

Burton Fleming Parish Council

Minutes of Parish Council Meeting No 1 – 2023/24 held Wednesday 10 May 2023 at 7.00pm in the Village Hall

Present:

Parish Councillors: C Skelton, B Southwell, A Marr, E Hayton, S King, S Wells, K Mercer, P Stansfield, S Kirven

Members of the Public: Mrs M Lindley, Mrs T Townsend, Mr R Knowles, Mrs P Bolam, Mr J Coulson

Wards Councillors/Police:

Jennifer Hobson (Clerk) recorded the minutes

45/23 To Receive and Approve Apologies for Absence

No apologies to note.

46/23 Code of Conduct (01 July 2012)

(a) To record Declarations of Pecuniary and Non-Pecuniary Interests. Members declaring interest should identify the agenda item and state which interest is being declared.

Cllr S Wells declared a non-pecuniary interest in Agenda item 13.

(b) To note Dispensations in Respect of Agenda Items Below

47/23 Public Participation

Mrs P Bolam read out a written statement from Mrs Turner. Mrs Turner stated that her previous email had not been read out at the previous meeting. Mrs Turner also stated that she had contacted ERYC about the cutting of grass verges around the village and that they have confirmed that this is something they would do.

The Chair confirmed that Mrs Turner's previous email regarding Mere Pond had indeed been read out at the meeting in March and was minuted under the heading Mere Pond. A reply to Mrs Turner's email was sent 12 March.

It was reported that Mrs Turner had erected some "Don't Feed The Ducks" signs around School Pond. The Parish Council had not given permission for these. It was agreed that the PC would remove these signs and have an official advisory sign installed in due course, possibly along with some duck feeders. It was requested that the Clerk seek advice and a price from RSPB for an official sign and feeders. The matter would be discussed further at the next meeting.

48/23 To Approve the Minutes of Previous Meeting – 08 March 2023

RESOLVED: (all in favour)

(1) that the minutes of the meetings be approved and signed as a true and correct record
Proposed by Cllr S Wells and Seconded by Cllr B Southwell

49/23 Matters Arising from Previous Minutes

- **Gypsy Race**

Yorkshire Water visited the site on 13 March 2023 and found no evidence of pollution occurring. They did identify some clearing of rubbish that they would deal with in due course.

The Environment Agency were then asked to deal with the situation as it still appears to be a problem. No update as yet.

It was agreed that the local laboratory firm in Driffield (Northern Hygiene or other suitable company) be contacted for a quote to get the water tested ourselves. Clerk to email quote around for a decision before the next meeting.

ACTION BY CLERK

- **Cemetery Extension**

RESOLVED: (all in favour)

- (1) that Maple Hire be asked for an updated quote to include the top coating so that two like for like quotes could be compared
- (2) that the Clerk ask Stephen Brambles if he would be willing to do a layout plan for the cemetery extension, to include double graves, an unconsecrated area and an area for burial of ashes as well as room for the King's Coronation seat
- (3) that the Clerk ask the Bishop what percentage of a cemetery nowadays was usual to be left unconsecrated
- (4) that the Clerk go ahead and purchase the King's Coronation Seat from NBB Recycled Furniture at a cost of £444. The seat to be held at the home of Cllr S Wells until the cemetery extension has been designed/prepared

Proposed by Cllr A Marr and Seconded by Cllr S Wells

ACTION BY CLERK

- **Rustonville & September Cottage**

No further update from ERYC on either property.

It was reported that the overhead cables on Wold Newton Road have now been removed. There has been some tidying done at Rustonville, however the container on the verge and the mound of dumped soil are still a concern.

The Parish Council are aware of the recent serious concern over the fallen guttering from September Cottage. It was reported that this property was now owned by another party. It was requested that the Clerk seek information from Land Registry as to who owns and is responsible for this property. It was agreed that if this information would cost £10 or less the Clerk would go ahead, if any more an email would be circulated asking for further agreement.

It was requested that the Clerk ask the necessary officers from ERYC to come along to a meeting where the public can ask questions about these 2 properties and find out exactly what has been done over the years and why no serious action has been taken.

ACTION BY CLERK

- **Mere Pond**

Questions were raised as to who is responsible for Mere Pond. It was agreed that the Clerk seek information from Land Registry as to who owns and is responsible for this pond. It was agreed that if this information would cost £10 or less the Clerk would go ahead, if any more an email would be circulated asking for further agreement.

ACTION BY CLERK

- **King's Coronation Grant**

The Grant of £500 was duly received by the Parish Council and was paid over to the Village Hall. Cllr K Mercer confirmed that the event had taken place as planned and had been a great success. Thanks were expressed to all those involved. Cllr K Mercer confirmed that she would forward the Clerk the necessary details in order for the Clerk to complete the End of Grant Report accordingly.

ACTION BY CLERK

50/23 To Receive Correspondence

15.03.23 – Email received from ERYC Highways department regarding the lining of Nine Dykes Road stating that they would do the lining in the summer as winter was not the ideal time to do so.

16.03.23 – Email received from Ian Pick Associates Ltd with details of a Pre-Application Community Consultation process regarding the intentions of Stephen B Wells Ltd to submit an application for the replacement / repowering of an existing wind turbine at Burton Fleming Grange. Email forwarded to Councillors, published on website and added to noticeboard.

16.03.23 – Email received from ERYC in response to the request for a salt bin on Front Street:

Thank you for your request for a salt bin to be placed at the above location.

When considering the placing of a salt bin we evaluate a number of circumstances that may occur in adverse conditions such as danger to pedestrians from vehicles where there are steep gradients, difficult alignments, deep ditches adjacent to narrow roads and other similar safety related factors together with highway adoption status and location of a salt bin in relation to the treated network.

An assessment of the site has been completed to check for compliance with the Council's approved scoring policy. Regrettably, we must inform you that the site does not meet the current minimum East Riding criteria, as approved by Cabinet, for the provision of a salt bin.

We can confirm that the majority of Front Street is included in the Precautionary Salting Network.

Burton Fleming Parish Council may be willing to fund the provision of a salt bin and you may wish to approach them.

Whilst it is regrettable that a more positive response to your request has not been possible on this occasion the Council has only limited resources and must target their use in a sustainable and equitable way. We do hope you will appreciate the processes and constraints we have to work within and in an area as large and remote as the East Riding it is not possible to place and maintain salt bins in all locations which are requested.

Kind regards

Winter Services – Highways Technical Services

17.03.23 – Email received from Electoral Services containing Notices of Election. Notices published on website and displayed on Noticeboard.

19.03.23 – Email received from The Pensions Regulator confirming the Burton Fleming Parish Council has been re-declared with The Pensions Regulator under the Pensions Act 2008 on 18/03/2023.

29.03.23 – Email received from J Hulbert requesting that Hunmanby Road sign be put back on the Church wall so that delivery drivers can find their way. Item added to the Village Taskforce Walkabout list.

31.03.23 – Email received from P Bolam regarding some fly-tipping on the footpath between Little Acre and Hall Farm. Polite notice placed in newsletter and link to ERYC's Reporting Tool emailed to P Bolam.

03.04.23 – Email from A Braithwaite regarding a pile of chalk at the cemetery that has been left, the slippy path leading to the cemetery, requesting help from the Parish Council with putting up of bunting and the amount of ivy strangling trees around the village. Email forwarded to Councillors. The cemetery path and ivy issues to be added to the Walkabout list, Cllr P Stansfield to look into the affected trees in the Churchyard. Cllr S Kirven to help take the bunting down.

***ACTION BY CLERK
ACTION BY CLLR STANSFIELD
ACTION BY CLLR S KIRVEN***

12.04.23 – Email from A Wallace regarding wind damage to the water pump (Black Jack). Email forwarded to Councillors. Email forwarded to Councillors to seek approval to engage James Skelton to repair the casing. Approval received from 7 out of 9 Councillors with Cllr Skelton and Cllr S Wells abstaining due to family connection. James Skelton contacted and asked to make the necessary repairs subject to the cost being small. James Skelton to advise if costs are to be considerable enough to be considered further.

It was then reported that since this incident the water pump had received even further damage during a car accident. The recent damage was now being pursued by the insurance company as a claim is to be made through the offending vehicle owner's insurance.

ACTION BY CLERK

04.05.2023 – Email from A Wallace sharing her concerns about speeding through the village and suggesting that a large, raised roundabout be installed at the crossroads as well as extending the pavement at the front of Peppercorn Cottage.

Cllr A Marr had also raised the subject of speeding through the village and suggested that the speed surveys that were undertaken in 2018/19 be repeated. Although these surveys had returned a low priority rating it was felt that traffic through the village had now increased due to the change in local businesses like the caravan park.

RESOLVED: (all in favour)

(1) that the Clerk request another assessment on Hunmanby Road, South Street and also Thwing Road.

Proposed by Cllr A Marr and Seconded by Cllr C Skelton

ACTION BY CLERK

51/23 To Approve Transactions and Finance Statement for March & April 2023

<u>Description</u>	<u>Current A/C</u>	<u>Money Man A/C</u>	<u>Total</u>
Opening Balance	£4141.78	£17537.90	£21679.68
Interest received		£49.05	
Transfer of funds	£3000.00	(£3000.00)	
ERYC King's Coronation Grant received		£500.00	
Transfer of funds	£2000.00	(£2000.00)	
SLCC Membership	(£112.00)		
Zurich Insurance	(£257.60)		
Thwing Hill Field Rental received	£45.00		
Website Fees (DD)	(£2.39)		
V Sykes – Grass Cutting 2022	(£2190.00)		
St Cuthbert's Tower Lighting	(£113.02)		
Eon Next - Electricity	(£101.06)		
Bank Charges	(£8.00)		
Newsletter Printing	(£57.20)		
William Gray – Cemetery Hedge/Fence Work	(£2082.00)		
Clerk's Wages	(£388.61)		
Clerk's Expenses	(£13.05)		
Website Fees (DD)	(£2.39)		
ERYC Commercial Waste – Cemetery Bin Collections	(£147.94)		
Village Hall Hire	(£90.00)		
Defibrillator Annual Support	(£162.00)		
Bank Charges	(£9.00)		
Distribution of Coronation Grant to Village Hall	(£500.00)		
Clerk's Wages	(£388.61)		
First half of Precept		£4675.00	
	£2561.91	£17761.95	£20323.86

Burton Fleming Parish Council											
Financial Statement for the Period Ending			Apr-23								
Income & Expenditure Statement						Year End Forecast					
	Actual 2023/24	Budget 2023/24	F/C Variance 2023/24	Additional transactions 2023/24	Total (Actual + F/Cast) 2023/24	Variance to budget 2023/24					
Receipts											
Precept / Council Tax Grant	4,675.00	9,350.00	- 4,675.00	4,675	9,350	0					
Bank Interest	-	20.00	- 20.00	20	20	0					
Rent from Land	-	40.00	- 40.00	0	0	(40)					
Cemetery Fees	-	-	-	-	0	0					
VAT Reclaimed	-	-	-	-	0	0					
Grants	500.00	-	-	0	500	500					
Other	-	-	-	-	0	0					
Newsletter	-	280.00	- 280.00	280	280	0					
Cemetery Loan	-	-	-	-	0	0					
Total Receipts	5,175.00	9,690.00	- 5,015.00	4,975	10,150	460					
Payments											
Administration	487.61	5,120.00	(4,632.39)	4,460	4,947	173					
Open Spaces	-	2,500.00	(2,500.00)	2,500	2,500	0					
Electricity	-	500.00	(500.00)	500	500	0					
Village Improvements	-	500.00	(500.00)	500	500	0					
Defibrillator Annual Support	135.00	150.00	(15.00)	0	135	15					
Repairs & Renewals	147.94	300.00	(152.06)	150	298	2					
Website Subscription	2.39	45.00	(42.61)	43	45	(0)					
Newsletter Printing	-	280.00	(277.61)	280	282	(2)					
SLCC Membership	-	120.00	(120.00)	120	120	0					
Insurance	-	275.00	(275.00)	275	275	0					
VAT Paid	27.00	-	27.00	27	27	(27)					
Cemetery Extension	-	-	-	-	0	0					
Cemetery Loan Repayment	-	1,374.24	(1,374.24)	1,374	1,374	0					
Donations (S137) Limit £3170.57	500.00	500.00	(0)	500	1,000	(500)					
Other	-	-	-	-	0	0					
Total Payments	1,299.94	11,664.24	(10,361.91)	10,702	12,004	(340)					
Surplus/(Deficit)	3,875.06	(1,974.24)									
Bank Reconciliation											
	Apr-23				Forecast Bank Balance						
	YTD				Year End 31 Mar 24						
Balance b/f from 31st March 2022	£ 16,448.80				£ 16,448.80						
Plus: Receipts	£ 5,175.00				£ 10,150.00						
Sub-total	£ 21,623.80				£ 26,598.80						
Less: Payments	-£ 1,299.94				(12,004.28)						
Balance c/f	£ 20,323.86				£ 14,594.52						
Reconciled to:					£ 48.85	Newsletter					
Balance Current Account	£ 2,561.91				£ 12,350.00	Cemetery Extension					
Balance Deposit Account	£ 17,761.95				£ 2,195.67	Reserves					
					£ 14,594.52						
Less: Unpresented payments											
Plus: Unpresented receipts											
Balance c/f	£ 20,323.86										
Cemetery Extension Transactions											
Receipts					19,975						
Expenditure											
Trial Trenching Work		5,485									
ERYC Planning Fee		58									
Hedge and fence work		2,082									
Balance c/f	£	12,350.00									

RESOLVED: (all in favour) that all accounts submitted are approved.
Proposed by Cllr C Skelton and Seconded by Cllr S King

52/23 To Discuss Newsletter Funds

It was reported that the newsletter funds were now deplete with the remaining balance already owed out. All councillors were encouraged to ask around the village for sponsorship. The Clerk will re-word the monthly request for sponsorship in the newsletter.

53/23 Village Taskforce Walkabout 2023

To take place on Monday 22 May. Cllr B Southwell, Cllr S Kirven and Cllr K Mercer to attend.

54/23 To Discuss the village pub

It was reported that The Burton Arms is to be sold by auction and discussion took place about registering the pub as a Community Asset.

RESOLVED: (all in favour)

- (1) that Cllr B Southwell go ahead with the registration of a Community Asset
- (2) that the Clerk inform Dee & Atkinson and the administrator of this decision

Proposed by Cllr S Kirven and Seconded by Cllr K Mercer

ACTION BY CLERK
ACTION BY CLLR B SOUTHWELL

55/23 To Discuss Shed on West Lane

It was reported that since the Parish Council had been made aware of the potential change of use of the shed, it had been noted that the Planning Enforcement Officer had made a visit to the site and the matter was being dealt.

It was requested that the Clerk contact Highways about the mound of soil which was still encroaching the verge.

ACTION BY CLERK

56/23 Water Pump Damage

As discussed under correspondence. It was requested that the Clerk get a quote from James Skelton for the repair work ready for when the insurance pay out.

Cllr P Stansfield to find out the Accident Report Number and let the Clerk know.

ACTION BY CLERK

ACTION BY CLLR P STANSFIELD

At this point Cllr S Wells left the meeting at 9.05pm due to his Declaration of Interest in the planning application to be discussed next.

57/23 To Receive and Consider Planning Applications and Approvals as Listed Below (and subsequent plans received following publication of agenda)

Applications to be considered:

23/00580/PLF – Installation of a wind turbine (height to hub 39.7m, maximum height to tip 63.2m, blade diameter 47m) to replace an existing wind turbine (repowering) at Land South of Burton Fleming Grange, Wold Newton Road, Burton Fleming

RESOLVED: (all in favour)

- (1) that the Clerk request a lengthy extension to the deadline on this application to allow a meeting to be held, preferably after the first week of June to allow the announcement to be published in the next newsletter
- (2) that the Clerk invite Cllr S Wells and a representative from Boythorpe Wind Energy at Boythorpe Farm, Butterwick, YO17 8HF (the supplier of the turbine) to answer any questions from the public

Proposed by Cllr S King and Seconded by Cllr S Kirven

ACTION BY CLERK

58/23 Any Other Business

- Cllr S Wells (prior to leaving the meeting earlier) requested that the tyres dumped on the side of Hummanby Road be reported to the ERYC Fly Tipping

ACTION BY CLERK

- Cllr B Southwell reported that the South Lane sign as you go up Thwing Hill needed replacing. This to be added to the Walkabout list.

ACTION BY CLERK

- Cllr S Kirven requested that a letter be sent to Mr Southwell regarding his inadequate fencing and the fact that sheep and cattle escaping was becoming an almost daily occurrence. Not only is this a danger to the public but gardens are being destroyed which is upsetting residents.

ACTION BY CLERK

- Cllr C Skelton requested that the pot holes and white lines on Fordon Road be reported to the ERYC.

ACTION BY CLERK

59/23 Date and Time of the Next Meeting

Tuesday 04 July 2023 at 7pm in the Village Hall

60/23 Close of Meeting

The Chair thanked everyone for their attendance and declared the meeting finished at 9.30pm.

Chairman's Signature: Date: