

Burton Fleming Parish Council

Minutes of Parish Council Meeting No 3 – 2020/21 held Tuesday 12 January 2021 at 7.00pm via Zoom

Present:

Parish Councillors: K Wells, J Hairsine, B Southwell, C Skelton, A Marr, J Jackson

Members of the Public: Mr Jones

Wards Councillors/Police: Cllr J Evison, Cllr J Owen

Jennifer Hobson (Clerk) recorded the minutes

60/21 To Receive and Approve Apologies for Absence

Apologies were received and noted from Cllr R Lindley
Cllr S Wells was absent from the meeting.

The Chairman read out a letter of resignation received from Cllr S Brambles.

It was requested that the Clerk write to Mr Brambles to express the Parish Council's gratitude for his many years of service.

61/21 Code of Conduct (01 July 2012)

(a) To record Declarations of Pecuniary and Non-Pecuniary Interests. Members declaring interest should identify the agenda item and state which interest is being declared.

(b) To note Dispensations in Respect of Agenda Items Below

62/21 Public Participation

The Chairman invited Mr Jones to speak.

Mr Jones confirmed that he had joined the meeting to discuss his tree/bulb planting project with the Parish Council. Mr Jones confirmed that he had managed to secure 200 trees and had also applied for funding to buy bulbs. Mr Jones asked the Parish Council if they would be willing to support any funding applications which required a formal organisation to apply rather than an individual. Mr Jones also asked the Parish Council for ideas of suitable locations around the village for the trees/bulbs.

The Parish Council confirmed that they would be happy to support any funding bids where necessary. The Parish Council made several suggestions for where bulb planting might be beneficial: around the village entry signs, within the playground, at the village hall and at the cemetery.

It was agreed by Mr Jones that any necessary permissions from landowners would be sought before planting went ahead. Mr Jones confirmed that he himself would maintain all plants were necessary. It was suggested that Mr Jones put together a proposal for how he would proceed with the project from here on in for the Parish Council to consider.

The Chairman thanked Mr Jones for joining the meeting. Mr Jones left the meeting at 7.25pm.

63/21 To Approve the Minutes of Previous Meeting – 10 November 2020

RESOLVED: (all in favour)

that the minutes of the previous meeting were approved and signed as a true and correct record.

Proposed by Cllr C Skelton and Seconded by Cllr J Hairsine

64/21 Matters Arising from Previous Minutes

- **To discuss Cemetery Extension**

Following the receipt of 2 quotations for the work required to satisfy Conditions 4 and 5 of the planning application, it was noted that the only way that the Parish Council would be

able to cover the cost of this work would be to add a one-off additional sum to the next Precept request. Further discussion followed under agenda item 7.

- **To discuss road signs and road markings reported after the last meeting**
It was noted that none of the reported problems had yet been resolved so it was requested that the Clerk report the following again to ERYC:
 - The faded road markings at the T-Junction from Wold Newton and the sign obscured by the bushes.
 - The bent 30 signs on Thwing Hill
 - The bent Adult & Child No Pavement sign on Hunmanby Road
 - The bent sign at Fordon Crossroads

ACTION BY CLERK

65/21 To Receive Correspondence

- Email received from ERYC Overview & Scrutiny requesting that the PC put forward topics for scrutiny – email forwarded to Councillors 20.11.2020
- Email received from ERYC regarding the Joint Local Access Forum Annual Report 2019-20 – email forwarded to Councillors 25.11.2020
- Email received from ERYC - press release about COVID-19 tier announcement – email forwarded to Councillors 30.11.2020
- Email received from ERYC – Local Plan Update Winter 2020 – email forwarded to Councillors 19.12.2020
- Email received from the Ward Councillors on 17.12.2020 regarding the devolution proposals – email forwarded to Councillors 17.12.2020

It was requested that the Clerk write to ERYC enquiring when the public consultation will take place.

ACTION BY CLERK

66/21 To Receive and Consider Details of the Parish Precept

The Chairman reminded the Parish Council that the Playground Committee had sent in a request for an annual donation to be taken into consideration when setting the Precept. It was requested that the Clerk ask the Playground Committee for a copy of their full accounts. It was also requested that the Clerk write to the Playground Committee suggesting that they apply for this year's round of grants from the Lissett Community Wind Farm Fund, which was to open in February 2021, to help them fund the new equipment they wished to purchase. A provision for a donation was included within the budget but the amount of any such donation would be decided in due course once the accounts had been seen.

It was reported that Mrs Turner had emailed in a few suggestions on how to spend the Precept, these being: an annual donation to support the playground in replacing equipment, an annual amount to maintain the School Pond and an amount for tree planting around the village.

It was noted that the Parish Council had just spent a significant amount on the digging out of the School Pond and as such it was hoped that further costs would not arise for some time. As Mr Jones had now secured 200 trees for the village it was agreed that no allowance for tree planting was required at this time.

Further discussions took place regarding the Cemetery Extension costs which were necessary in order to satisfy the planning conditions imposed on the Parish Council.

Cllr Evison and Cllr Owen made the suggestion that the Parish Council consider borrowing the sum required from the Public Works Loan Board.

RESOLVED: (all in favour)

- (1) that the Clerk ask the Playground Committee for their latest full accounts
- (2) that the Clerk suggest to the Playground Committee that they look to the Lissett Community Wind Farm Fund for help with new equipment costs
- (3) that the Clerk look into the details of a loan from the PWLB to cover the cemetery extension costs and that no budget be included with the Precept at this time to cover these costs
- (4) that the Parish Precept for 2021/2022 be set at £8500

Proposed by Cllr K Wells and Seconded by Cllr C Skelton

ACTION BY CLERK

Cllr Evison and Cllr Owen left the meeting at 8pm after asking the Chairman to confirm that there were no further matters which required their input. The Chairman thanked the councillors for their attendance and assistance.

67/21 To Discuss Thwing Hill Field Tender Arrangements for 2021

RESOLVED: (all in favour)

- (1) that an advert to tender be placed in the next newsletter
- (2) that all other details remain the same as last year

Proposed by Cllr C Skelton and Seconded by Cllr J Hairsine

ACTION BY CLERK

68/21 To Discuss White Hill Field

RESOLVED: (all in favour)

- (1) that White Hill Field is not put out to tender this year

Proposed by Cllr K Wells and Seconded by Cllr J Hairsine

69/21 To Approve Transactions and Finance Statement for Nov & Dec 2020

<u>Description</u>	<u>Current A/C</u>	<u>Money Man A/C</u>	<u>Total</u>
Opening Balance	£853.77	£8035.46	£8889.23
Cemetery Fees - Memorial	£30.00		
Newsletter Printing	(£85.80)		
Website Fees (DD)	(£2.39)		
Clerk's Expenses	(£61.62)		
Transfer from Money Manager to Current Account	£1000.00	(£1000.00)	
Clerks Wages	(£338.69)		
NPower - Electricity	(£73.73)		
Interest Received		£0.18	
Website Fees (DD)	(£2.39)		
Newsletter Sponsorship – St Cuthbert's PCC	£26.00		
Clerk's Wages	(£338.69)		
	£1006.46	£7035.64	£8042.10

Newsletter Funds as at December 2020 (included in the above balances) = £36.25

RESOLVED: (all in favour) that all accounts submitted are approved.

Proposed by Cllr C Skelton and Seconded by Cllr J Hairsine

70/21 To Receive and Consider Planning Applications and Approvals as Listed Below
(and subsequent plans received following publication of agenda)

Applications considered since last meeting:

20/03201/PLF – Siting of 2 holiday lodges with associated access and parking at the Waste Water Treatment Works, Penny Lane, Burton Fleming

RECOMMENDED FOR APPROVAL BY BFPC

REFUSED BY ERYC

20/04014/PLF – Erection of first floor extension to front of Westlands, West Lane, Burton Fleming

RECOMMENDED FOR APPROVAL BY BFPC

71/21 Issues with Vellco drivers

It was reported that there had been no response to the Parish Council's previous correspondence to Vellco regarding the behaviour of lorry drivers visiting their site, with regards to leaving litter and other waste material in the village. Cllr Jackson reported that only recently a driver had been seen throwing litter onto a grass verge before leaving the village. It was requested that the Clerk contact Vellco again on the matter.

ACTION BY CLERK

72/21 Rural Policing Priorities – short survey

A short survey had been received from the Police asking for the Parish Council to submit their top 3 rural policing priorities. After recording each member's views it was agreed that the following 3 priorities be submitted: Theft of and from machinery or equipment, Poaching/Hare Coursing and Criminal Damage including crops, property and vehicles.

73/21 Any Other Business

- Thanks were expressed to Mr Aitken for his kind donation of the village Christmas Tree, and to both Mr Woodcock and Mr Townend for their help in putting the tree up, decorating and taking the tree down. It was requested that the Clerk place a similar message in the newsletter.

ACTION BY CLERK

- It was reported that the residents of number 13 Wold Newton Road were driving over the grass verge at the front of their house which was digging up the grass, making a mess and causing pedestrians to have to walk on the road rather than the footpath which was unsafe. It was requested that the Clerk report this to both ERYC Highways and the Police for help with the matter. It was also suggested that if the local residents also complain to ERYC then the matter would be more likely dealt with.

ACTION BY CLERK

- Cllr K Wells reported that the drains on West Lane, Hunmanby Road and South Lane all still needed clearing out. It was requested that the Clerk report these to ERYC.

ACTION BY CLERK

74/21 Date and Time of the Next Meeting

The next scheduled meeting of the Parish Council will be Tuesday 09 March 2021 at 7.00pm via Zoom.

75/21 Close of Meeting

The Chair thanked everyone for their attendance and declared the meeting finished at 8.20pm.

Chairman's Signature: Date: