

# Burton Fleming Parish Council

Minutes of Parish Council Meeting No 2 – 2022/23 held Wednesday 13 July 2022 at 7.00pm in the Village Hall

**Present:**

Parish Councillors: K Wells, B Southwell, J Jackson, A Marr, J Hairsine, S King

Members of the Public: Mrs K Mercer, Mrs T Townsend, Mrs P Hope, Mrs E Hayton, Mr R S Knowles

Wards Councillors/Police: None

Jennifer Hobson (Clerk) recorded the minutes

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**63/22 To Receive and Approve Apologies for Absence**

Apologies were received and noted from Cllr C Skelton and Cllr R Hayton

Cllr S Wells was absent.

**64/22 Code of Conduct (01 July 2012)**

(a) To record Declarations of Pecuniary and Non-Pecuniary Interests. Members declaring interest should identify the agenda item and state which interest is being declared.

(b) To note Dispensations in Respect of Agenda Items Below

**65/22 Public Participation**

The Chair invited members of the public to speak.

Mrs Mercer expressed her concern over the newspaper delivery situation being suffered by Mary at the shop, noting that this was a vital village amenity and would be a great loss to the village if they could no longer get a newspaper from their local shop.

Whilst not a matter for the Parish Council as such, all members did agree that they would offer any support they could to Mary. Cllr S King agreed to speak with Mary and offer help, specifically in the form of a letter which the Parish Council would be willing to send to the delivery company pointing out the concerns of the residents.

***ACTION BY CLLR S KING***

**66/22 To Approve the Minutes of Previous Meetings – 10 May 2022**

**RESOLVED:** (all in favour)

(1) that the minutes of the meetings be approved and signed as a true and correct record  
**Proposed by Cllr S King and Seconded by Cllr B Southwell**

**67/22 Matters Arising from Previous Minutes**

• **Gypsy Race**

There had still been no response from the Environment Agency regarding the Parish Council's request. The Clerk was still chasing this up regularly.

The Chairman suggested that a group walk be undertaken in September from Penny Lane to Rudston Bridge to check for concerns. It was agreed to discuss further and arrange a date/time at the next meeting.

***ACTION BY CLERK***

• **Cemetery Extension**

It was reported that:

- The Trial Trenching Work had been completed and no issues were found
- The results of the work had been submitted to Planning for approval
- Planning had advised that to discharge the conditions of the Planning Application a fee of £234 for a formal Discharge of Condition application would apply
- It had been agreed via email resolution to pay the fee noting that this was necessary before any works could begin

**ACTION BY CLERK**

- **Rustonville & September Cottage**

It was reported that no response had been received to the Parish Council's email sent to the Anti-Social Behaviour Officer listing the current concerns despite the Clerk chasing this up several times. It was requested that the Clerk ask Ward Councillor Jane Evison if there is anything she could do to get an update from the Officer.

It was also requested that the Clerk once again report the container on Wold Newton Road to Highways and ask why this cannot be removed by them as it is clearly a hazard.

It was again noted by the Chairman that the Parish Council were in the frustrating situation of not being able to do anything further about these sites as it was in the hands of ERYC who, for reasons unknown, did not appear to have achieved anything over the last 20 or so years to sort these issues out.

It was requested that the Clerk put the contact information for Highways in the next newsletter so that any resident with concerns could contact ERYC themselves.

**ACTION BY CLERK**

- **Playground Donation**

Due to illness, the two representatives from the Playground Committee who were due to attend this evening's meeting were unable to do so. It was requested that the Clerk invite them to the next meeting to discuss in more detail their concerns, costs etc...

**ACTION BY CLERK**

- **Soil on West Lane**

The Parish Council had received a positive response to their communication with Mr Agar over this issue. The Chairman confirmed that when he checked the issue recently, he felt that the area was much tidier and that there was no soil on the road. It was agreed that no further action was required at this stage.

- **Path leading to Cemetery**

Both ERYC and the Community Payback Team had been contacted about tidying up this path. It was reported that whilst work had been done, there was still some tidying up to be done to create a verge. It was hoped that the Community Payback Team would attend to this in due course.

- **Mere Pond**

The Chairman confirmed that Mr Sykes had been asked to cut back some of the overhanging vegetation surrounding the pond to try to reduce the amount of debris falling into the pond.

Cllr S King reported that she had received communication from Mrs F Turner stating that she still had concerns over the pond as reported at the previous meeting.

It was noted that the cost of dredging the pond would be considerable and would need to be added to the Precept. This would have to wait until January 2023 and so no work would be possible this year.

**RESOLVED:** (all in favour):

- (1) That the Clerk ask Paul Arnell for a quotation to dig out the Mere Pond and clear away the silt.
- (2) That the quotation be published in the newsletter explaining that this would have to be added to the Precept which in turn would be paid for by the residents and seeking the views of the residents
- (3) That a decision would be made in January 2023 as to whether to add any cost to the Precept for the financial year 2023/24

**Proposed by Cllr K Wells and Seconded by Cllr S King**

The Chairman wished to express his thanks to Mr Edward Lindley who had kindly arranged the filling up of the School Pond recently.

**ACTION BY CLERK**

- **Penny Lane Sign**

It was reported that this sign had now been replaced so no further action required.

**68/22 To Receive Correspondence**

**11.05.22** – Email received from Newbald Parish Council detailing their plans to communicate with ERYC in a different manner than originally suggested. Email forwarded to councillors.

**24.05.22** – Email received from planning regarding Annual Town and Parish Council Planning Liaison meetings. Email forwarded to councillors.

**27.05.22** – Email invitation to Civic Service of Choral Evensong to Celebrate the Platinum Jubilee of HM The Queen.  
Email forwarded to councillors.

**14.06.22** – Email received from ERYC consulting on Public Spaces Protection Orders. Email forwarded to councillors.

**23.06.22** – Email received from Ward Councillors regarding Parish Council Cluster Meeting Topics. Email forwarded to councillors.

**23.06.22** – Email received from ERYC inviting councillors to engagement events to meet officers from various service departments. Email forwarded to councillors.

**27.06.22** – Email received from Forward Planning offering the chance to respond to a Gypsy and Traveller Accommodation Assessment. Email forwarded to Chairman (only one response permitted). Chairman completed the assessment online.

**27.06.22** – Email received from ERYC inviting the Parish Council to complete a National Highways and Transport Public Satisfaction Survey. Email forwarded to Chairman (only one response permitted). Chairman completed the survey online.

**28.06.22** – Email received from Zurich Municipal informing of a change to their UK legal status. Email forwarded to councillors.

**01.07.22** – Email received from Ward Councillors regarding the Potential Designation of Area of Outstanding Natural Beauty. Email forwarded to councillors.

**01.07.22** – Email received from Wold Newton Parish Council:

*Hi*

*After several discussions with the Council regarding the dredging of the Gypsy Race we seem to have got no further and have very little response from the Council. Our committee is concerned that without regular dredging there is the potential for further disruption from the Gypsy Race.*

*Landowners with the Gypsy Race running through have asked me to ask if anyone within your Parishes would be interested in creating a group who would take on the dredging of the Gypsy Race independently of the Council.*

*If you could enquire and let me know i would be most grateful.*

*Kind regards  
Zoe Warters*

It was requested that the Clerk respond to Wold Newton Parish Council to refer them to the gentleman who attended the Gypsy Race meeting back in July 2021 as all the information given by ERYC was relayed at that meeting. Specifically, that the clearing of the Gypsy Race was largely the responsibility of Riparian owners and not that of the Council.

**ACTION BY CLERK**

**04.07.22** – Email received from the Tree and woodland creation officer from The Conservation Volunteers regarding free tree planting schemes. Email forwarded to councillors.  
The Chairman confirmed that this scheme sounded useful and would be worth investigating further with regards to the Cemetery Extension. It was requested that the Clerk contact them and ask if it was OK to circulate information about their scheme in the newsletter so that other village groups or organisations could make use of the scheme if appropriate.

**ACTION BY CLERK**

**05.07.22** – Email received from ERYC containing a link to a recording of the Code of Conduct training recently held. Email forwarded to councillors.

**69/22 To Approve Transactions and Finance Statement for May & June 2022**

<u>Description</u>	<u>Current A/C</u>	<u>Money Man A/C</u>	<u>Total</u>
<b>Opening Balance</b>	<b>£2848.59</b>	<b>£2536.37</b>	<b>£5384.96</b>
1 <sup>st</sup> Half of Precept		£4250.00	
PWLB – Cemetery Extension Loan (less £25 fees)		£19975.00	
ERYC Jubilee Grant		£500.00	
Newsletter Printing	(£57.20)		
Website Fees (DD)	(£2.39)		
Bank Charges	(£10.00)		
Transfer of funds	£3000.00	(£3000.00)	
ERYC Jubilee Grant Payment to Village Hall	(£125.00)		
ERYC Jubilee Grant Payment to Street Party	(£375.00)		
V Sykes – Grass Cutting 2021-22	(£2190.00)		
Bank Interest Received		£1.15	
Clerk's Wages	(£353.95)		
Transfer of funds	£7000.00	(£7000.00)	
MAP Archaeological – Cemetery Extension Work	(£6582.00)		
Website Fees (DD)	(£2.39)		
Bank Charges	(£9.00)		
Eon Next - Electricity	(£73.67)		
Clerk's Wages	(£353.95)		
	<b>£2714.04</b>	<b>£17262.52</b>	<b>£19976.56</b>

**Notes:**

- **Restricted Newsletter Funds** as at June 2022 (included in the above balances) = **£95.65**
- **Restricted Cemetery Extension Funds** as at June 2022 (included in the above balances) = £13,393.00 (£1097 of which is VAT paid which will be claimed back in due course) so actual true balance = **£14,490.00**
- **Unrestricted/Designated Funds** as at June 2022 (included in the above balances) = **£5,390.91**

**RESOLVED:** (all in favour) that all accounts submitted are approved.

**Proposed by Cllr S King and Seconded by Cllr A Marr**

**70/22 To Receive and Consider Planning Applications and Approvals as Listed Below**  
(and subsequent plans received following publication of agenda)

There were no current applications to consider.

**71/22 Personal Injury Claim**

It was reported that a letter had been received from Thompsons Solicitors informing the Parish Council of a personal injury claim being brought against them. A copy of the letter had been emailed to all councillors. An email acknowledgement of receipt had been sent to Thompsons Solicitors and a copy of the letter had been passed on to the Parish Council's insurers. The Parish Council were awaiting further instruction from the insurers. It was requested that the Clerk contact the insurers to let them know that it was the belief of the Parish Council that a claim for this incident had already been made against ERYC but it was not clear whether anything had come of this or not. It was also noted that the Parish Council did not believe that they had responsibility for the site in question but that would be investigated by the insurers.

**72/22 Any Other Business**

- The Chair reported that both the Noticeboards (at the shop and on Front Street) ideally needed their Perspex replacing as it had become difficult to see through it. Cllr S King confirmed that Mrs F Turner had also reported the same concern to her. It was requested that the Clerk ask PJL Windows (a local company) if they could help with this.

**ACTION BY CLERK**

- Cllr J Hairsine requested that the damage to Braemer Bridge be reported to ERYC again as this was still a cause for concern and seemed to have suffered even more

recent damage.

**ACTION BY CLERK**

- Cllr J Jackson asked why just one small patch of the lane between Byre Way and Front Street had been cleaned. It was requested that the Clerk ask Highways to clean the rest of the area too.

**ACTION BY CLERK**

- Cllr J Hairsine asked if there had been any further development on the Byre Way sign. The Chairman reminded the council that following rumours that the developer had agreed to bring the road up to an adoptable standard, the Parish Council had agreed not to proceed any further as the sign would eventually be provided by ERYC once they had adopted the road. Cllr S King confirmed that she had heard that the developer was still intending to do the work but that it was likely to be some time as he had other developments to attend to.

It was requested that this subject be added to the next and subsequent agendas so that the situation could be monitored.

**ACTION BY CLERK**

- Cllr S King confirmed that she now had possession of the Parish Council's bunting as well as some she had made herself. She agreed to keep hold of this and make a record if ever it was borrowed by anyone in the future.

**73/22 Date and Time of the Next Meeting**

The next scheduled meeting of the Parish Council will be Wednesday 07 Sept 2022 at 7pm

**74/22 Close of Meeting**

The Chair thanked everyone for their attendance and declared the meeting finished at 8.10pm.

Chairman's Signature: ..... Date: .....