

Burton Fleming Parish Council

Minutes of Parish Council Meeting No 6 – 2021/22 held Tuesday 15 March 2022 at 7.00pm in the Village Hall

Present:

Parish Councillors: K Wells, C Skelton, B Southwell, R Hayton, S Wells, S King, A Marr, J Hairsine

Members of the Public Mrs Hope, Mrs Townsend, Mr R Knowles, Mrs Mercer, Mrs Hayton, Mrs Turner

Wards Councillors/Police: none present

Jennifer Hobson (Clerk) recorded the minutes

21/22 To Receive and Approve Apologies for Absence

Apologies were received and noted from Cllr J Jackson.

22/22 Code of Conduct (01 July 2012)

(a) To record Declarations of Pecuniary and Non-Pecuniary Interests. Members declaring interest should identify the agenda item and state which interest is being declared.

Cllr J Hairsine declared a non-pecuniary interest in Agenda Item 10 – To Discuss Thwing Hill Field Tender Arrangements for 2022

(b) To note Dispensations in Respect of Agenda Items Below

23/22 Public Participation

The Chairman invited members of the public to speak.

Mrs Turner wished to raise 3 items:

- 1) As the flock of Canada geese were present in the village again this year, she requested that the grass around the two ponds be left alone whilst the geese were nesting. It was agreed that Mr Sykes would be contacted by the Clerk and asked not to cut the grass around the ponds until the geese have gone.
- 2) Mrs Turner requested that the landline telephone numbers of the Parish Councillors and a list future Parish Council meeting dates be displayed on the Parish Council noticeboard. It was agreed that the Clerk would arrange this.
- 3) Mrs Turner asked if anything further had been heard from Mr Jones who previously expressed a desire to plant trees around the village. It was confirmed that nothing further had ever been heard from Mr Jones.

ACTION BY CLERK

24/22 To Approve the Minutes of Previous Meetings – 18 January 2022

RESOLVED: (all in favour)

(1) that the minutes of the meetings be approved and signed as a true and correct record
Proposed by Cllr S Wells and Seconded by Cllr R Hayton

25/22 Matters Arising from Previous Minutes

- **Gypsy Race meeting**

There had still been no response from the Environment Agency regarding the Parish Council's request. The Clerk was still chasing this up regularly.

The Chairman reported that although the Parish Council had agreed previously to have an annual walk along the Gypsy Race, it was not the right time of year. It was requested that this be added to each agenda for review.

ACTION BY CLERK

- **Cemetery Extension**

It was reported that the Ministry had returned the loan application form to the Parish Council requesting more detailed and further information. The first amendment being the rewording of the resolution to borrow:

RESOLVED: (all in favour)

(1) that the wording of the resolution to borrow be changed to read:

“At the Burton Fleming Parish Council meeting of 14 September 2021, it was RESOLVED to seek the approval of the Secretary of State for Housing, Communities & Local Government to apply for a PWLB loan of £20,000 over the borrowing term of 25 years for the initial works required on the cemetery extension. The annual loan repayments will come to around £1266.00.”

Proposed by Cllr K Wells and Seconded by Cllr C Skelton

ACTION BY CLERK

The Chairman asked the rest of the members to read through the other requirements and contact the Clerk with any further suggestions for the application, noting that the questions being asked had either been answered previously or where not applicable to this project as there is no definitive amount of income to be able to base budgets on, hence the Parish Council had submitted various scenarios.

- **Rustonville & September Cottage**

It was reported that Cllr Evison had kindly provided the latest updates as follows:

September Cottage - Under planning enforcement, this one was closed as the enforcement team were unable to enforce the completion of the development. However, there were Anti-Social Behaviour issues and the team are currently looking at court proceedings for the breach of an ASB notice.

Rustonville - after failing to comply with requests to start the development, enforcement are proceeding with legal action against the owner for a breach of the enforcement notice

- **Bus Shelter Roof**

Cllr S Wells confirmed that this was in hand but was waiting for better weather before the work could be done.

ACTION BY CLLR S WELLS

- **Queen's Jubilee Events**

An application was made to ERYC's Queen's Platinum Jubilee Community Fund for the sum of £500. The application was successful and the funds are to be split across both the Village Hall event and the Street Party event. Both parties have been advised to keep all receipts and take photos ready for the end of grant report which was a condition of accepting the grant.

Cllr S King proposed that the Parish Council do something to mark the occasion. It was agreed that the traditional Union Flag would be displayed and the Parish Council would consider a commemorative bench to be sited at the new cemetery in due course.

ACTION BY CLERK

- **Playground Donation**

RESOLVED: (all in favour)

- (1) that assuming the Playground Committee's insurance was sufficient to cover the forthcoming Queen's Jubilee Street Party Event then a one-off donation of £433.72 would be given to the Playground Committee noting that this was not an annual donation
- (2) that if the Playground committee felt they needed support for specific projects in the future, any donation from the Parish Council would be considered on an ad-hoc basis
- (3) that it be noted that the Parish Council already support the Playground annually by organizing the grass cutting

Proposed by Cllr S Wells and Seconded by Cllr C Skelton

ACTION BY CLERK

- **Byre Way Footpath & review Brye Way Sign**

It was reported that the footpath had still not been cleared by ERYC. It was requested that the Clerk report this once again.

It was reported that as far as the Parish Council were aware the developer was still in the process of bringing the street up to the required standard for adoption so it was agreed to leave the subject of the sign for the time being.

ACTION BY CLERK

- **Cemetery Issues**

Following an email received from Mrs P Harvey highlighting a few areas of concern at the cemetery, several members of the Parish Council have undertaken a general tidy up of the area. The gravedigger who had left a pile of stones had finally been identified and the stones now removed. Evict Pest Control have visited the site for the second time to deal with the moles. Further work was identified and would be undertaken once the weather was better.

26/22 To Receive Correspondence

- **12.01.22** – Email from ERYC – Notice of adoption of the Flood Risk Sequential and Exception Test Supplementary Planning Document (November 2021). Email forwarded to councillors.
- **02.02.22** – Email from ERYC regarding the devolution deal. Email forwarded to councillors.
- **16.02.22** – Email from ERYC regarding the East Riding Local Plan Update – Feb 2022. Email forwarded to councillors.
- **17.02.22** – Email from Newbald Parish Council containing Draft Joint Communication with ERYC for consideration. Email and letter forwarded to councillors. Any feedback to be passed back?

It was agreed that Burton Fleming Parish Council would support this communication as the felt the concerns raised were appropriate and relevant to Burton Fleming too.

- **18.02.22** – Email from ERYC notifying us of Town and Parish Council Network Meetings. Email forwarded to councillors.
- **01.03.22** – Email from ERYC regarding East Riding Community Governance Review. Email forwarded to councillors.
- **01.03.22** – Telephone call received from Mr & Mrs Brambles to advise that the Penny Lane sign opposite had been damaged and removed by themselves as it was causing an obstruction. Reported to ERYC.
- **03.03.22** – Email from ERYC notifying of Right of Way Improvement Plan consultaion. Email forwarded to councillors. Link added to website. Notice added to noticeboard.
- **07.03.22** – Email received from Humberside Police and Crime Commissioner requesting suggestions for suitable Community Payback projects.

It was agreed to submit the suggestion of the clearing of the path leading up to the cemetery and also the cutting back of the hedge on that stretch of path if this was applicable. It was to be noted though that all cuttings and clippings are to be removed by the team involved.

27/22 To Discuss the Tidying of the New Cemetery Area

Cllr C Skelton asked if the fence between the two fields could be removed so that part of the grass in the new area could be cut which would make the site look much tidier until more work could be done. The Chairman agreed to take a look at the fence and see what could be done.

ACTION BY CHAIRMAN

28/22 To Discuss New Projector/Village Hall Project

It was reported that the type of projector that the Village Hall would require would be a far more elaborate and costly system than the Parish Council would need. Mrs Mercer confirmed that this was definitely something that the Village Hall Committee intended to look into in the not-too-distant future. It was therefore agreed that the Parish Council would not purchase a new projector at this time but would make a quick purchase if the need arose before the Village Hall had a system in place. The Parish Council would consider a donation towards to the Village Hall Projector project in due course.

29/22 Society of Local Council Clerks Membership Renewal

RESOLVED: (all in favour)

- (1) that the Clerk renew her membership at a cost of £112.00

Proposed by Cllr K Wells and Seconded by Cllr C Skelton

ACTION BY CLERK

30/22 To Discuss Thwing Hill Field Tender Arrangements for 2022

There were 2 applicants: T & H Southwell tendered £40

Jillian Norman tendered £30

RESOLVED: (all in favour)

- (1) that the Thwing Hill Field Tender be awarded to T & H Southwell for the total of £40.00.

Proposed by Cllr C Skelton and Seconded by Cllr S Wells

ACTION BY CLERK

31/22 Parish Council Insurance Renewal

RESOLVED: (all in favour)

- (1) that the Zurich Municipal Parish Council Policy with the premium of £257.60 be accepted noting that this premium was exactly the same as the previous year.

Proposed by Cllr J Hairsine and Seconded by Cllr S Wells

32/22 To Approve Transactions and Finance Statement for January & February 2022

<u>Description</u>	<u>Current A/C</u>	<u>Money Man A/C</u>	<u>Total</u>
Opening Balance	£557.36	£7536.20	£8093.56
Newsletter Printing	(£57.20)		
Website Fees (DD)	(£2.39)		
Bank Charges	(£10.00)		
Transfer of funds	£2000.00	(£2000.00)	
Clerk's Wages	(£348.05)		
Website Fees (DD)	(£2.39)		
Mr White – Mole Removal	(£60.00)		
Bank Charges	(£8.00)		
Newsletter Sponsorship (Scenice View)	£60.00		
Clerk's Wages	(£348.05)		
	£1781.28	£5536.20	£7317.48

Newsletter Funds as at Feb 2022 (included in the above balances) = £150.05

RESOLVED: (all in favour) that all accounts submitted are approved.
Proposed by Cllr A Marr and Seconded by Cllr J Hairsine

33/22 To Receive and Consider Planning Applications and Approvals as Listed Below
 (and subsequent plans received following publication of agenda)

Applications considered since last meeting:

21/04175/PLF – Erection of 2 livestock units and associated works and infrastructure (Amended plan) at Land North of Grindale Road, Burton Fleming

RECOMMENDED FOR APPROVAL BUT WITH CONDITIONS BY BFPC

22/00224/HEDGE – Removal of a section of hedgerow at Westfield House Farm, Penny Lane, Burton Fleming

RECOMMENDED FOR APPROVAL BY BFPC

34/22 Any Other Business

- Cllr C Skelton reported that the give way sign on the bend of Hunmanby to Wold Newton Road was damaged and also the plastic chevrons in the hedge just before were damaged. It was requested that the Clerk report these to ERYC.
 Cllr S Wells reported that the sign at the end of Argam Lane and Ruston Road was also damaged and should be reported to ERYC.

ACTION BY CLERK

- It was noted that the plastic barriers left behind as previously reported several times were still there. The Clerk confirmed that Morrison Utilities had been in touch about these but had been unable to find them. Mrs Hope offered to send the Clerk a photo of these to help locate them.

ACTION BY CLERK

- Cllr J Hairsine reported that she had been approached by a member of the public asking where the defibrillator was situated within the village. It was suggested that a sign be placed outside the Village Hall letting people know that the nearest defibrillator is situated in the telephone box on Front Street. Mrs Mercer agreed to do this.

- Cllr A Marr reported that there was some asbestos that had been fly-tipped on Green Lane towards Fordon. It was requested that the Clerk report this to North Yorkshire Council.

ACTION BY CLERK

- Cllr S Wells reported that the back of the Mere Pond was washing up and so he would like to put down some stone to stabilize it if and when the pond dries up. He wished this to be noted for the future.

35/22 Date and Time of the Next Meeting

The next scheduled meeting of the Parish Council will be Tuesday 10 May 2022 at 7pm – Annual Parish Meeting followed by the Annual Meeting of the Parish Council.

Cllr Hairsine requested that future meetings be held on a different evening to Tuesdays. It was agreed that future meeting dates would be set for a Wednesday evening subject to approval by the Parish Council and the Village Hall being available.

36/22 Close of Meeting

The Chair thanked everyone for their attendance and declared the meeting finished at 8.20pm.

Chairman's Signature: Date: