that npower is now part of the E.ON group and its business as usual until further notice
- E-mail received from Burton Fleming Playground Committee (28/02/2020) to request that the Parish Council review the donation agreed at the last meeting. The Playground Committee would like this to be an annual donation going forward and would like to see the sum increased to £450 per annum.

It was requested that the Clerk ask the Playground Committee for some justification of this amount each year to allow the Parish Council to assess the request on merit.

ACTION BY CLERK

- E-mail received from ERYC Forward Planning advising of the Alamein Barracks Draft Masterplan SPD Consultation. Comments to be received on or before Friday 24 April 2020.
- E-mail received from a resident on Byre Way asking for advice about who to contact regarding the blocked drains on The Crescent and about getting Byre Way completed to a standard good enough to become adopted. It was requested that the Clerk reply to the e-mail confirming details accordingly.

ACTION BY CLERK

Mrs Turner left the meeting at 8.05pm

22/20 To Discuss Village Hall VE Day Celebrations/Grant

It was reported that the Parish Council had received an email from Mrs Mercer on behalf of the Village Hall committee to ask that the Parish Council make an application to the ERYC VE Day Grant fund in order that the Village Hall could host a commemorative event. It was requested that the Clerk make an application for £150.

ACTION BY CLERK

23/20 Society of Local Council Clerks Membership Renewal

RESOLVED: (all in favour)

That the Clerk renew her membership at a cost of £92 which was to be absorbed wholly by Burton Fleming Parish Council this year as the Clerk no longer worked for Rudston Parish Council and Burton Agnes Parish Council.

Proposed by Cllr S Brambles and Seconded by Cllr A Marr

ACTION BY CLERK

24/20 To Discuss Grass Cutting Tender Arrangements for Summer Season 2020

There were two responses received to the advert to tender. Considering all proposals, it was noted that Mr Sykes had done an excellent job last year and had kept his price the same which was considerably cheaper than the other bidder. It was also noted that Mr Sykes had confirmed that he would be happy to keep the same price for the next 3 years if agreed by the Parish Council.

RESOLVED: (all in favour) that Mr Sykes be informed that he was successful with the tender for the next 3 years

Proposed by Cllr S Brambles and Seconded by Cllr B Southwell

ACTION BY CLERK

25/20 To Discuss Thwing Hill Field Tender Arrangements for 2020

RESOLVED: (all in favour) that the Thwing Hill Field Tender be awarded to DV & D Southwell & Son for the total of £30.00. This was the only applicant.

Proposed by Cllr S Brambles and Seconded by Cllr A Marr

ACTION BY CLERK

26/20 Parish Council Insurance Renewal

RESOLVED: (all in favour) that the Zurich Municipal Parish Council Policy with the premium of £257.60 be accepted noting that this premium was exactly the same as the previous year.

Proposed by Cllr J Hairsine and Seconded by Cllr A Marr

ACTION BY CLERK

27/20 To Approve Transactions and Finance Statement for January & February

<u>Description</u>	<u>Current A/C</u>	<u>Money Man A/C</u>	<u>Total</u>
Opening Balance	£487.85	£7009.95	£7497.80
Website Fees (DD)	(£2.39)		
Clerks Wages	(£338.69)		
Transfer from Money Manager to Current Account	£2000.00	(£2000.00)	
Stonehouse Electrical Services (Telephone kiosk light fix)	(£132.00)		
Hydrogeo Ltd – Groundwater Risk Assessment Tier 1	(£1140.00)		
Website Fees (DD)	(£2.39)		
Newsletter Sponsorship	£260.00		
Clerks Wages	(£338.69)		
	£793.69	£5009.95	£5803.64

Newsletter Funds as at February 2020 (included in the above balances) = £239.05

RESOLVED: (all in favour) that all accounts submitted are approved.

Proposed by Cllr A Marr and Seconded by Cllr B Southwell

28/20 To Receive and Consider Planning Applications and Approvals as Listed Below
(and subsequent plans received following publication of agenda)

Applications to be considered:

20/00180/PLF – Erection of a single storey extension to rear following demolition of existing conservatory at 1 Bridge Terrace, South Street, Burton Fleming

RECOMMENDED FOR APPROVAL BY BFPC

29/20 Any Other Business

- It was reported that Nine Dykes Road was still posing a danger to road users and no action had still been taken by ERYC despite being told several months ago that the work was imminent. It was requested that the Clerk report this again and try to find out when action would be taken.

ACTION BY CLERK

- Cllr Marr reported that there was a load of garden waste dumped on the lay-by along Hunmanby Road and requested that this be reported.

ACTION BY CLERK

30/20 Date and Time of the Next Meeting

The next scheduled meeting of the Parish Council will be Tuesday 05 May 2020 at 7.00pm in the Village Hall.

31/20 Close of Meeting

The Vice-Chair thanked everyone for their attendance and declared the meeting finished at 8.40pm.

Chairman's Signature: Date: