

Burton Fleming Parish Council

Minutes of Parish Council Meeting No 5 – 2019/20 held Tuesday 14 January 2020 in the Village Hall at 7.00pm

Present:

Parish Councillors: K Wells, S Brambles, J Hairsine, R Lindley, C Skelton, S Wells

Members of the Public: Mrs Turner

Wards Councillors/Police: Cllr P Lisseter

Jennifer Hobson (Clerk) recorded the minutes

1/20 To Receive and Approve Apologies for Absence

Apologies were received and noted from Cllr B Southwell.
Cllr J Jackson and Cllr A Marr were both absent from the meeting.

2/20 Code of Conduct (01 July 2012)

(a) To record Declarations of Pecuniary and Non-Pecuniary Interests. Members declaring interest should identify the agenda item and state which interest is being declared.

Cllr C Skelton declared a non-pecuniary interest in agenda item 7 as a member of the Village Hall Committee

Cllr R Lindley declared a non-pecuniary interest in agenda item 7 as a member of the Village Hall Committee

(b) To note Dispensations in Respect of Agenda Items Below

3/20 Public Participation

The Chair invited Mrs Turner to speak. Mrs Turner announced that she had come along to support the Playground Committees request for a donation and also to ask if anything could be done to deter people from throwing litter out of their car windows onto rural roads noting that Bridlington Road was a particular disgrace. As well as vast amounts of general litter there was also some fly tipping.

Councillor Lisseter advised the Clerk to send in the topic of litter on rural roads/fly tipping to the Overview and Scrutiny team. Councillor Lisseter also agreed to put something about the subject in the next council magazine. It was also requested that the Clerk contact ERYC to ask them to clear the litter away.

ACTION BY CLERK

The Chair thanked Mrs Turner for her comments.

4/20 To Approve the Minutes of Previous Meeting – 12 November 2019

RESOLVED: (all in favour)

that the minutes of the previous meeting were approved and signed as a true and correct record.

Proposed by Cllr S Brambles and Seconded by Cllr C Skelton

5/20 Matters Arising from Previous Minutes

- **To discuss Cemetery Extension Application**

The Chairman reported that the Tier 1 Groundwater Risk Assessment had now been done and the report received seemed to show a positive result in that the conclusion of the report showed the site to be low risk. The Clerk had issued the report to the Planning Officer.

- **To discuss Defibrillator**

The Chairman reported that the defibrillator was now installed and ready to use. Cllr Brambles reported that he was undertaking the regular checks on the equipment.

Mr Stonehouse had been contacted regarding the light inside the telephone box and a quote requested for getting the light working again.

The Clerk had issued a selection of dates to CHT for the familiarization session but was yet to have a date confirmed.

ACTION BY CLERK

- **To Discuss Cemetery Rubbish Bin**

It was reported that ERYC had been contacted for a quotation for the supply and emptying of a wheelie bin at the Cemetery but this still hadn't been received. In the meantime, it was reported that there was now quite a large amount of rubbish gathering up. The Chairman agreed to remove the existing rubbish and sweep the path.

6/20 To Receive Correspondence

- **The Pensions Regulator – Notice of Re-enrolment and Re-declaration**

E-mail received advising of legal duties with regards to workplace pensions re-enrolment. The re-enrolment and re-declaration are to be completed by 1 December 2020.

The Clerk confirmed that she still did not qualify for the scheme and that she did not wish to enroll.

RESOLVED: (all in favour) that the Clerk complete the online re-declaration as necessary and by the deadline of 1 December 2020

Proposed by Cllr C Skelton and Seconded by Cllr R Lindley

ACTION BY CLERK

7/20 To Receive and Consider Details of the Parish Precept

It was reported that the Parish Council had received two requests for donations to be taken into consideration when setting the Precept. One request was from the Playground Committee and one request was from the Village Hall Committee.

RESOLVED: (all in favour)

(1) that the Playground Committee receive a donation of £300 under Section 137 during the year 2020/2021

(2) that the Village Hall Committee receive a donation of £500 under Section 137 during the year 2020/2021

Proposed by Cllr J Hairsine and Seconded by Cllr S Wells

The Parish Precept for 2020/2021 was set at £7425. An increase of 2% on the previous year.

RESOLVED: (all in favour)

Proposed by Cllr K Wells and Seconded by Cllr C Skelton

ACTION BY CLERK

Cllr Lisseter left the meeting at 7.40pm.

8/20 To Discuss Grass Cutting Tender Arrangements for Summer Season 2020

RESOLVED: (all in favour)

(1) that an advert to tender be placed in the next newsletter

(2) that both Adam Flinton and Vincent Sykes be contacted as a courtesy to ask if they wish to tender

(3) that the cutting of the internal hedge of the cemetery on the west boundary and the cutting of both sides of the road side be added to this tender

(4) that the tender remains for 1 year but if anyone wishes to offer a fixed price for 3 years the Parish Council will consider this

Proposed by Cllr S Brambles and Seconded by Cllr S Wells

ACTION BY CLERK

9/20 To Discuss Thwing Hill Field Tender Arrangements for 2020

RESOLVED: (all in favour)

(1) that an advert to tender be placed in the next newsletter

(2) that all other details remain the same as last year

Proposed by Cllr K Wells and Seconded by Cllr S Brambles

ACTION BY CLERK

10/20 To Discuss White Hill Field**RESOLVED:** (all in favour)

(1) that White Hill Field is not put out to tender this year

Proposed by Cllr K Wells and Seconded by Cllr S Brambles**11/20 To Approve Transactions and Finance Statement for November & December**

<u>Description</u>	<u>Current A/C</u>	<u>Money Man A/C</u>	<u>Total</u>
Opening Balance	£330.17	£8006.84	£8337.01
Transfer from Money Manager to Current Account	£1000.00	(£1000.00)	
Newsletter Printing	(£57.20)		
Website Fees (DD)	(£2.39)		
Clerks Wages	(£338.69)		
Newsletter Distributor Christmas Gifts	(£46.00)		
NPower - Electricity	(£58.99)		
Interest Received		£3.11	
Website Fees (DD) including Domain Renewal	(£26.36)		
Newsletter Sponsorship – Woodcock	£26.00		
Clerk's Wages	(£338.69)		
	£487.85	£7009.95	£7497.80

Newsletter Funds as at December 2019 (included in the above balances) = £36.25**RESOLVED:** (all in favour) that all accounts submitted are approved.**Proposed by Cllr S Brambles and Seconded by Cllr R Lindley****12/20 To Receive and Consider Planning Applications and Approvals as Listed Below**
(and subsequent plans received following publication of agenda)

It was reported that the Parish Council had received notification that Scenic View Holiday Park had submitted a pre-planning application enquiry to ERYC. Details of the application were given to the Parish Council as a courtesy. The Parish Council did not need to make any decisions nor provide any response until the actual application was received from ERYC.

Mrs Turner left the meeting at 7.50pm.

13/20 Any Other Business

- The Chairman reported that the Gypsy Race was slowly increasing but did not show signs of any risk as yet. The Chairman had been advised that ERYC were also monitoring the situation.
- Cllr Brambles wished to express his thanks to those that contributed to putting the Christmas Tree up in December noting how festive it looked.
- It was reported that Mr Mendhams hedge on Penny Lane was very overgrown. It was requested that the Clerk write to Mr Mendham requesting that he cuts this hedge.
ACTION BY CLERK
- It was again reported that Nine Dykes Road was still in need of attention. It was requested that the Clerk speak with ERYC again on the matter and ask when something may be done.
ACTION BY CLERK
- It was requested that the subjects of September Cottage and Rustonville be added to the next agenda
ACTION BY CLERK
- It was requested that the Clerk report to ERYC that the grip holes on Fordon Road and Hunmanby Road require clearing out
ACTION BY CLERK

14/20 Date and Time of the Next Meeting

The next scheduled meeting of the Parish Council will be Tuesday 10 March 2020 at 7.00pm in the Village Hall.

15/20 Close of Meeting

The Chairman thanked everyone for their attendance and declared the meeting finished at 8.10pm.

Chairman's Signature: Date: