

Burton Fleming Parish Council

Minutes of Parish Council Meeting No 3 – 2024/25 held Tuesday 10 September 2024 at 7.00pm
in the Village Hall

Present:

Parish Councillors: B Southwell, A Marr, T Stansfield, K Mercer, C Skelton

Members of the Public: Mr R Knowles, Mrs P Townsend, Mrs Wendy Hewitt, Mrs Lowther

Wards Councillors/Police: Ward Cllr J Owen

Jennifer Hobson (Clerk) recorded the minutes

70/24

Election of Officers

The Chair, Cllr Andrew Marr confirmed his resignation from the Parish Council.

The councillors thanked Andrew for all his hard work over his time as a Parish Councillor. Andrew left the meeting at 7.05pm.

RESOLVED: (all in favour)

(1) that Brenda Southwell be elected as Chair of the Parish Council.

Proposed by Cllr C Skelton and Seconded by Cllr T Stansfield

RESOLVED: (all in favour)

(1) that Sarah King be elected as Vice-Chair of the Parish Council.

Proposed by Cllr Brenda and Seconded by Cllr C Skelton

71/24

To Receive and Approve Apologies for Absence

Cllr S King, Cllr S Kirven, Cllr E Hayton

Cllr S Wells was absent from the meeting.

72/24

Code of Conduct (01 July 2012)

(a) To record Declarations of Pecuniary and Non-Pecuniary Interests. Members declaring interest should identify the agenda item and state which interest is being declared.

(b) To note Dispensations in Respect of Agenda Items Below

73/24

Public Participation

The Chair invited members of the public to speak.

Mrs Lowther asked when the Mere Pond would be dredged.

After discussion and noting that this year's dry season was nearly over, it was requested that the Clerk write to Cllr S Wells to ask when he was planning to start the job.

**ACTION BY CLERK
ACTION BY CLLR S WELLS**

Mrs Hewitt asked what was being done about Rustonville and the surrounding land as it was not only an eyesore but when land and housing is such an important topic at present, it was sad to see a property left in such a state. The Parish Council advised that this situation was still in the hands of ERYC's solicitors and so at present the Parish Council could do no more.

Once again, the frustration of the whole situation surrounding both Rustonville and September Cottage was aired across the room.

74/24

To Approve the Minutes of Previous Meetings – 09 July 2024

RESOLVED: (all those present at the previous meeting in favour)

(1) that the minutes of the meeting on 09 July 2024 be approved and signed as a true and correct record.

Proposed by Cllr K Mercer and Seconded by Cllr T Stansfield

75/24

Matters Arising from Previous Minutes

- **Gypsy Race**

The voluntary annual inspection walk date was set as 10am on Saturday 16 November. The Clerk to publish in the next newsletter.

It was again noted that Mr Lindley had still not dealt with his stretch of land. It was requested that the Clerk ask ERYC to write to Mr Lindley to request that he upholds his Riparian Rights as previous attempts by the Parish Council to encourage Mr Lindley had failed.

ACTION BY CLERK

- **Cemetery Extension**

The fence has now been removed. Whilst it was noted that the new path had been fixed, it was in need of repair again. Cllr Stansfield agreed to send the Clerk a photo of the damage, and the Clerk will then ask BDS to attend to it again.

**ACTION BY CLLR STANSFIELD
ACTION BY CLERK**

- **Rustonville & September Cottage**

This matter was discussed under Public Participation.

- **Mere Pond Working Group**

No further action has been taken at present. Phase one of the project is to get the pond dredged as soon as possible.

- **Speed Watch Group**

Cllr Stansfield confirmed that the group was still doing well. The highest speed recorded so far was 58 mph. The number of high readings taken by the group has triggered some further speed testing to be done by the Police which Cllr Stansfield will chase up.

- **Scenic View**

This matter would be discussed under the heading Planning further in the meeting.

- **School Pond Duck House**

The attempts to remove the old duck house were still delayed due to geese, but as soon as the geese leave the matter would be dealt with.

- **Ground Testing**

The Parish Council have considered this issue and, at present, have agreed that no further action is required.

76/24 To Receive Correspondence

08.07.24 – Email from D Cardwell enquiring about the possibility of a bus service from Scenic View. Advised her to contact ERYC Transport Services.

22.07.24 – Email from M Leverton enquiring about some planning advice. Replied with contact details of planning enforcement and advised to seek advice from them.

22.05.24 – Email from Mr Anderson confirming the date of interment of ashes.

31.07.24 – Email from Revd Barbara requesting permission to display a notice on the Village Green advertising the annual “Tea on the Green”. Email forwarded to councillors. Agreement was made via email and response sent to Revd Barbara.

06.08.24 – Telephone call received from Cllr Linda Bayram requesting the contact details of a local artist. Email forwarded to councillors who were able to pass on Cllr Bayram’s details.

23.08.24 – Email from ERYC containing details of a Council Tax Support Review consultation. Email forwarded to councillors and link published on website.

07.09.24 - Email from P Nash enquiring about any assistance the PC could offer with regards to an overgrown hedge on Thwing Road. Email forwarded to councillors. Cllr Stansfield spoke with the gardeners who service the garden in question, who agreed to take swift action.

77/24 To Approve Transactions and Finance Statement for July & August 2024

Description	Current A/C	Money Man A/C	Total
Opening Balance	£394.37	£10892.75	£11287.12
Transfer of funds	£2000.00	(£2000.00)	
Newsletter Printing	(£58.50)		
P Stansfield – Fundraising for Village Ponds	£250.00		
Website Fees (DD)	(£3.60)		
Bank charges	(£8.00)		
Clerk’s Wages	(£423.28)		
D-Day Grant - ERYC		£245.97	
D-Day Grant Transferred to Village Hall	(£245.97)		
Website Fees (DD)	(£3.60)		
Bank Charges	(£8.00)		
Clerk’s Wages	(£423.28)		
	£1470.14	£9138.72	£10608.86

Burton Fleming Parish Council				Year End Forecast		
Financial Statement for the Period Ending Aug-24				Additional transactions	Total (Actual + F/Cast)	Variance to budget
Income & Expenditure Statement				2024/25	2024/25	2024/25
	Actual 2024/25	Budget 2024/25	F/C Variance 2024/25			
Receipts						
Precept / Council Tax Grant	5,142.50	10,285.00	- 5,142.50	5,143	10,285	0
Bank Interest	41.14	150.00	- 108.86	100	141	(9)
Rent from Land	-	40.00	- 40.00	40	40	0
Cemetery Fees	50.00	-	50.00	0	50	50
VAT Reclaimed	-	-	-	0	0	0
Grants	245.97	-	245.97	0	246	246
Other	60	-	60.00	0	60	60
Newsletter	285.00	280.00	5.00	0	285	5
Village Pond Fund (Flora & Fauna Fundraising)	558.15	-	558.15	558	558	558
Total Receipts	6,382.76	10,755.00	- 4,330.39	5,283	11,665	910
Payments						
Administration	2,302.90	5,500.00	(3,197.10)	3,200	5,503	(3)
Open Spaces	-	2,500.00	(2,500.00)	2,500	2,500	0
Electricity	54.37	350.00	(295.63)	300	354	(4)
Village Improvements	-	500.00	(500.00)	500	500	0
Defibrillator Annual Support	135.00	150.00	(15.00)	0	135	15
Repairs & Renewals	215.22	300.00	(84.78)	85	300	0
Website Subscription	15.00	50.00	(35.00)	35	50	0
Newsletter Printing	117.00	280.00	(163.00)	165	282	(2)
SLCC Membership	-	120.00	(120.00)	120	120	0
Insurance	-	275.00	(275.00)	275	275	0
VAT Paid	182.72	-	182.72	0	183	(183)
Cemetery Extension	-	-	-	0	0	0
Cemetery Loan Repayment	678.24	1,350.56	(672.32)	672	1,351	0
Donations (S137)	245.97	-	245.97	0	246	(246)
Other Inc Election Costs	-	-	-	0	0	0
Total Payments	3,946.42	11,375.56	(7,429.14)	7,852	11,799	(423)
Surplus/(Deficit)	2,436.34	(620.56)				
Bank Reconciliation				Forecast Bank Balance		
Aug-24 YTD				Year End 31 Mar 25		
Balance b/f from 31st March 2023	8,172.52			£	8,172.52	
Plus: Receipts	£ 6,382.76			£	11,665.26	
Sub-total	£ 14,555.28			£	19,837.78	
Less: Payments	-£ 3,946.42				(11,798.52)	
Balance c/f	£ 10,608.86			£	8,039.26	
Reconciled to:				£ 262.20 Newsletter		
Balance Current Account	£ 1,470.14			£	5,968.13 Cemetery Extension	
Balance Deposit Account	£ 9,138.72			£	1,250.78 Reserves	
					558.15 Village Pond Fund	
Less: Unpresented payments				£	8,039.26	
Plus: Unpresented receipts						
Balance c/f	£ 10,608.86					
Cemetery Extension Transactions						
Receipts	19,975					
Expenditure						
Trial Trenching Work	5,485					
ERYC Planning Fee	58					
Hedge and fence work	2,082					
Seat	370					
BDA Footpath Work	7071.32					
VAT reclaimed	-1178.55					
6 x Wooden Crosses	119.1					
Balance c/f	£ 5,968.13					

RESOLVED: (all in favour) that all accounts submitted are approved.

Proposed by Cllr C Skelton and Seconded by Cllr T Stansfield

78/24 To Receive and Consider Planning Applications and Approvals as Listed Below
(and subsequent plans received following publication of agenda)

24/02214/VAR - Variation of Condition 12 (approved plans) of planning permission 19/01504/PLF - Change of use of land to reconfigure and extend existing caravan and camping park, including the addition of 81 touring caravan pitches, associated hardstanding, landscaping, access track and additional parking for 8 cars (part retrospective) to allow for foul drainage to be installed to the west side of Hunmanby Road at Scenic View Caravan Park Hunmanby Road Burton Fleming East Riding Of Yorkshire YO25 3PT - **PLEASE NOTE THIS APPLICATION CONCERNS THE DRAINAGE ONLY**

RESOLVED: (all in favour) that a comment be submitted to say that the Parish Council object strongly to this application as aside from the conflicting information given, the Parish Council are not confident that the various parties involved fully understand the drainage system.

Proposed by Cllr B Southwell and Seconded by Cllr K Mercer

It was further requested that the Clerk propose a site visit to be arranged with Yorkshire Water, Planning, Highways, Environmental Health and the Parish Council to assess the situation properly.

ACTION BY CLERK

79/24 Telephone Kiosk Light

RESOLVED: (all in favour) that the quote of £75+VAT from Jamie Stonehouse be accepted and Mr Stonehouse be asked to proceed with fixing the issue promptly.

Proposed by Cllr T Stansfield and Seconded by Cllr K Mercer

It was discussed as to whether it was worth the extra time and resource in trying to gather further quotes for such a small job particluary when the job needed prompt attention, it was agreed by all that no further quotes were required, unless Mr Stonehouse advised that he wouldn't be able to do the work swiftly.

80/24 Any Other Business

- It was agreed by all that a letter of thanks be sent to Andrew Marr for his work as a Parish Councillor.
- Mr R Knowles asked permission from the Chair to raise a query over the outdoor seating left outside the old pub. It was noted that the bench seats directly outside the pub had been removed, but that the remaining seating was actually tarmacked over so would require certain equipment to remove them. Mr Knowles asked if the Parish Council could ask ERYC if any permission was needed for a resident to remove them safely. It was agreed the Clerk would ask the question.
- Cllr C Skelton reported that a few of the planters around the village were looking scruffy and wondered if there was any paint left over to be able to tidy them up.

81/24 Date and Time of the Next Meeting

The next scheduled meeting of the Parish Council will be Tuesday 12 Nov 2024 at 7pm

82/24 Close of Meeting

The Chair thanked everyone for their attendance and declared the meeting finished at 7.50pm.

Chairman's Signature: Date: