

Burton Fleming Parish Council

Minutes of Parish Council Meeting No 1 – 2021/22 held Tuesday 18 May 2021 at 7.00pm in the Village Hall

Present:

Parish Councillors: K Wells, J Hairsine, B Southwell, C Skelton, A Marr, J Jackson, R Hayton,

Members of the Public: Mrs F Turner, Mr J Baker, Mrs K Mercer, Mrs S McCaw,
Mrs T Townsend, Mrs I Welford, Mrs A Oates, Mrs M Louth,

Wards Councillors/Police: None present

Jennifer Hobson (Clerk) recorded the minutes

109/21 To Receive and Approve Apologies for Absence

Apologies were received and noted from Cllr S Wells

The Clerk advised that Cllr Wells had now been absent from meetings for 15 months which would mean a breach of the six-month rule. The remaining members of the Parish Council (barring Cllr C Skelton due to her non-pecuniary interest in the matter) discussed whether or not to accept Cllr S Wells' latest apology for absence.

RESOLVED: (4 in favour, 2 against and 1 abstaining)

- (1) that Cllr S Wells' apologies be accepted as a valid reason for not being present at the meeting.
- (2) that a letter be sent to Cllr S Wells requesting that he attends the next meeting and advising him that failure to attend would result in him no longer being a member of the Parish Council.

Proposed by Cllr K Wells and Seconded by Cllr J Jackson.

110/21 Code of Conduct (01 July 2012)

- (a) To record Declarations of Pecuniary and Non-Pecuniary Interests. Members declaring interest should identify the agenda item and state which interest is being declared.

It was noted that Cllr Skelton had declared a pecuniary interest in the Clickham Grange planning application which was considered via email – Cllr Skelton did not take part in any discussion nor submit any views.

It was noted that Cllr Skelton had declared a non-pecuniary interest in the discussion regarding Cllr Wells absence/apologies – Cllr Skelton did not take part in any discussion nor submit any views.

- (b) To note Dispensations in Respect of Agenda Items Below

111/21 Public Participation

- The Chairman invited Mrs K Mercer to speak.

Mrs K Mercer reported that her previous correspondence had not been noted within the minutes from the previous meeting.

The Clerk confirmed that the issues raised had been discussed at the previous meeting but that Mrs K Mercer was correct in stating that reference to her particular correspondence was not recorded. It was agreed that the Clerk would amend the minutes and these would be signed off at the next meeting.

- The Chairman invited Mrs I Welford to speak.

Mrs I Welford expressed her concern and surprise at the Parish Council accepting Cllr S Wells' apologies after not now being present at a meeting for 15 months.

112/21 To Approve the Minutes of Previous Meeting – 09 March 2021

RESOLVED: (all in favour)

that the minutes of the previous meeting be amended to take into account Mrs K Mercer's correspondence and be signed off at the next meeting

113/21 Matters Arising from Previous Minutes

- **Councillor Vacancy**

There were 2 applicants for the recent Parish Councillor vacancy. All applicants were given a few minutes to introduce themselves and speak a little about why they wished to become a Parish Councillor.

Following a paper vote the Parish Council voted in favour of Sarah McCaw. Sarah McCaw was informed of the decision and accepted the position. It was confirmed and noted that Sarah McCaw had now been co-opted as a member of the Parish Council from that moment forth and was therefore entitled to participate in the rest of the meeting.

The Chairman thanked the other applicant, Mrs T Townsend for her interest in becoming a Parish Councillor.

- **To discuss Cemetery Extension**

After discussions about how to proceed with the project, it was noted that the borrowing of any money would potentially mean precept increases. It was, therefore, the appropriate time to begin public consultation on the subject.

RESOLVED: (all in favour)

- (1) that a suitable public consultation insert be placed in the next newsletter
- (2) that a copy of the public consultation be published on the PC website
- (3) that a copy of the public consultation be placed on the PC noticeboard

Proposed by Cllr A Marr and Seconded by Cllr C Skelton

ACTION BY CLERK

Whilst on the subject of the cemetery it was reported that the Chair had assessed the state of the gate to the cemetery and had concluded that it was fine for now and not rotting as suspected.

- **Gypsy Race Meeting**

Following public concerns raised at the previous meeting, the Chair proposed to arrange a meeting about the Gypsy Race to be held on 06 July prior to the next Parish Council meeting.

RESOLVED: (all in favour)

- (1) that the meeting be held in the village hall on Tuesday 06 July prior to the Parish Council meeting
- (2) that all Ward Councillors are invited
- (3) that a suitable representative from ERYC be invited
- (4) that a suitable representative from the Environment Agency be invited
- (5) that a representative from Rudston Parish Council be invited
- (6) that a representative from Boynton Parish Council be invited

Proposed by Cllr K Wells and Seconded by Cllr C Skelton

ACTION BY CLERK

114/21 To Receive Correspondence

- **16.03.21** - Email received from ERYC in response to our report on Breamer Bridge stating that an engineer had assessed the bridge and had no concerns about its stability. It was on the register of bridges requiring repair works and would be repaired in due course.
- **25.03.21** – Telephone conversation with Yorkshire Water regarding pile of wood left as reported at the last meeting. Yorkshire Water confirmed that they have no facility in that area and that they have not done any recent works which would have required a pile of wood being left behind. They suggested that we contact the Environment Agency which was done. Awaiting response from them.
- **25.03.21** - Email received from ERYC regarding Devolution Proposals – email forwarded to Councillors
- **25.03.21** - Email received from Mrs Turner requesting information regarding the precept – response emailed 31.03.21
- **24.04.21** – Email received from Mr Donkin complaining about smoke being emitted in the village. Email forwarded to Environment Officer at ERYC who confirmed he had made contact with Mr Donkin directly.

- **17.05.21** – Email received from ERYC inviting up to 4 members of the Parish Council to attend a Town and Parish Council planning liaison meeting to be held via Zoom – choice of dates: Tues 22 June at 5pm or Thurs 24 June at 10am
- **18.05.21** – Email received from Mr & Mrs Arnell regarding their concerns about the amount of smoke being produced in the village. Email forwarded to Environment Officer at ERYC.
- **18.05.21** – Letter received from Mrs Skelton regarding concerns about smoke, fumes and ash emitted from a local biomass boiler. Letter forwarded to Environment Officer at ERYC.

It was further agreed to place an article in the village newsletter asking residents to contact ERYC directly about such matters.

ACTION BY CLERK

115/21 Village Taskforce Biennial Walkabout

It was reported that the Village Walkabout was due to take place on Tues 15 June. Due to Covid restrictions it was reported that only two representatives from the Parish Council should attend. Cllr K Wells agreed to attend. Any other member wishing to attend was to let the Clerk know. It was requested that the Clerk put an article in the newsletter and on the noticeboard asking residents to send in any relevant items for the Parish Council to raise at the Walkabout.

ACTION BY CLERK

116/21 Emergency Plan Update

Members had been emailed prior to the meeting with a copy of the Emergency Plan for consideration. It was agreed that the only updates required at this time were updates with regards to new Parish Councillors and also a new First Aid contact would need to be sought as the current volunteer now lived away from the village.

ACTION BY CLERK

117/21 To Discuss Queen's Birthday Request

It was noted that at the previous meeting an email received from Mrs Kirven requesting the Parish Council's support in organizing some form of celebration for the Queen's 95th Birthday was considered. As the Queen's birthday fell on 21st April and Covid restrictions were still in place it was agreed that no further consideration could be given to this request at that time.

It was reported that Mrs Kirven had since responded to say that she was actually talking about the Queen's official birthday which would fall on Saturday 12 June and so requested that the Parish Council considered again any support they were able to give.

It was noted that whilst the Parish Council would be interested in supporting a celebration of some kind, it was difficult to make any further consideration without knowing exactly what was being requested by Mrs Kirven. It was requested that the Clerk write to Mrs Kirven asking for a more detailed request which could then be considered by the Parish Council.

ACTION BY CLERK

118/21 To Approve Transactions and Finance Statement for Mar & Apr 2021

<u>Description</u>	<u>Current A/C</u>	<u>Money Man A/C</u>	<u>Total</u>
Opening Balance	£1055.70	£4035.64	£5091.34
Interest received		£0.13	
St Cuthbert's Church Tower Lighting	(£67.06)		
SLCC Membership for Clerk	(£95.00)		
Zurich Insurance	(£257.60)		
Newsletter Sponsorship (G Hout)	£28.00		
Website Fees (DD)	(£2.39)		
Clerk's Wages	(£338.69)		
Clerk's Expenses	(£25.96)		
Rent – Thwing Hill Field	£30.00		
Newsletter Sponsorship (Worrall)	£28.00		
Transfer from Money Manager to Current Account	£1000.00	(£1000.00)	
Website Fees (DD)	(£2.39)		
EON Next - Electricity	(£76.91)		
CHT – Defibrillator Annual Support	(£162.00)		
ERYC – Commercial Waste (Cemetery Bin)	(£132.86)		
Clerk's Wages	(£338.69)		
1 st Half of Precept		£4250.00	
	£642.15	£7285.77	£7927.92

Note – Vincent Sykes grass cutting bill for 2020-21 still to be received and paid – expected to be £2300

Newsletter Funds as at May 2021 (included in the above balances) = £139.45

RESOLVED: (all in favour) that all accounts submitted are approved.
Proposed by Cllr C Skelton and Seconded by Cllr A Marr

119/21 To Receive and Consider Planning Applications and Approvals as Listed Below
(and subsequent plans received following publication of agenda)

Applications considered since last meeting:

- **20/03799/PLF** – Erection of dwelling following demolition of existing outbuilding at Clickham Grange, Wold Newton Road, Burton Fleming

The Parish Council had taken on board all comments made about this planning application and had submitted these to the planning officer.

RECOMMENDED FOR APPROVAL BY BFPC WITH COMMENTS

120/21 Any Other Business

- Mrs K Mercer reported that she believed there may be a problem with the newsletter printing as she had read in the Rudston newsletter that the current volunteer printers wished to retire from the position. It was suggested that the Clerk look into this.
ACTION BY CLERK

- Cllr Hairsine reported a pot hole on Thwing Hill just before the bend on the village side. It was requested that the Clerk add this to the Walkabout list.
ACTION BY CLERK

121/21 Date and Time of the Next Meeting

The next scheduled meeting of the Parish Council will be Tuesday 06 July 2021 at 7.00pm in the Village Hall.

122/21 Close of Meeting

The Chair thanked everyone for their attendance and declared the meeting finished at 9.10pm.

Chairman's Signature: Date: