

Burton Fleming Parish Council

Minutes of Parish Council Meeting No 6 – 2017/18 Held Tuesday 13 Mar 2018 in the Village Hall at 7.00pm

Present:

Parish Councillors: K Wells, J Hairsine, C Skelton, B Southwell,
J Jackson, A Marr, S Wells, S Brambles, R Lindley

Members of the Public: None present

Wards Councillors/Police: None present

Jennifer Hobson (Clerk) recorded the minutes

18/18 To Receive and Approve Apologies for Absence

Cllr J Evison, Cllr J Owen

19/18 Code of Conduct (01 July 2012)

- (a) To record Declarations of Pecuniary and Non-Pecuniary Interests. Members declaring interest should identify the agenda item and state which interest is being declared.
- (b) To note Dispensations in Respect of Agenda Items Below

Cllr S Wells declared a pecuniary interest in planning application ref 18/00617/PLF under agenda item 15

Cllr C Skelton declared a non-pecuniary interest in planning application ref 18/00617/PLF under agenda item 15

20/18 Public Participation

There were no members of the public present.

21/18 To Approve the Minutes of Previous Meetings – 09 January 2018

RESOLVED: (all in favour)

that the minutes of the previous meeting were approved and signed as a true and correct record.

Proposed by Cllr J Hairsine and Seconded by Cllr C Skelton

22/18 Matters Arising from Previous Minutes

- **To discuss Cemetery extension**

It was reported that a planning application for the extension of the cemetery had been started and was now in the hands of Cllr S Brambles to complete. The fee associated with submitting the application was likely to be around £1400. It was agreed that once Cllr S Brambles had completed the application he would e-mail it to the Clerk for distribution via e-mail and approval of the final fee before the Clerk would then submit the application.

ACTION BY CLERK

- **To discuss HGV's using Penny Lane**

It was reported that Cllr K Wells had met with Dean Edwards from Traffic & Parking at ERYC. Since then Mr Edwards had as agreed spoken with Vellco about the route which their delivery lorries take to reach the depot. Vellco had agreed to investigate the matter and get back to Mr Edwards. No further update had been received as yet.

23/18 To Receive Correspondence

- **Cluster Meetings**

It was reported that a letter had been received from the Ward Councillors asking if BFPC were interested in attending further cluster meetings and inviting them to put forward topics for discussion. It was agreed by all that these meetings were worthwhile and as such BFPC would be interested in attending further meetings.

- **Clearing out of grip holes on Fordon Road/Hunmanby Road**

It was reported that a verbal request had been received from Cllr S Wells to ask ERYC to clear out the grip holes on Hunmanby Road and Fordon Road. The Clerk confirmed this had been requested on 01.03.18.

24/18 To Discuss Parking Complaint – Back St/South St Junction

It was reported that an e-mail complaint had been received regarding the dangerous parking of cars on the junction of Back Street and South Street on 23 November 2017. Since then Cllr K Wells discussed the matter with Dean Edwards of Traffic and Parking, ERYC. Mr Edwards had passed the matter to ERYC's Area Highway Engineer who responded with an e-mail stating that ERYC receives many such requests and to accede to each would be costly both in terms of the legal process required for a Traffic Regulation Order and road marking maintenance. As funds are limited ERYC have a policy that proposals for the introduction of waiting restrictions will not normally be considered in rural villages or urban residential areas unless justified by a poor accident record or obstruction to bus services. As these conditions are not met in this instance no further action would be taken. It was suggested that the Parish Council put something in the local newsletter to remind motorists to be considerate when parking their vehicles. The Clerk confirmed that this had been done over the last few months.

25/18 White Hill Field Hedge & Mole Catching

It was reported that Mr Woodcock had kindly cut the hedge in White Hill field as discussed previously.

It was reported that following the agreement by e-mail, a mole catcher had been employed to trap moles in the cemetery. 4 moles had been caught and it was hoped that this was the end of the matter but the situation would be monitored.

26/18 To Approve Transactions and Finance Statement for January & February

<u>Description</u>	<u>Current A/C</u>	<u>Money Man A/C</u>	<u>Total</u>
Opening Balance	£543.50	£7,973.57	£8,517.07
Website Fees (DD)	(£2.39)		
Wages (J Hobson)	(£307.49)		
Newsletter Printing (2 months)	(£52.00)		
Transfer from Money Manager to Current	£1000.00	(£1000.00)	
Wages (J Hobson)	(£307.49)		
Website Fees (DD)	(£2.39)		
	£871.74	£6,973.57	£7,845.31

It was reported that the costs of printing of the newsletter were still been covered by advertising fees and generous donations. It was noted that £25 cash had been handed to the Clerk that evening for payment of advertising.

RESOLVED: (all in favour) that all accounts submitted are approved.
Proposed by Cllr R Lindley and Seconded by Cllr A Marr

27/18 Parish Council Insurance Renewal

RESOLVED: (all in favour)

that the Zurich Municipal Parish Council Policy with the premium of £257.60 be accepted providing the existing policy includes adequate cover for the newly acquired telephone kiosk. Clerk to confirm.

Proposed by Cllr S Wells and Seconded by Cllr S Brambles

ACTION BY CLERK

28/18 Society of Local Council Clerks Membership Renewal**RESOLVED:** (all in favour),

- (1) that the Clerk request a contribution from Rudston Parish Council and Burton Agnes Parish Council of £33 each
- (2) that the Clerk renews the membership with Burton Fleming paying the remaining £34

Proposed by Cllr S Brambles and Seconded by Cllr A Marr**ACTION BY CLERK****29/18 To Discuss Village Taskforce Walkabout**

It was reported that the biennial Village Taskforce Walkabout was due to take place on Thursday 22nd March at 9.30am. Cllr K Wells suggested that it would be useful if two councillors as well as himself were able to attend. Cllr S Brambles and Cllr B Southwell volunteered to attend. Cllr K Wells also requested that all councillors take note when walking around the village of anything which they feel requires attention and inform the Clerk.

30/18 To Discuss Grass Cutting Tender Arrangements for Summer Season 2018

There were two responses received to the advert to tender. Considering both proposals it was noted that as Mr Sykes had done an excellent job last year and had kept his price the same which was £60 cheaper than Mr Foxton.

RESOLVED: (all in favour),

- (1) that Mr Sykes be informed that he was successful with the tender
- (2) that Mr Foxton be informed that he has been unsuccessful at this time

Proposed by Cllr S Brambles and Seconded by Cllr R Lindley**ACTION BY CLERK****31/18 To Discuss Thwing Hill Field Tender Arrangements for 2018**

There were no responses to the advert to tender. Cllr B Southwell indicated that she may be interested and would confirm in due course. In the mean time it was noted that if the field was not rented out then the grass cutting situation would have to be monitored.

**32/18 To Receive and Consider Planning Applications and Approvals as Listed Below
(and subsequent plans received following publication of agenda)****18/00442/PLF – Erection of building for use as reception and shop at Scenic View Caravan Park**

RESOLVED: (all in favour) that a comment be submitted stating that the Parish Council approve this application but would like the shop opening times/season to be linked to the opening times/season of the caravan park

Proposed by Cllr K Wells and Seconded by Cllr J Hairsine**ACTION BY CLERK****18/00436/PLF – Siting of park home for use as manager's accommodation in connection with existing Scenic View Caravan Park**

RESOLVED: (all in favour) that a comment be submitted stating that the Parish Council approve this application.

Proposed by Cllr B Southwell and Seconded by Cllr C Skelton**ACTION BY CLERK**

The Chairman requested that Cllr S Wells now leave the meeting due to him having declared a pecuniary interest in the following planning application. Cllr S Wells left the meeting at 7.55pm.

18/00617/PLF – Retention of agricultural storage building at Burton Fleming Grange

RESOLVED: (all in favour) that a comment be submitted stating that the Parish Council feel unable to give a judgement on this application as the plans submitted do not show a true representation of the existing building with regards to the refrigeration/ventilation

equipment which is already causing noise pollution. As such the Parish Council would like to see a noise test carried out and revised plans submitted detailing the equipment in use.
Proposed by Cllr S Brambles and Seconded by Cllr J Hairsine

ACTION BY CLERK

33/18 Any Other Business

- Cllr S Brambles requested that an update be sought from ERYC regarding the caravan parked on the verge of Fordon Road as this was becoming an issue in putting people off coming to Windmill Park.

ACTION BY CLERK

- Cllr C Skelton reported that local residents were asking what was happening about Mr Mendham's property, September Cottage on Front Street. It was requested that the Clerk ask planning for an update.

ACTION BY CLERK

- Cllr A Marr requested that some fly tipping be reported. There was a mattress dumped on the verge of Hunmanby Road. Cllr R Lindley reported that there was also fly tipping of similar items on Grindale Road.

ACTION BY CLERK

- Cllr J Jackson requested the pot holes on Nine Dykes road be reported again. It was noted that all routes in and out of Burton Fleming were particularly bad this year for pot holes.

ACTION BY CLERK

34/18 Date and Time of the Next Meeting

The next scheduled meeting of the Parish Council will be Tuesday 8 May 2018 at 7.00pm in the Village Hall. AGM & Parish.

35/18 Close of Meeting

The Chairman thanked everyone for their attendance and declared the meeting finished at 8.20pm.

Chairman's Signature: Date: