

# Burton Fleming Parish Council

## Minutes of Parish Council Meeting No 2 – 2020/21 held Tuesday 10 November 2020 at 7.00pm via Zoom

### Present:

Parish Councillors: K Wells, J Hairsine, B Southwell, C Skelton, A Marr

Members of the Public: None

Wards Councillors/Police: None

Jennifer Hobson (Clerk) recorded the minutes

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### **46/20 To Receive and Approve Apologies for Absence**

Apologies were received and noted from Cllr J Jackson, Cllr R Lindley and Cllr S Brambles  
Cllr S Wells was absent from the meeting.

### **47/20 Code of Conduct (01 July 2012)**

(a) To record Declarations of Pecuniary and Non-Pecuniary Interests. Members declaring interest should identify the agenda item and state which interest is being declared.

(b) To note Dispensations in Respect of Agenda Items Below

### **48/20 Public Participation**

There were no members of the public present.

### **49/20 To Approve the Minutes of Previous Meeting – 15 September 2020**

**RESOLVED:** (all in favour)

that the minutes of the previous meeting were approved and signed as a true and correct record.

**Proposed by Cllr B Southwell and Seconded by Cllr J Hairsine**

### **50/20 Matters Arising from Previous Minutes**

- **To Grass Verge at Chapel**

It was reported that this situation should soon be resolved. Cllr K Wells had a positive conversation with Mr May who had advised that work to lower the curb and create a driveway was imminent. It was therefore agreed by all that no further action was required at this time.

- **To discuss road signs and road markings reported after the last meeting**

It was noted that none of the reported problems had yet been resolved so it was requested that the Clerk report the following again to ERYC:

-The faded road markings at the T-Junction from Wold Newton and the sign obscured by the bushes.

-The bent 30 signs on Thwing Hill

-The bent Adult & Child No Pavement sign on Hunmanby Road

It was further requested that the following similar issue be reported to ERYC:

-The bent sign at Fordon Crossroads

**ACTION BY CLERK**

- **To discuss parking on Wold Newton Road**

Having reported this issue to both the Police and ERYC, the Parish Council had received an e-mail response from ERYC notifying the Parish Council that Civil Enforcement Officers are only able to issue Penalty Charge Notices to vehicles that are parking in contravention of specific restrictions. As the area in question currently has no restrictions there is nothing ERYC can do. However, contact information was provided for if it was felt that vehicles were parking in such a way as to be a danger to others. This e-mail was sent to the complainant who advised that she would contact highways about the matter.

**51/20 To Receive Correspondence**

- Letter received from npower confirming that they'll soon be transferring our account across to E.ON Next. The letter also advised that we would no longer receive paper bills but would have an online account.

**52/20 To Approve Transactions and Finance Statement for Sept & Oct 2020**

<u>Description</u>	<u>Current A/C</u>	<u>Money Man A/C</u>	<u>Total</u>
Opening Balance	<b>£1156.80</b>	<b>£4322.86</b>	<b>£5479.66</b>
Interest Received		£0.10	
Second half of Precept		£3712.50	
Website Fees (DD)	(£2.39)		
NPower - Electricity	(£72.59)		
Clerk's Wages	(£338.69)		
VAT Reclaim	£451.72		
Website Fees (DD)	(£2.39)		
Clerk's Wages	(£338.69)		
	<b>£853.77</b>	<b>£8035.46</b>	<b>£8889.23</b>

**Newsletter Funds as at Oct 2020 (included in the above balances) = £130.35**

**RESOLVED:** (all in favour) that all accounts submitted are approved.  
**Proposed by Cllr A Marr and Seconded by Cllr B Southwell**

**53/20 To Discuss Newsletter**

It was reported that a new editor had been found for the village newsletter. The newsletter funds were once again running low, so it was requested the PC members ask around the village for donations.

**RESOLVED:** (all in favour)  
 (1) that the newsletter advert for sponsorship be amended to £28 per issue in line with the current print costs  
 (2) that a £25 gift voucher be purchased and sent to Mrs M Barker to thank her for her years of service editing the village newsletter and wish her well for the future  
 (3) that boxed chocolates to the value of £4 each be purchased and distributed to each member of the newsletter delivery team as a thank you/Merry Christmas  
**Proposed by Cllr K Wells and Seconded by Cllr C Skelton**

**54/20 To Discuss Christmas Tree**

It was noted that Mr Aitken from the village had kindly offered a Christmas Tree for the village green this year which Cllr K Wells had gratefully accepted.

**55/20 To Discuss Bench on Corner of Front Street**

It had been reported that this bench was overgrown with ivy which was making it impossible to sit on. It was also noted that the 2 seats near the School Pond were in need of a clean.

**RESOLVED:** (all in favour) that Mr Sykes be asked to attend to these two matters as his earliest convenience.  
**Proposed by Cllr K Wells and Seconded by Cllr B Southwell**

**56/20 To Receive and Consider Planning Applications and Approvals as Listed Below (and subsequent plans received following publication of agenda)**

Applications considered since last meeting:

**20/03277/PLF** – Erection of a single storey extension to side following demolition of existing at Corner Cottage, Back Street, Burton Fleming

*RECOMMENDED FOR APPROVAL BY BFPC*

New applications to be considered:

**20/03201/PLF** – Siting of 2 holiday lodges with associated access and parking at the Waste Water Treatment Works, Penny Lane, Burton Fleming

It was agreed by all that this application be dealt with via e-mail as the details of this had only been received by the Parish Council that afternoon which had not given the Parish Councillors enough time to consider this application appropriately.

**57/20 Any Other Business**

- Cllr K Wells reported that the drain at the Hunmanby Road/Back Street junction was blocked and was bacing up each time it rained. It was requested that the Clerk report this to ERYC. Cllr B Southwell requested that the drain at the end of South Lane also be reported as needing a clear out.

***ACTION BY CLERK***

- It was reported that further discussions about the Cemetery Extension had been postponed until the January meeting when the Precept would be set. Cllr K Wells confirmed that he had approached the Church for some financial help but had not yet had any response. It was further discussed that the village Bus Fund may be a source of funding in the form of a loan for the project . Cllr K Wells agreed to speak with Mr D Woodcock about this.

- Cllr Marr requested that the road sweeper be asked to clean up around the village, noting that most paths and roads were covered in mud and leaves.

***ACTION BY CLERK***

- Cllr Hairsine requested that the Parish Council make contact with Mr Meadan about the overgrown hedge on the corner of Penny Lane as it was causing an obstruction.

***ACTION BY CLERK***

**58/20 Date and Time of the Next Meeting**

The next scheduled meeting of the Parish Council will be Tuesday 12 January 2021 at 7.00pm via Zoom.

**59/20 Close of Meeting**

The Chair thanked everyone for their attendance and declared the meeting finished at 7.50pm.

Chairman's Signature: ..... Date: .....