

Burton Fleming Parish Council

Minutes of Parish Council Meeting No 5 – 2021/22 held Tuesday 18 January 2022 at 7.00pm in the Village Hall

Present:

Parish Councillors: K Wells, C Skelton, B Southwell, R Hayton, S Wells, J Jackson, S King

Members of the Public Mrs Hope, Mrs Townsend, Mr R Knowles, Mrs Mercer and Mrs Hayton

Wards Councillors/Police: Cllr J Evison

Jennifer Hobson (Clerk) recorded the minutes

1/22 To Receive and Approve Apologies for Absence

Apologies were received and noted from Cllr A Marr and Cllr J Hairsine.

2/22 Code of Conduct (01 July 2012)

- (a) To record Declarations of Pecuniary and Non-Pecuniary Interests. Members declaring interest should identify the agenda item and state which interest is being declared.
- (b) To note Dispensations in Respect of Agenda Items Below

3/22 Public Participation

No members of the public wished to speak.

4/22 To Approve the Minutes of Previous Meetings – 09 November 2021 & 07 December 2021

RESOLVED: (all in favour)

- (1) that the minutes of the meetings be approved and signed as a true and correct record
Proposed by Cllr B Southwell and Seconded by Cllr C Skelton

5/22 Matters Arising from Previous Minutes

- **Gypsey Race meeting**
The Chairman summarised the latest action taken which was a request to the environment agency to take on their responsibility to maintain the section of the Gypsey Race from somewhere between Rudston and Boynton until it outfalls into Bridlington Harbour.
The contact at the Environment Agency had passed on this request to the necessary person within the environment agency but so far nothing else had been received from them. It was requested that the Clerk continue to chase this up.
ACTION BY CLERK
- **Cemetery Extension**
It was reported that the ERNLLCA had confirmed that the council's borrowing approval was now in the hands of the Ministry. After a couple of weeks the Parish Council should hear directly from the Ministry about their approval. Assuming the approval is given then the Parish Council can approach the PWLB to make the necessary arrangements.
- **Repair of School Pond House**
It was reported that this project was well underway. Thanks were expressed to Mrs Hope and Cllr S King for their efforts in organizing the fundraising for this project and for arrange for the necessary work to be done.
- **Repair of Noticeboard**
It was reported that this was almost complete. Again, thanks were expressed to Mrs Hope for her work on this.
- **Rustonville & September Cottage**
It was reported that nothing further had been heard from ERYC on this matter. Cllr Evison agreed to find out from highways what the latest situation was.
- **Bus Shelter Roof**
The Chairman reported that nothing has come of the newsletter request for help with this. Cllr S Wells confirmed that he knew of someone who may be able to supply a suitable alternative tile and agreed to speak with the individual about installing one.
ACTION BY CLLR S WELLS

- **Byre Way Footpath**

It was reported that a letter had been received from ERYC confirming that this footpath is classed as a highway and to get this cleaned up the Parish Council should speak to Streetscene. The Clerk confirmed that she had made a request to Streetscene to get this path tidied up but it would seem that so far this had not been done. The Clerk would continue to pursue this.

ACTION BY CLERK

6/22 To Receive Correspondence

- **11.11.21** – Email received from S Wainwright requesting all the Planning Application references for Scenic View Caravan Park and a copy of the notes taken at the Gypsy Race meeting held in July. Copy of notes and planning references emailed to S Wainwright on 12.11.21.
- **19.11.21** – **Email received from ERYC Overview & Scrutiny Committee** requesting topics for scrutiny. Email forwarded to Councillors. Cllr Southwell put forward Fly Tipping and Rural litter thrown out of cars. Suggested topics emailed to ERYC 22.11.21.
- **02.12.21** – **Email received from Ward Councillors asking whether BFPC would like the Ward Councillors to arrange further cluster meetings?** It was agreed that Burton Fleming Parish Council would like to see future cluster meetings be held. Cllr Evison reported that the Parish Council would receive a request for suggested topics in the near future and then necessary meetings would be arranged in due course.
- **10.12.21** – **Electronic copy of Annual Electoral Register for Burton Fleming received via email.**
- **14.12.21** – **Email received from ERYC advising of Rights of Way Improvement Plan, Parish/Town Council Consultation.** Email forwarded to Councillors.

7/22 To Note Electrical Work Undertaken

The Chairman reported that Mr Stonehouse the electrician had kindly agreed to check over the Christmas Tree light installation once again as was a requirement of the Festive Light Permit. Whilst Mr Stonehouse was checking he discovered a few minor issues which required a small amount of work which he undertook at a cost of £40.50.

8/22 To Note Mole Removal Work Undertaken

The Chairman reported that since the last meeting some necessary mole removal work had been done at the cemetery as a cost of £60. This was agreed by all councillors via email.

9/22 To Discuss Cemetery Issues

The Chairman reported that ex Parish Councillor Stephen Brambles had kindly agreed to continue to mark out the graves up at the cemetery as and when necessary. Following his latest visit he had made several observations:

- One of the graves was actually in the wrong position when compared to the cemetery plan. It was agreed that whilst this would be noted, there was not much that could be done about it.
- There are now 3 vertical wooden crosses sited in the cemetery which, if are to be a permanent feature, are contrary to the rules and regulations. The Chairman agreed to visit the cemetery to establish whose graves these were on to see if it would be possible to contact the families about this issue.
- The entrance gate posts that retain the gates when in the open position have rotted away. The Chairman agreed to take a look at this issue whilst visiting the cemetery.

ACTION BY CHAIRMAN

10/22 To Discuss New Projector

The Chair confirmed that the Clerk had presented 3 prices for a new mini projector for the purpose of future planning meetings as the existing projector was now out of date with regards to modern software.

The Chairman invited Mrs Mercer to speak. Mrs Mercer reported that the village hall committee were also looking into acquiring a projector and wondered if there might be some arrangement that could be agreed with the Parish Council to maybe share the costs.

After more discussion it was agreed that the Clerk would liaise with Mrs Mercer about which equipment would be best and possible funding and would report back in due course.

ACTION BY CLERK

11/22 To Complete Village Taskforce Satisfaction Survey

The Chairman read out each question on the survey. It was agreed that overall the Parish Council were satisfied with the service received and would like the Walkabouts to continue in the future. The Clerk would complete the survey accordingly and return to ERYC.

ACTION BY CLERK

12/22 To Receive and Consider Details of the Parish Precept

There were two requests for donations received. One from the Playground Committee requesting an annual donation of £450. One from Mrs Kirven requesting support from the Parish Council for a Street Party to celebrate the Queen's Jubilee.

It was agreed that a copy of the Playground Committee's accounts should be seen before considering any donation.

ACTION BY CLERK

The Chairman reported that ERYC had issued a fund to help local communities to celebrate the Queen's Jubilee. The Clerk confirmed that the funding being offered was between £100 and £500 per Parish Council. Only Parish Council's were permitted to apply on behalf of other village groups. The Chairman invited Mrs Mercer to speak. Mrs Mercer confirmed that the Village Hall Committee were also planning an event and would welcome any funding too. Mrs Mercer suggested that perhaps the funding could be shared between each event. Cllr S King agreed to speak further with Mrs Kirven and liaise with the Clerk over what funding was required, providing an itemized list. The Clerk would issue further details of what information would be needed for the funding application after full details were released on 20 January 2022.

ACTION BY CLERK & CLLR S KING

After assessing the budget presented to them the Cllr's discussed whether any Precept increase would be necessary. It was agreed to adopt the budget as set out.

RESOLVED: (all in favour)

- (1) that the Clerk ask the Playground Committee for a copy of their latest full accounts
- (2) that the Parish Precept for 2022/2023 be set at £8500

Proposed by Cllr C Skelton and Seconded by Cllr S King

ACTION BY CLERK

Cllr Evison left the meeting at 7.50pm after asking the Chairman to confirm that there were no further matters which required her input. The Chairman thanked Cllr Evison for her attendance and assistance.

13/22 To Discuss Thwing Hill Field Tender Arrangements for 2022

RESOLVED: (all in favour)

- (1) that an advert to tender be placed in the next newsletter
- (2) that all other details remain the same as last year

Proposed by Cllr S Wells and Seconded by Cllr J Jackson

ACTION BY CLERK

14/22 To Discuss White Hill Field

RESOLVED: (all in favour)

- (1) that White Hill Field is not put out to tender this year

Proposed by Cllr K Wells and Seconded by Cllr C Skelton

15/22 To Consider Adoption of Town and Parish Council Charter

It was reported that this was not relevant to Burton Fleming Parish Council.

16/22 To Approve Transactions and Finance Statement for November & December 2021

<u>Description</u>	<u>Current A/C</u>	<u>Money Man A/C</u>	<u>Total</u>
Opening Balance	£1649.67	£7536.01	£9185.68
Interest received		£0.19	
Newsletter Printing	(£57.20)		
Newsletter Sponsorship (Skinn)	£30.00		
Newsletter Sponsorship (Hayton)	£28.00		
Website Fees (DD)	(£2.39)		
Peter Milner – Cemetery Gate Repair	(£228.00)		
Clerk's Wages	(£348.05)		
Website Fees (DD) (Inc. Domain Renewal)	(£26.36)		
Newsletter Advertising (Mercer)	£50.00		
Clerk's Expenses	(£45.30)		
J Stonehouse Electrical – Christmas Light work	(£40.50)		
EON Next - Electricity	(£72.46)		
Newsletter Sponsorship (Hoult)	£28.00		
Mr White – Mole Removal	(£60.00)		
Clerk's Wages	(£348.05)		
	£557.36	£7536.20	£8093.56

Newsletter Funds as at Dec 2021 (included in the above balances) = £189.25

RESOLVED: (all in favour) that all accounts submitted are approved.
Proposed by Cllr C Skelton and Seconded by Cllr R Hayton

17/22 To Receive and Consider Planning Applications and Approvals as Listed Below
 (and subsequent plans received following publication of agenda)

There were no current planning applications to be considered.

18/22 Any Other Business

- Thanks were expressed to Cllr S Wells for his kind donation of the village Christmas Tree, and to both Mr Woodcock and Mr Townend for their help in putting the tree up, decorating and taking the tree down. It was requested that the Clerk place a similar message in the newsletter.

ACTION BY CLERK

- Cllr K Wells reported that he had received complaints about the mud on West Lane coming from Holmefield Farm. It was also noted that there was a large pile of soil that had been pushed up through a hedge. It was requested that that Clerk write to Mr Agar of Holmefield Farm to inform him of the complaints and to ask what his plans are for the land in question.

ACTION BY CLERK

- Cllr Skelton reported that there were 2 bent road signs near the bend on Wold Newton Road. It was requested that the Clerk as highways to repair these. It was further reported that the pile of barriers were still present near where the Gypsy Race crosses the road, approximately half a mile from Burton Fleming towards Wold Newton Road. This had previously been reported to Yorkshire Water who had confirmed that they had not been left behind by them. Cllr Wells suggested that they may belong to Morrison Utilities and requested that the Clerk contact them to ask that they be removed.

ACTION BY CLERK

- Cllr S Wells reported that there were some tyres on the road between Braemer Bridge and the junction towards Wold Newton. It was also reported that there was some car debris near to this junction. It was requested that the Clerk ask ERYC to tidy these two areas up.

ACTION BY CLERK

- Cllr J Jackson requested that the Clerk as ERYC to send out a road sweeper to clear Wold Newton Road.

ACTION BY CLERK

19/22 Date and Time of the Next Meeting

The next scheduled meeting of the Parish Council will be Tuesday 15 March 2022

20/22 Close of Meeting

The Chair thanked everyone for their attendance and declared the meeting finished at 8.05pm.

Chairman's Signature: Date: