

Burton Fleming Parish Council

**Minutes of Parish Council Meeting No 3 – 2021/22 held Tuesday 14 September 2021 at 7.00pm
in the Village Hall**

Present:

Parish Councillors: K Wells, J Hairsine, S King, A Marr, C Skelton, B Southwell

Members of the Public Mrs Welford, Mrs Turner, Mrs Mercer, Mrs Townsend, Mrs P Hope and Mrs Hayton

Wards Councillors/Police: Cllr J Evison

Jennifer Hobson (Clerk) recorded the minutes

135/21 To Receive and Approve Apologies for Absence

Apologies were received and noted from Cllr J Jackson and Cllr R Hayton.

Cllr S Wells was absent from the meeting.

136/21 Code of Conduct (01 July 2012)

(a) To record Declarations of Pecuniary and Non-Pecuniary Interests. Members declaring interest should identify the agenda item and state which interest is being declared.

(b) To note Dispensations in Respect of Agenda Items Below

137/21 Public Participation

- The Chairman invited Mrs Turner to speak.
Mrs Turner made the suggestion that the Parish Councillors sit in a semi-circle facing the public, rather than have their backs to the public. The Chairman asked the Parish Councillors if they would try this. The Parish Councillors duly altered their seating as suggested.

Mrs Turner asked why the minutes from the previous meeting were not put up on the Parish Council noticeboard. The Clerk and Cllr Evison confirmed that minutes were not displayed on noticeboards due to there not always been the room to do so. Minutes often run into several pages long. It was reported that the minutes are published on the Parish Council website and anyone who wished to see a hard copy could request one from the Clerk. Mrs Turner suggested that a note be displayed on the noticeboard letting people know that this was available, noting that not everyone had access to the internet. It was requested that the Clerk add a note to the noticeboard.

ACTION BY CLERK

Mrs Turner questioned why she had not received a response to her letter to the Chairman that she sent on 01 July 2021, asking if the other members of the Parish Council had seen the letter which it was confirmed that they had. It was noted that the letter was discussed at the July meeting.

Mrs Turner went on to state that she was still waiting for answers to her 3 questions e-mailed to the Parish Council on 22 June 2021:

Why was the response from the Parish Council signed by the Clerk and not the Chairman?

Where was it minuted that there was a 14% increase in the Precept?

Was Mrs Lindley a sixth applicant for the role of Parish Councillor which was filled at the meeting on 09 March 2021?

The Chairman confirmed that the Parish Council sent a response to Mrs Turner's questions but the Clerk would check back and confirm this.

The Chairman explained to Mrs Turner that all correspondence to and from the Parish Council is dealt with by the Clerk and as such is signed by her as the Clerk to the Parish Council.

The Chairman confirmed that the Parish Council set the Precept as an amount of money, not as a percentage and therefore the percentage increase was not minuted.

The Chairman confirmed that Mrs Lindley was present at the meeting in March as an observer only and that he believed that the applicants present on the night were made clear. Mrs Turner and Mrs Townsend refuted this, stating that it was not clear to them who the other applicants were.

- The Chairman invited Mrs Hope to speak.
Mrs Hope wished to discuss whether any road safety action could be taken. She felt that the dynamics of the village had changed over the years and perhaps it was time to re-assess the road safety signs around the village. Mrs Hope reported that there had been a number of recent incidents which indicated perhaps additional/better signage may be required. Mrs Hope made the suggestion that the Parish Council ask ERYC Highways department to walk around the village and re-assess the existing signage.
Cllr Evison advised that the Parish Council should contact Andrew Addison at Highways and list the issues.

It was requested that the Clerk contact Highways to arrange this.

It was agreed that the Clerk place a request in the next newsletter asking members of the public to let the Parish Council know of any signage issues that they were aware of or that they felt were required.

ACTION BY CLERK

138/21 To Approve the Minutes of Previous Meeting – 18 May 2021 and 06 July 2021

RESOLVED: (all in favour)

(1) that the minutes of both meetings be approved and signed as a true and correct record
Proposed by Cllr A Marr and Seconded by Cllr J Hairsine

139/21 Matters Arising from Previous Minutes

- **Gypsy Race meeting**

The Chairman summarised the actions taken since the meeting, noting that the Parish Council were still waiting for a response back from ERYC's inspection of the Burton Fleming section of the Gypsy Race. Cllr Evison agreed to chase this up.

It was also noted that although Yorkshire Water had been contacted about the effluent being released into the Gypsy Race adjacent to the Water Treatment Works, no response had yet been received. It was requested that the Clerk chase Yorkshire Water up about this.

ACTION BY CLERK

- **Cemetery Extension**

It was reported that the Parish Councillors had received a copy of the completed loan application from the Clerk to consider prior to the meeting.

Cllr S King asked how long it would be before work could begin and what would happen to the Cemetery in the meantime if spaces ran out.

The Chairman confirmed that assuming the loan application was successful and the survey work didn't show up anything to delay the project then there would be no reason that the work couldn't start as soon as the loan money was received. If the funding wasn't through by the time all the remaining grave spaces were taken then the Cemetery would be closed for new applications until the extension was available to be used. The Cemetery would remain open for all existing reserved spaces.

RESOLVED: (all in favour)

that the Parish Council sign and submit the loan application.

Proposed by Cllr C Skelton and Seconded by Cllr b Southwell

ACTION BY CLERK

- **Scenic View Noise Issues**

It was reported that several members of the Parish Council had visited the caravan site and spoken to the manager on site about the issues raised by Mr & Mrs Arnell as agreed at the previous meeting. At the site meeting it was noted that the main concern had come after the England Euro Football Match, which had been screened for the benefit of the park

residents. Due to the access of WiFi, the screen had to be sited adjacent to the manager's accommodation and unfortunately close the boundary of Mr & Mrs Arnell's property. The Parish Council were told that this was a one-off occurrence and in the future WiFi would be installed to cover the whole park.

The Parish Council were advised that the play area was sited immediately behind the property in question so that the manager could keep an eye over any activity in this area. The Parish Council were advised that the closing time for the play area had been changed to 9.00pm.

Whilst the Parish Council sympathise with Mr & Mrs Arnell over the issues being experienced, there is little they can do as the park is complying with the planning application. An e-mail detailing the findings of the visit was sent to Mr & Mrs Arnell shortly afterwards.

There was also concern about the amount of traffic entering and leaving the site. The Parish Council were told that of the 130 odd pitches, just short of 100 have been let on a twelve-month contract, so at the very worst scenario there would be no more than 30 caravans entering the site at any one time and measures are in place so that they can all be off the highway before being checked in.

Since the meeting on site, the Parish Council had been made aware of further problems been suffered by Mr & Mrs Arnell, but these problems were now a matter of a neighbourly dispute which the Parish Council have no powers to become involved in.

Discussions continued regarding the possibility of the play area being moved to either the other side of the site or into the centre.

It was further reported that guests from the caravan park were frequently walking on Hunmanby Road to access then village which was posing a danger to pedestrians. It was reported that there was a footpath available to guests of the park which could be used instead to avoid them having to use the road. It was agreed that a letter be sent to the site owners with the polite suggestion that they display signage around the site to notify their guests to use the footpath to access the village rather than Hunmanby Road. It was also agreed that the letter include the polite suggestion that the site owners may consider moving the play area to a position away from neighbouring properties.

ACTION BY CLERK

- **Repair of School Pond House**

It was reported that some members of the public had kindly done a fundraiser to raise money to build a new pond house. The Chairman invited Mrs Hope to speak about this. Mrs Hope confirmed that she was confident enough money would be raised to get a pond house built which would then be passed on to the Parish Council for them to install. It was discussed that installation of the pond house would be awkward but various suggestions were put forward, such as contacting the fire brigade and Yorkshire Wildlife Trust. The installation would be discussed further once the new pond house was ready.

The Chairman thanked Mrs Hope for her input noting how commendable it was that villagers had come together on the project.

- **Repair of Noticeboard**

It was reported that Mrs Hope had kindly volunteered to repair the Parish Council noticeboard. The Chairman thanked Mrs Hope.

- **Byre Way Sign**

It was reported that the Parish Council had received a quotation for a name plate but that since then it had come to their attention that the Property Developer was investigating the possibility of bringing Byre Way up to the necessary standard for ERYC to then adopt the road, which in turn would mean that ERYC would pay for and install any street name plates. It was agreed that the Parish Council would not continue to look into installing a name plate at this time but would review the situation in around 6 month's to see what, if any, action the Property Developer had taken by then.

Cllr Hairsine suggested that the Clerk write to Mrs Lowther and Mrs Oates, who had originally asked the Parish Council for help with this matter, to let them know of the latest developments.

ACTION BY CLERK

- **Speed Watch**

It was reported that 2 responses were received to the newsletter request for expressions of interest in forming a Speed Watch group. Both sets of contact details were forwarded to Mr Jones via email. Nothing further had been received from Mr Jones on the subject. The Chairman advised everyone present that if they wished to be involved, they should contact the Clerk.

- **Internal Auditor**

It was reported that Mrs Paula Bolam had kindly agreed to be the Internal Auditor of the Parish Council accounts.

Cllr Evison asked the Chairman if there was anything else that she could help with. The Chairman confirmed there was nothing else and thanked Cllr Evison for her attendance and help. Cllr Evison then left the meeting at 7.45pm.

140/21 To Receive Correspondence

- **06.07.21 – Telephone call received from Mr Davison of Chapel Court regarding the weeds on the block paving of Chapel Court.** Reported to ERYC 09.07.21.
- **06.07.21 – Email received from S White expressing an interest in the Speed Watch group.** Details forwarded to Mr Jones 14.07.21.
- **14.07.21 – Email received from Steve Charlton at ERYC advising of contact details at the Environment Agency and confirming Yorkshire Water had been contacted regarding the discharge from the treatment plant.**
- **19.07.21 - Email received from Dean Hamblin, Environment Agency advising that Steve Charlton had made contact to seek answers following the Gypsy Race meeting.** Email forwarded to Councillors.
- **26.07.21 – Telephone call received from Mrs Gilson enquiring about her reserved grave spaces. She wished to swap grave spaces A18 & A20.** Letter of confirmation sent containing copies of Exclusive Rights of Burial for her records.
- **20.07.21 – Email received from Mrs Welford advising that she was unable to be the Internal Auditor due to a conflict of interest after being voted on to the Village Hall Committee.**
- **21.07.21 – Email received from Mrs Hope requesting that the latest set of minutes be altered to reflect her attendance, more detail be minuted regarding the noise from Scenic View and offering a polite suggestion that when councillors are speaking and public are present it would be polite to adjust their position so that the public can see and hear effectively.** Response emailed 22.07.21. Update emailed 14.08.21.
- **21.07.21 – Email received from J M Myers Memorials, Scarborough with queries about laying a foundation slab.** Response sent 22.07.21.
- **28.07.21 – Email received from Mr & Mrs Arnell asking about any update to the Scenic View situation and to register their interest in a Community Speed Watch Group.** Contact details forwarded to Mr Jones regarding the Speed Watch group 11.08.21. Email response regarding Scenic View sent 11.08.21.
- **30.07.21 – Email received from ERYC containing Town and Parish Council Planning Liaison Meetings Notes & Presentation.** Email forwarded to Councillors.
- **04.08.21 - Email received from Traffic Management responding to the request for a 30mph Roundel on Front Street made during the Parish Walkabout.** It was advised that due to the 30mph limit being enforced under the law with regards to lit areas, this would not be appropriate.
- **09.08.21 – Email received from Clerk at Thwing Parish Council asking if we would be interested in offering financial support in return for a monthly newsletter.** Email response sent explaining that Burton Fleming already have a monthly newsletter in place.
- **01.09.21 - Email received from ERYC regarding the Public Spaces Protection Orders Review 2022.** Email forwarded to Councillors.
- **02.09.21 – Email received from Councillor Charlie Dewhirst introducing himself as one of the East Wolds and Coastal Ward Councillors and requesting meeting dates.** Email forwarded to Councillors and response emailed with meeting dates 05.09.21.

141/21 To Approve Transactions and Finance Statement for July & August 2021

<u>Description</u>	<u>Current A/C</u>	<u>Money Man A/C</u>	<u>Total</u>
Opening Balance	£851.53	£6285.89	£7137.42
Newsletter Printing (2 issues)	(£57.20)		
Website Fees (DD)	(£2.39)		
Transfer from Money Manager to Current Account	£3000.00	(£3000.00)	

Cemetery Fees (Staveley & Woodcock)	£1200.00		
V Sykes – Grass Cutting 2020	(£2320.00)		
Clerk's Wages	(£348.05)		
Website Fees (DD)	(£2.39)		
Cemetery Fees (Brambles)	£30.00		
Clerk's Expenses	(£36.68)		
Clerk's Wages	(£348.05)		
	£1966.77	£3285.89	£5252.66

Newsletter Funds as at Sept 2021 (included in the above balances) = £110.45

RESOLVED: (all in favour) that all accounts submitted are approved.

Proposed by Cllr S King and Seconded by Cllr C Skelton

142/21 To Receive and Consider Planning Applications and Approvals as Listed Below
(and subsequent plans received following publication of agenda)

There were no current planning applications to be considered.

143/21 Any Other Business

- It was reported that the Chairman had received a request for there to be a pedestrian sign added to Hunmanby Road as people using Scenic View caravan site were walking into the village along the road rather than using the footpath. As had already been discussed, this request would be added to the list to be discussed with Highways.

ACTION BY CLERK

- It was reported that the owner of Rustonville had removed a hedge and had placed a container on the land outside of the original hedge which was causing an obstruction and was deemed a hazard to the public, noting there was glass hanging out of the windows. It was requested that the Clerk report this to both Planning and Highways.

ACTION BY CLERK

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Mrs Mercer asked why still no action had been taken against the owner of both Rustonville and September Cottage as both properties were still causing issues for the village after more than 20 years yet nothing ever seemed to happen to improve the situation. It was requested that the Clerk once again ask ERYC for an update on their actions against either property/

ACTION BY CLERK

- It was reported that parking around the crossroads too close to the junction was becoming a danger to road users. It was also noted that several residents on Wold Newton Road were parking their cars right across the footpath rather than pulling right up their driveways. This was causing pedestrians to have to walk out into the road putting them in danger. It was requested that a polite notice be placed in the newsletter asking residents to be more mindful of where they park.

ACTION BY CLERK

- It was reported that the hedge and nettles running from the back of the Church up Fordon Road towards Manor Farm needed dealing with. It was requested that the Clerk send a letter to Mr Wells to ask him to deal with these. The Chairman pointed out that there were some bushes on West Lane/Fordon Road which restricted Mr Wells' access to his hedges. The Chairman asked the other members of the Parish Council to go and have a look at these bushes and report back to the Clerk with their thoughts. It was requested that these bushes be added to the list to be discussed with Highways.

ACTION BY COUNCILLORS & CLERK

- The Chairman reported that Cllr Hayton had been asked whether any permission was needed from Burton Fleming Parish Council for the Kilham Christmas Tractor Run to come through Burton Fleming. It was not deemed that any permissions were required from Burton Fleming Parish Council.
- Cllr Hairsine reported that the two 30mph signs on Thwing Hill had both been hit. Mrs Hope suggested that the signs may well spin back around and agreed to go and have a look at these.

- Cllr King wished it to be noted that there had been 2 recent fundraising events held within the village. A Yesteryear Car Rally had raised over £800 for the Playground and thanks were expressed to Anita Braithewaite for organizing this. A Tea on the Green had also raised over £800 for the Church and thanks were expressed to Pat Harvey for organizing this. The Chairman noted that it was commendable that people had done this.

144/21 Date and Time of the Next Meeting

The next scheduled meeting of the Parish Council will be Tuesday 09 November 2021 at 7pm in the Village Hall.

145/21 Close of Meeting

The Chair thanked everyone for their attendance and declared the meeting finished at 8.20pm.

Chairman's Signature: Date: