

Burton Fleming Parish Council

Minutes of Parish Council Meeting No 4 – 2019/20 held Tuesday 12 November 2019 in the Village Hall at 7.00pm

Present:

Parish Councillors: K Wells, S Brambles, J Jackson, R Lindley, C Skelton, A Marr

Members of the Public: Mrs Mercer, Mr Knowles

Wards Councillors/Police: Cllr J Evison, Cllr J Owen

Jennifer Hobson (Clerk) recorded the minutes

81/19 To Receive and Approve Apologies for Absence

Apologies were received and noted from Cllr B Southwell.
Cllr S Wells and Cllr J Hairsine were both absent from the meeting.

82/19 Code of Conduct (01 July 2012)

- (a) To record Declarations of Pecuniary and Non-Pecuniary Interests. Members declaring interest should identify the agenda item and state which interest is being declared.
- (b) To note Dispensations in Respect of Agenda Items Below

83/19 Public Participation

The Chair invited Mrs Mercer to speak. Mrs Mercer wished to pass on her thoughts regarding the planning application listed on the agenda. She was concerned that as this application fell on land outside the building line, if it were to be given the go ahead then would this not open up the door for other developments outside of the building line.

Mrs Mercer also reported that the Village Hall Committee were raising funds in order to get the car park refurbished and would like the Parish Council to consider the possibility of a donation when setting the Precept for the next financial year.

ACTION BY CLERK

The Chair thanked Mrs Mercer for her comments and acknowledged the hard work that the Village Hall Committee had put in over the past few years to refurbish the Village Hall.

Mrs Mercer left the meeting at 7.10pm.

Cllr Lindley and Cllr Skelton both added that they would be in support of assisting the Village Hall and again acknowledged the great work already achieved by the Village Hall Committee.

The Chair invited Mr Knowles to speak. Mr Knowles just had one comment to make about the planning application listed on the agenda. He believed that if the application was successful it would only be the start of possible further developments which was a concern.

The Chair thanked Mr Knowles for his comment.

84/19 To Approve the Minutes of Previous Meeting – 10 September 2019

RESOLVED: (all in favour)

that the minutes of the previous meeting were approved and signed as a true and correct record.

Proposed by Cllr J Jackson and Seconded by Cllr S Brambles

85/19 Matters Arising from Previous Minutes

- **To discuss Cemetery Extension Application**

The Chairman confirmed that Cllr Lisseter had kindly accessed the original planning application from the archives but that only confirmed that the Parish Council did not have planning permission for the plot in question. It was therefore necessary to discuss whether the Parish Council proceed with a Tier 1 Risk Assessment.

The Chairman confirmed that the Parish Council had received 3 quotes for a Tier 1 Risk Assessment ranging from £950 + VAT to £2500 + VAT back in May. It was noted that even

if the Parish Council went ahead with this assessment there was no guarantee that this wouldn't lead to further assessment work being required at greater cost.

RESOLVED: (all in favour)

that the Clerk go ahead and arrange for Hydrogeo (the company that supplied the cheapest quotation at £950 + VAT) to undertake the Tier 1 Groundwater Risk Assessment. It was noted that if the quotation from May was outdated the Clerk would contact the Councillors via email to discuss the updated price.

Proposed by Cllr R Lindley and Seconded by Cllr S Brambles

ACTION BY CLERK

- **To discuss Defibrillator**

The Chairman reported that the defibrillator was now installed but was still awaiting registration with the ambulance service before it could be used. Mr Worrall had kindly fitted the "Defibrillator" signs to the kiosk including the extra 1 agreed via email.

Once the Defibrillator goes live the Clerk will arrange a suitable date in liaison with Mrs Mercer from the Village Hall Committee for a Defibrillator Awareness Session to allow residents to come along and familiarize themselves with the equipment.

The Chairman reported that a volunteer was required to undertake the regular equipment checks which would then need recording online via the WebNos system.

Cllr Brambles volunteered to undertake the regular checks. The Clerk confirmed that she would get him set up on the WebNos system in due course.

Cllr Marr raised the question over whether the light within the telephone kiosk was working and if not could this be rectified. It was agreed by all that the Clerk contact Mr Stonehouse the Electrician to ask if this is possible.

ACTION BY CLERK

86/19 To Receive Correspondence

- **ERYC – Overview & Scrutiny Topics e-mail**

An e-mail invitation to put forward topics for the Overview & Scrutiny committees to scrutinize. It was agreed by all to put forward the topics of travellers and the state of the highways.

ACTION BY CLERK

- **Driffield School – Twilight Bus Donation Request Letter**

RESOLVED: (all in favour) that no donation be given to the Twilight Bus facility at this time.

- **ERYC Code of Conduct Revision**

RESOLVED: (all in favour) that the revised version of the Code of Conduct be adopted by Burton Fleming Parish Council.

Proposed by Cllr R Lindley and Seconded by Cllr S Brambles

ACTION BY CLERK

87/19 To Discuss Christmas Tree

It was agreed by all that the Chairman would ask Cllr Wells if he had a suitable tree which he would be willing to donate as he had done for several years now. If no suitable tree could be found the Clerk would get a price for a 12 to 15 foot high tree and e-mail the Councillors for approval before purchasing.

ACTION BY CLERK

88/19 To Discuss Newsletter

The Chairman confirmed that there was currently **£113.45** in the newsletter kitty.

RESOLVED: (all in favour)

that the Clerk arrange for Christmas gifts to go to the editor and distributor up to the value of approximately £50 in total.

Proposed by Cllr C Skelton and Seconded by Cllr R Lindley

ACTION BY CLERK

89/19 To Discuss Cemetery Rubbish Bin

The Chairman reported that Mr Thompson had voluntarily emptied the rubbish bin at the Cemetery for several years but due to ill health would now like to relinquish this task. It was agreed by all that the Clerk should seek a price from ERYC for a Blue Bin and ask

whether this would be emptied free of charge as a domestic bin or whether it would have to be paid for service as would be the case for a business.

ACTION BY CLERK

90/19 To Approve Transactions and Finance Statement for September & October

<u>Description</u>	<u>Current A/C</u>	<u>Money Man A/C</u>	<u>Total</u>
Opening Balance	£403.69	£5364.17	£5767.86
Website Fees (DD)	(£2.39)		
Transfer from Money Manager to Current Account	£1000.00	(£1000.00)	
NPower - Electricity	(£65.92)		
Clerk's Expenses – Reimbursement of 3 x defibrillator signs	(£82.08)		
Stonehouse Electrical – Defibrillator Installation	(£210.00)		
Clerks Wages	(£338.69)		
Precept (2 nd half)		£3640.00	
Interest Received		£2.67	
Website Fees (DD)	(£2.39)		
Clerk's Expenses – Reimbursement of 1 x defibrillator signs	(£33.36)		
Clerk's Wages	(£338.69)		
	£330.17	£8006.84	£8337.01

Newsletter Funds as at October 2019 (included in the above balances) = £113.45

RESOLVED: (all in favour) that all accounts submitted are approved.

Proposed by Cllr C Skelton and Seconded by Cllr S Brambles

91/19 To Receive and Consider Planning Applications and Approvals as Listed Below
(and subsequent plans received following publication of agenda)

- **19/02998/PLF** – Siting of two holiday lodges with associated access and parking at Waste Water Treatment Works, Penny Lane, Burton Fleming

RESOLVED: (all in favour) that a comment be submitted along the lines of: Burton Fleming Parish Council object to this application based on the following three concerns which they would like to be taken into consideration:

- 1) the land in question is outside of the building line
- 2) the area is close to the village playground and a locals dog walk, the PC would not like to hear of holidaymakers complaining about these in the future leading to possible disruption of these local amenities
- 3) the Parish Council believe the land in question to be contaminated and are not aware that the ground has ever been remediated which could be hazardous to holidaymakers

Proposed by Cllr C Skelton and Seconded by Cllr K Wells

ACTION BY CLERK

The Chairman thanked Cllr Evison and Cllr Owen for attending the meeting before they left at 7.55pm.

92/19 Any Other Business

- The Chairman proposed that something be placed in the next newsletter advising residents to be prepared for the Gypsy Race flowing after the recent heavy rainfalls. Perhaps mentioning the ERYC contingency plan, monitoring and early warning system just to reassure people. A reminder to Riparian owners of their responsibilities would also be useful in the newsletter as well as a letter to Vellco and Mr Norman (local landowners). This was agreed by all.

ACTION BY CLERK

- It was reported that the last grave digger to attend the Cemetery had left a pile of chalk behind which was causing an obstruction. It was requested that the Clerk contact the grave digger to ask them to clear this away.

ACTION BY CLERK

- It was reported again that the vehicle parked on Wold Newton road without an MOT had been reported to the Police back in September but no action appeared to have been taken. It was requested that this be reported again. **ACTION BY CLERK**
- It was again reported that Nine Dykes Road was now posing a very serious risk to drivers and should be reported to highways as a matter of urgency. **ACTION BY CLERK**

93/19 Date and Time of the Next Meeting

The next scheduled meeting of the Parish Council will be Tuesday 14 January 2019 at 7.00pm in the Village Hall.

94/19 Close of Meeting

The Chairman thanked everyone for their attendance and declared the meeting finished at 8.10pm.

Chairman's Signature: Date: