

Burton Fleming Parish Council

Minutes of Parish Council Meeting No 2 – 2026/27 held Tuesday 14 July 2026 at 7.00pm in the Village Hall

Present:

Parish Councillors: B Southwell, S Wells, T Stansfield, S King,
E Hayton, S Kirven, A Cropper

Members of the Public: None present

Wards Councillors/Police: None present

Jennifer Hobson (Clerk) recorded the minutes

60/26 To Receive and Approve Apologies for Absence

Cllr C Skelton gave her apologies for absence.

61/26 Code of Conduct (01 July 2012)

(a) To record Declarations of Pecuniary and Non-Pecuniary Interests. Members declaring interest should identify the agenda item and state which interest is being declared.

(b) To note Dispensations in Respect of Agenda Items Below

62/26 Public Participation

No public present.

63/26 To Approve the Minutes of Previous Meeting – 05 May 2026

RESOLVED: (all in favour)

(1) that the minutes of the meeting on 05 May be approved and signed as a true and correct record.

Proposed by Cllr S Kirven and Seconded by Cllr T Stansfield

64/26 Matters Arising from Previous Minutes

- **Cemetery Extension**

It was again noted that the gates to the cemetery needed repair. Cllr E Hayton reported that a local resident had some gates advertised on Facebook. Cllr E Hayton messaged the resident to enquire about the prices and sizes of the gates. This would be followed up via email once a response was received.

ACTION BY CLERK

- **Gypsy Race**

Nothing to report.

- **Scenic View**

It was again reported, with frustration and disappointment, that no action had been taken by either Scenic View or ERYC on the ongoing sewage issue. The Clerk was asked to continue pursuing an update.

ACTION BY CLERK

It was further reported that it had come to the Parish Council's knowledge that Scenic View have purchased some land from Mr Lindley and were in the process of building more hard standings. The Parish Council were concerned that no change of use planning permission had been received for this new area and so had reported this to ERYC planning.

- **Councillor Vacancy**

There was just one applicant for the vacant position, Sarah Webb. Sarah had intended to come along to the meeting to speak with the Parish Council but had since had to send her apologies. She had instead written a few words about why she wished to join the Parish Council and what she felt she could offer, which were read out by the Chair.

RESOLVED: (all in favour)

(1) that Sarah Webb be co-opted onto the Parish Council with immediate effect

Proposed by Cllr B Southwell and Seconded by Cllr S Kirven

- **Bus Shelter**

In response to the Parish Council's request for help from local residents to erect some form of bench seating within the bus shelter, Mr O'Donoghue had kindly provided a quote for a suitable bench. Mr O'Donoghue had advised that given the cost of materials and the time involved in building a bench, it might be more prudent for the Parish Council to purchase a suitable bench.

Cllr A Cropper had acquired a quotation and image from his place of work for a recycled plastic bench which seemed very reasonable and the best option.

RESOLVED: (all in favour)

(1) that Cllr A Cropper go ahead and purchase a 1.5m bench

(2) that the Clerk write to Mr O'Donoghue thanking him for his time and useful advice, advising him of the decision taken and offering him the opportunity to help Cllr A Cropper to install the bench

(3) that Cllr A Cropper would organize the installation of the bench

Proposed by Cllr S King and Seconded by Cllr E Hayton

***ACTION BY CLERK
ACTION BY CLLR A CROPPER***

65/26 To Receive Correspondence

11.05.26 – Email received from ERYC inviting expressions of interest in a Lantra Traffic Management for Community Events course. Email forwarded to councillors.

19.05.26 – Email received via Cllr S King containing a report on Invertebrate and Simple Chemical Analysis of The Gypsy Race by Melvyn Rutter BSc Hons who wished to share his findings with the Parish Council. Email forwarded to councillors.

26.05.26 – Email received from Mr Wynne making a formal request for information which was previously shared with Mr Wynne whilst he was serving as a Parish Councillor. The Clerk sought advice from the Information Commissioner. An email resolution was taken to forward the emails requested to Mr Wynne but with all personal information redacted.

05.06.26 – Email received from Mrs P Bolam regarding a Humberside Police scheme, Autospeed Watch, requesting that the Parish Council investigate whether there is any opportunity to get a camera installed in Burton Fleming.

It was noted that the Parish Council had previously looked into this scheme but it required several thousand pounds worth of match funding which was out of the scope of the current Parish Council funds. It was further noted that several local such cameras had been vandalized. It was requested that the Clerk respond to Mrs Bolam stating these facts.

ACTION BY CLERK

10.06.26 – Email received from ERYC advising that from 29 June 2026, section 65 of the English Devolution and Community Empowerment Act 2026 removes the requirement for Councillors' home addresses to be included within the published version of their Register of Interests. Email forwarded to councillors.

10.06.26 – Email received from ERYC advising of a dedicated parish portal designed to help parish and town councils review planning applications more quickly and consistently. Email forwarded to councillors.

12.06.26 – Email received from Cllr Jonathan Owen containing some clarification around the process of site selection for the allocation of housing across the East Riding within the new local plan. The main points being:

- *The Call for Sites is an early, evidence-gathering stage of preparing a new Local Plan. It is an open invitation for landowners, developers, community groups and members of the public to suggest sites that they would like the council to consider for potential future development (for example housing, employment or community uses). Submitting a site does not mean the council supports development on that land; it simply allows the site to be assessed in a consistent and transparent way.*
- *All submitted sites are logged and will be assessed against a range of criteria, such as planning policy, environmental constraints, access, infrastructure, flood risk and potential impacts on neighbouring areas. Many sites that are submitted are later ruled out as unsuitable. Only those sites that perform well through the assessment process may be included as options in a draft Local Plan, and even then no final decisions are made at that stage.*
- *There will be opportunities for communities and individuals to have their say throughout the local plan making process though the council is not inviting any comments on sites at this time.*

25.06.26 – Email received from ERYC advising of a Review of Polling Districts, Polling Places and Polling Stations. Email forwarded to councillors.

30.06.26 – Email received from ERYC regarding the preparation of a new East Riding Local Plan. Email forwarded to councillors.

30.06.26 – An anonymous letter was received expressing the sender's view that pig farmers had previously been blamed for flies in the village, while noting that flies remain a nuisance despite there no longer being pigs in the village. The sender asked for the letter to be read at the Parish Council meeting and published in the village newsletter. The Chair read the letter to the meeting. The Parish Council didn't forward it to the newsletter as it is up to the correspondent to submit it if they so wish.

01.07.26 – Email received from ERYC regarding the Parish Open Door Virtual meet the services event. Email forwarded to councillors.

66/26 To Approve Transactions and Finance Statement for May & June 2026

<u>Description</u>	<u>Current A/C</u>	<u>Money Man A/C</u>	<u>Total</u>
Opening Balance	£319.72	£15407.96	£15727.68
Transfer of funds	£2000.00	(£2000.00)	
SR Audits	(£100.00)		
Newsletter printing	(£58.50)		
PWLB – Cemetery Extension Loan	(£654.56)		
Website Fees (DD)	(£3.60)		
Bank charges	(£1.00)		
Cemetery Fees - Hoult	£125.00		
Clerk's Wages	(£459.68)		
Interest received		£34.09	
Website Fees (DD)	(£3.60)		
Newsletter printing	(£58.50)		
Cemetery Fees – O'Donoghue	£125.00		
Bank charges	(£0.50)		
Eon Next - Electricity	(£55.68)		
Clerk's Wages	(£459.68)		
Newsletter advertising – Manor Farm Flowers	£6.00		
	£720.42	£13442.05	£14162.47

[illegible]

RESOLVED: (all in favour) that all accounts submitted are approved.
Proposed by Cllr S Kirven and Seconded by Cllr E Hayton

67/26 To Receive and Consider Planning Applications and Approvals as Listed Below
(and subsequent plans received following publication of agenda)

26/01014/PLF - Erection of a livestock shed to house cattle at Graze Hill Farm, Grindale Road, Burton Fleming

RESOLVED: (4 in favour, 4 no comment) that a comment is submitted to say the Parish Council have no objections to this application.

68/26 Any Other Business

- It was reported that the overgrown hedges at the junction of Penny Lane and Wold Newton Road are posing a dangerous visibility issue when pulling out. It was requested that the Clerk write to the owner of the property as well as ERYC to request that the hedges are cut back.

ACTION BY CLERK

69/26 Date and Time of the Next Meeting

The next scheduled meeting of the Parish Council will be Tuesday 08 September 2026 at 7pm.

It was noted that the date of the November meeting has been changed to 17 November due to a Village Hall booking.

70/26 Close of Meeting

The Chair thanked everyone for their attendance and declared the meeting finished at 7.30pm.

Chair's Signature: Date: